

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Scott A. Lauchlan, *Chairperson*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Bonnie T. Lucy, *Administrator*

Meeting Minutes – January 22, 2026

Call to Order

The meeting was called to order at 7:10pm by Chairman Lauchlan.

Roll Call of Board Members

Joe Boldaz (JB), Scott Lauchlan (SL), Kent Nation (KN) and Joe Sawicki (JS) were present. Will Clark (WC) was absent.

Others Present

Solicitor Stacey Fuller, Engineer Mark Yoder, Operator John Dean, Township Interim Manager Kevin Barron, and Administrator Bonnie Lucy were in attendance.

Action on Minutes of Previous Meeting(s)

A motion to approve November 19, 2025 regular meeting minutes was made by KN and seconded by JS. All members were in favor.

Public Comment / Presentation.

1. **Frank Keegan** - Mr. Keegan requested that the bumpers at the Culbertson Run Pump Station be moved. Mr. Yoder and Mr. Dean will visit the site to determine if the bumpers can be moved.
2. **Interim Manager Kevin Barron** – requested the WBT/WBTMA agreement be on the February agenda. Ms. Fuller stated that she was in the process of working on the agreement.

Reports:

1. Operator
 - a. Monthly Report. Brief review of report was presented by Mr. Dean.
2. Engineer
 - a. Monthly Report – general operations were discussed by Mr. Yoder. The manhole on Reeceville has a sinkhole. Mr. Yoder will propose the cost the manhole repairs.
 - b. The 2026 draft budget will be on the February agenda.
 - c. LSA Grant Generator Replacement – JB made a motion to release \$122,792 balance of the grant. KN seconded the motion. All members were in favor.
 - d. 2024 LSA Grant Award for Trunk Line Repairs project – JB made a motion to accept the grant and SL seconded the motion. All members were in favor.
3. Solicitor
 - a. Consider the approval of the 2026 EEMA Contract. SL made a motion to approve the 2026 EEMA Contract. JB seconded the motion. All members were in favor.

- b. Brandywine Hospital – the RTK request has not been received by the MA.
 - c. Horseshoe Village South are requesting capacity reservation.
4. Committees
- a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. Planning – May / August / November / February
5. Administrator
- a. Monthly Report. Brief review of financial report.

Old Business:

- 1. No old business was discussed.

Finances:

As of December 31, 2025:

- 1. Mid Penn Operating - \$32,285.70
- 2. Mid Penn Debt Service - \$15,939.57
- 3. Mid Penn Capital Reserve - \$904,372.14
- 4. Mid Penn DSRF - \$577,753.78
- 5. Mid Penn Grant Funding - \$12,963.82
- 6. Bills paid and to be ratified (12/1/2025 to 12/31/2025) - \$532,518.80
- 7. Bills paid and to be ratified (1/1/2026 o 1/31/2026) - \$93,989.24
- 8. Payroll for November 2025 - \$1,372.01
- 9. Payroll for December 2025 - \$467.80

A motion to pay/ratify the bills and expenses was made by KN and seconded by SL. All members were in favor.

Dates of Upcoming Meetings

- 1. Board of Supervisors meeting on Thursday, February 19, 2026 at 7:30 p.m. JB attending.
- 2. Municipal Authority meeting on Thursday, February 26, 2026 at 7:00 p.m.

Adjournment

A motion to adjourn the meeting was made by JB and seconded by JS. All members were in favor. The meeting adjourned at 8:43 pm.

Respectfully submitted



Bonnie T. Lucy, Administrator