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## **CHAPTER SEVEN: PLAN ADMINISTRATION**

The Comprehensive Plan is an official planning and policy document for the County. Its primary purpose is to help guide land use decisions over the “life” of the Plan. However, without proper implementation, the goals, objectives and policy guidelines will have little impact on growth and development in Pipestone County. As a result, several implementation steps will need to be taken by the County in order to fulfill the commitments outlined in Chapter Six. To assist the County in the identification of these activities, Chapter Seven establishes a temporary work plan and outline for the County to follow. In addition this five-year “focus plan” is provided to serve as the primary water plans implementation section, although this entire comprehensive plan does serve as the County Water Management Plan.

### **Plan Coordination**

The Pipestone County Board is primarily responsible for implementing the provisions and activities set forth in this Comprehensive Plan, water plan implementation has been delegated to the Pipestone Soil and Water Conservation District. The various departments and County staff identified throughout the Plan, however, must also fulfill their designated responsibilities. Finally, the County Attorney is responsible for legally interpreting the merits of the Plan if they come into question.

### **Other Agencies Involved in Implementation**

Throughout the Comprehensive Plan, various stakeholders partnered with Pipestone County are mentioned. It is hoped the relationships and commitments strengthened through this Plan will continue to be further enhanced as this Plan is implemented, thus improving the overall likelihood that Pipestone County can achieve the goals outlined.

- Pipestone County should be kept well informed of State and Federal program changes and the availability of funding.
- Data collected by State and Federal agencies should be readily shared with the County to avoid duplicative efforts.
- State and Federal agencies should continue to provide local and/or regional staff to assist local officials with agency programs.

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## **Plan Review**

To successfully implement the Comprehensive Plan a periodic review is necessary. The Planning Commission should review the plan at least once every two years (or sooner if needed) in order to ensure that Pipestone County's "vision" remains both accurate and constructive.

## **Plan Amendment**

According to Minnesota State Statutes, Chapter 394, an amendment to the Comprehensive Plan may be initiated by the County Board, the Planning Commission, or by petition of affected property owners. An amendment not initiated by the Planning Commission shall be referred to the Planning Commission for study and comment and may not be acted upon by the County Board until it has received the recommendation of the Planning Commission.

After development, a proposed amendment to the Comprehensive Plan must be submitted for local review and comment in the following manner. The County must submit the proposed plan amendment to all local units of government. Each local unit of government then must be given ample time to review the proposed amendment, along with its own official controls, and comment on the fiscal and policy ramifications of the amendment. Since this Comprehensive Plan also contains the County's Water Plan, the Board on Water and Soil Resources should also be notified of the proposed amendment. After soliciting all written comments, a public hearing must then be held with at least 10 days notice in the County's official newspaper. After the public hearing is held and the Planning Commission has provided comment, the County Board can take official action to amend the Comprehensive Plan on a majority vote.

All amendments adopted by the County will be printed in the form of replacement pages or as an addendum to the Plan. Each revision will show deleted text as stricken and new text as underlined.

## **Five-Year Focus Plan & Action Steps**

The provisions outlined in this Comprehensive Plan will last until either the Plan is revised or replaced. Although the Plan is intended to cover a 20-year timeframe, the provisions will be reviewed periodically (at least once every two years) and updated as needed. In order to highlight the County's major short-term commitments, the following text represents the County's Five-Year Focus Plan (August 2009 – August 2014). The Focus Plan is intended to compliment and coincide with the County's Goals, Objectives and Policy Guidelines found in Chapter Six (please refer to Ch. 6, Pg. 1 for a key to the acronyms used in this Chapter).

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### **Goal One: Citizen Participation & Intergovernmental Cooperation**

- ✓ The County should host an annual public meeting and invite local governmental units (i.e., SWCD, Cities, and Townships) to discuss important planning issues and to determine what should be done to work together to solve any problems (P&Z, PC, SWCD, Cities, TWNS). Annually, \$2,000

### **Goal Two: Economic Development**

- ✓ The County's primary entrance corridors should portray a positive image of Pipestone County with proper signage, a County theme, etc. (EDA, \$5,000). Ongoing
- ✓ The County should pursue the promotion of wildlife and bird watching with assistance from the Minnesota DNR Nongame Wildlife Program (P&Z). Ongoing

### **Goal Three: Natural Resources**

- ✓ Clean Water Amendment and other funds should be actively pursued to assist in the implementation of the County Comprehensive Plan and other plans as identified in the reference/resource section of this chapter (SWCD, P&Z, annually, \$10,000).
- ✓ Surface water monitoring should be conducted on all waters to determine compliance with clean water standards and information shared with MPCA. MPCA surface water assessment grants should be pursued. (MN DNR, MPCA, SWCD, P&Z, annually, \$10,000)
- ✓ DNR observation well data will be collected and submitted on 10 wells. (SWCD, \$1,500 annually)
- ✓ Gravel pit reclamation requirements should be closely monitored and enforced by the County. Old pits should be encouraged to be reclaimed as natural resource area. (P&Z, PC, CB). Ongoing
- ✓ The County should assist with developing manure application plans for 14 feedlots per year, including conducting manure spreader calibration. (P&Z, SWCD, Extension, annually, \$10,000).
- ✓ Residue Management Transect Survey should be completed annually in order to log tillage trends and estimate erosion rates (SWCD, annually, \$2,000).

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- ✓ State cost-share programs should be used to assist in the installation of four conservation practices; dollars will be stretched with federal funds when possible (SWCD, annually, \$20,000).
  - ✓ The County should proactively participate in getting waters off the MPCA's Total Maximum Daily Load (TMDL) listing of impaired waters through the application of funds to complete plan action items, (see MPCA impaired waters website in reference/resource section). Current listings include the Redwood River, Pipestone Creek, Split Rock Creek, Des Moines, and Rock River. Pipestone Creek and Rock River TMDL's currently have an EPA approved study and MPCA approved implementation plan. (P&Z, SWCD, ongoing, \$300,000)
  - ✓ The County should continue pursuing the development of a Household Hazardous Waste Facility with improved and more economical methods of collection, processing and disposal of hazardous waste and other recyclable materials (CB, by 2011, \$250,000).
  - ✓ Host monthly collections of electronics, appliance, florescent bulb, empty pesticide container, batteries and other materials. (P&Z, ongoing, \$25,000)
  - ✓ Feedlot compliance inspections should be conducted annually on 10% of all feedlots or approximately 50 per year (SWCD, P&Z; ongoing but initially completed by 2011; \$25,000) thereafter efforts will be put forth to bring those non-compliant sites into compliance with 7020 rules.
  - ✓ The County will pursue funds to complete four high priority feedlot runoff plans annually (SWCD, P&Z; \$20,000 for staff and \$80,000 for projects annually). It is estimated that approximately 30 feedlots are in need of financial assistance.
  - ✓ The County should examine developing a drought contingency plan (CB, \$3,000).
  - ✓ The County should continue to assist with the development and implementation of wellhead protection plans for Lincoln Pipestone RW, and cities of Pipestone, Ruthton, and Edgerton (SWCD, ongoing, \$1,500).
  - ✓ The County should cost-share the proper sealing of 25 abandoned wells per year at a rate of 50% cost-share not to exceed \$250 (SWCD, reviewed annually, \$4,000).
  - ✓ The Conservation and Zoning office will enforce the County Sub-surface Sewage Treatment System Ordinance and promote non compliant systems to be upgraded. Design review, soil verification, and installation inspection will be completed on an estimated 40 systems per year. (SWCD, Zoning, annually, \$20,000)

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- ✓ The County should work with un-sewered communities (City of Trosky) and other un-sewered cluster developments to bring them into compliance with 7080 rules. (P&Z, MPCA, City of Trosky 2010 Cluster developments 2011).
  - ✓ The SWCD will promote USDA Programs – EQIP, CRP etc., as a means to help implement the goals of the county water plan

#### **Goal Four: Housing**

- ✓ The County should conduct and/or participate in various housing studies periodically to assess the quality, quantity, type and need for housing (EDA).
- ✓ The County should create clear development standards for new residential subdivisions, including clear storm water management requirements (PC).

#### **Goal Five: Transportation**

- ✓ The County should evaluate the County’s roadway system to possibly better serve the residents of Pipestone County by transferring jurisdictional responsibilities of certain roadways in response to changing population densities throughout the County. This is referred to as a jurisdictional study and one should be completed every five years or as needed (CE, PC, TWNS).
- ✓ Land use guidelines, zoning ordinances and subdivision ordinances should be amended to include access management standards. These standards should be developed for each functional level of roadways in the County (PC).
- ✓ Pipestone County will work with Mn/DOT to develop an access management plan for the Highway 23 corridor in Pipestone County in order to improve the safety of the roadway and to help maintain the travel time for the corridor. As a part of that access management plan, the location of future frontage/backage roads will be shown so that future development will not inhibit the County’s ability to grow along Highway 23 and likewise will not compromise the access management strategy of Mn/DOT for Highway 23 (CE).

#### **Goal Six: Land Use Planning**

- ✓ The County’s Zoning Ordinances should be reviewed periodically and updated as needed (P&Z, PC, CB, ongoing, \$5,000).

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- ✓ Off-premise advertising signs should be regulated to maximize public safety (PC, P&Z).
  - ✓ The County should actively identify land with scenic, historic and unique value and should develop a plan to successfully protect these areas (P&Z, PC).
  - ✓ The placement and impacts of wind turbines (and transfer stations) should be examined for multiple purposes, including the protection of scenic and cultural landscapes (PC, CB).
  - ✓ The County should work closely with the State and National Park Service on protecting the Pipestone National Monument and Split Rock Creek State Park. (CB, P&Z).
  - ✓ The County should support future and expanded uses in GIS; this may include software upgrades, aerial flights, lidar, or layer creations. (CB, ongoing, 30,000).
  - ✓ A GIS needs assessment should be conducted and updated regularly (P&Z, ongoing, \$5,000).
  - ✓ The County should maintain and distribute a Countywide parcel map (CB, \$10,000, Ongoing)

### **Goal Seven: Public Investments**

- ✓ The County should work with State and Federal agencies to maximize compatible use of publicly owned lands (P&Z).
- ✓ A periodic inspection and maintenance schedule should be developed and implemented for all County property and facilities (CB).
- ✓ The County should work with the public water suppliers in addressing adequate supply and water quality needs. (SWCD, P&Z, ongoing)
- ✓ The ditch system should be maintained so that it effectively manages the movement of water using best management practices to minimize pollution and sediment; an annual maintenance inspection should be conducted. (County Ditch Committee, P&Z, SWCD, ongoing, \$5,000).
- ✓ The installation of filter strips should be enforced where appropriate and encouraged elsewhere (P&Z, County Ditch Committee, and SWCD, ongoing, \$8,000).

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- ✓ The replacement of needed ditch tile should be evaluated and planned accordingly (County Ditch Committee, SWCD, ongoing).
  - ✓ The County should appoint a task force to examine the development of a drainage ordinance (CB, 2012, \$4,000).

### **Goal Eight: Public Awareness**

- ✓ The County should create newsletters periodically to explain key issues and to promote existing programs and financial resources (P&Z, SWCD, annually, \$1,500).
- ✓ The County should continue to maintain and improve a countywide youth (and adult) curriculum on important environmental education (P&Z, annually, \$4,000).
- ✓ Educational programs that promote soil conservation, water quality and quantity, BMP's or producer informational meetings should be held annually to educate and update producers on programs and requirements. Trainings may include nutrient management, manure economics, feedlot rules, cost-share programs, etc. (SWCD, annually, \$3,000).
- ✓ The County should promote existing conservation programs and work with landowners on enrollment. Efforts should be initially focused on the County's environmentally sensitive areas (SWCD, \$7,500, annually).
- ✓ The County should work with the DNR and other agencies on projects related to learning more about or providing public education on the County's threatened or endangered species (P&Z).
- ✓ Host an annual conservation tour. (SWCD, \$2,000, annually)

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### Reference/Resource Section:

Clean Water Act Section 303 [d] List of Impaired Waters in Pipestone County which a study has not been completed.

Assessment Reach	Unit ID #	Affected Use	Pollutants/Stressors
Redwood River Headwaters to Coon Creek	07020006-505	Aquatic Recreation	Fecal Coliform
Redwood River Headwaters to Coon Creek	07020006-505	Aquatic Life	Fish Bioassessments
Redwood River Headwaters to Coon Creek	07020006-505	Aquatic Consumption	Mercury in Fish Tissue
Split Rock Creek Split Rock Lk to Pipestone Creek	10170203-507	Aquatic Life	Oxygen, Dissolved

MPCA Impaired Waters Website: <http://www.pca.state.mn.us/water/tmdl/index.html>  
(See Implementation plans for: Pipestone Creek, Rock River, West fork of Des Moines)

BWSR CWL Website: <http://www.bwsr.state.mn.us/cwl/index.html>

DNR Watershed Map of MN: <http://www.dnr.state.mn.us/watersheds/map.html>

EPA TMDL Website: <http://www.epa.gov/owow/tmdl/>

MDA water Quality Data and associated management practices:  
<http://www.mda.state.mn.us/chemicals/pesticides/default.htm>

MPCA Surface Water Monitoring Data:  
<http://www.pca.state.mn.us/data/edawater/index.cfm>

*For more information regarding this Comprehensive Plan,  
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