

1 **Rockford Town Regular Council Meeting**
2 **April 17, 2019 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,
11 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson
12 were also in attendance.
13

14 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion. Motion**
15 **was carried.**
16

17 **Mr. Benson made a motion to approve the minutes from the 04/03/2019 regular meeting. Ms. Harnois**
18 **seconded the motion. Motion was carried.**
19

20 Tricia Burton, Rockford-area resident requested the option to connect to the town's water and sewer utilities
21 at her property, located directly outside of town limits. Mr. Thompson expressed concern about storage
22 space for both water and sewer plants, in allowing residents outside limits to use up space and rights saved
23 for future residents of the town. Council discussed the option of possibly annexing her property into town
24 limits and if it is currently part of the Urban Growth Area. It was decided that the town staff will need to do
25 some research before making any decisions.
26

27 **ANNOUNCEMENTS**

- 28 - An AWC Conference will be held in Spokane from 06/25-06/28/19. There is a scholarship
- 29 available through AWC and possibly one through RMSA for Councilmembers attending.
- 30 - Rockford Lions' Easter Egg Hunt and FredNeck's Frog Regatta will be 4/20/2019.
- 31 - Ms. Harnois reported that there is a program called Coast Public Transportation offering free
- 32 transportation to and from rural areas. She asked Mrs. Johnson to post the flyer on the town's
- 33 website.
34

35 **COUNCIL REPORTS**

36 None
37

38 **COMMISSION REPORTS**

39 Planning and Zoning

40 105 E A Street - Roecks/Collins Construction

41 **Mr. Benson made a motion to approve the building permit for Collins Construction. Mr. Fricke**
42 **seconded the motion. Motion was carried.**
43

44 Comprehensive Plan

45 Ms. Harnois asked Council if they would like to change or remove the fees stated in the current Civil Penalty
46 Clause. Council decided to leave the fees, or penalty for non-compliance, as currently stated.
47

48 **COMMITTEE REPORTS**

49 Parks/Tree City

50 Ms. Roecks offered a few different scenarios for park fees during the last Council meeting. There were
51 several options, and Council discussed Option 6, in which the reservation fee stayed at \$10, but a

52 refundable deposit would be required based on the number of individuals attending. Option 6 showed the
53 following scale 1-49 \$20, 50-99 \$50, 100-199 \$100, over 200 \$200.

54 **Ms. Harnois made a motion to adopt Option 6 as the new park fees. Mr. Stevenson seconded the**
55 **motion. Mr. Laude voted no. Motion was carried.**

56 A resolution showing the new fees will be adopted at the next regular meeting.

57

58 Emergency Management Committee

59 Accepting Spokane County's Hazard Mitigation plan and responsibilities were discussed. Mr. Benson stated
60 that he would use this plan as a guide and add any necessary layers needed to Rockford's plan.

61

62 PUBLIC COMMENT

- 63 - Lorrie Engle asked if any individual that requesting a park permit would have a list of requirements
64 that is expected of them. Ms. Roecks said yes, there is already one in place. Ms. Roecks then asked
65 Mrs. Engle about the Rural Leadership program she is part of. Mrs. Engle explained what the
66 program is about and what types of projects the group will need to decide on for the community.
67 - Resident Ivan Willmschen asked if the building permit that was approved is at the property where
68 Larry Christianson used to live. Ms. Roecks confirmed.
69 - Mr. Willmschen asked if we knew who the new owner of the brick building is. Mrs. Johnson said a
70 family from Spokane.
71 - Mr. Willmschen asked if Mrs. Johnson had looked up the total amount due on the lagoon loan. Mrs.
72 Johnson said the total amount left on the lagoon loan is \$361,914.03.

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74 ORDINANCES/RESOLUTIONS

75 None

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77 OLD BUSINESS

78 None

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80 NEW BUSINESS

81 None

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83 PUBLIC COMMENT

- 84 - Mr. Willmschen asked if the small house that approved during the last meeting would be on a
85 foundation. The answer was yes, the structure that is there now is just a shed.

86

87 STAFF REPORTS

88 Public Works

- 89 • Mr. Stevenson told Council that he had gotten 6 bids from tree removal companies for a project on
90 Pine Street. The lowest bid was from McElfish Tree Care, who is already on the small works roster.
91 The total amount for the lowest quote was \$2,450.00 plus tax.
92 **Mr. Benson made a motion to accept the lowest bid. Mr. Stevenson seconded the motion.**
93 **Motion was carried.**
94 • Mr. Stevenson said that McElfish Tree Care gave a quote to remove the seven stumps in the Town
95 Park. It was decided to go ahead with that project, as well.
96 • Mr. Thompson said that the communications to the NE Reservoir has failed and Public Works needs
97 to purchase new ethernet radios for the SCADA system.
98 **Mr. Benson made a motion to approve purchasing new radio systems, for no more than the**
99 **\$5260 shown on the quote. Ms. Harnois seconded the motion. Mr. Laude asked that Mr.**
100 **Thompson call Paul Sifford for some guidance on what to purchase. Mr. Fricke asked Mr.**
101 **Thompson to be sure that the new radios are surge protected. Motion was carried.**
102 • Mr. Benson asked when the playground project will be completed, before fair weekend? Mr.
103 Thompson said yes, before then.

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Clerk/Treasurer

- Mrs. Johnson gave the March Treasurer's report, stating that the total in all funds at the end of March was \$550,635.75.
- Mrs. Johnson gave council a copy of the budget position for the first quarter. There were no questions.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 16015-16030 and three EFT for a total of \$10,540.55.

Mr. Benson seconded the motion. Motion was carried.

Mr. Benson made a motion to adjourn the meeting at 8:18pm. Mr. Stevenson seconded the motion.

Motion was carried.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor