**EAST RANGE WATER BOARD**

**Monthly Meeting Minutes**

**Wednesday, July 17, 2024 4:30 P.M.**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Douglas Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;*

***Appointed Board Members for the Town of White:*** *Jon Skelton, Vice Chairman of the Board; Clark Niemi;*

***Absent Board Members:***

***Others Present:*** Luke Heikkila (COA); *Jodi Knaus (TOW); Kimberly Berens (COA); Richard Hess (COA Councilor); Jim Gentilini (COA); Joshua Stier (Bolton-Menk); Brian Guldan (Bolten-Menk); Josh Berndt; Robert Rutka;*

1. A board meeting was called to order by Chairman Gregor at 4:30 P.M.

2. Consent Agenda:

1. Approval of June 12, 2024 Regular Meeting Minutes
2. Treasurer’s Report – Interim Financing: $142,966.94; Biwabik Fund: $65,115.56; Total: $208,052.50
3. Correspondence – None
4. Approval of Disbursements:
5. Bolton & Menk – Invoice 0338567 - $124,552.00
6. Fryberger Law Firm – 6/12/24 Invoice - $555.00
7. Park State Bank (U.S. Postal Service)– $30.45

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY CLARK NIEMI APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED. MOTION CARRIED**

3. Legal matters – Updates including but not limited to:

* 1. Scenic Acres – No pending legal matters
	2. Creation of New Legal Entity Timeline & Guidance – Doug, Jon, Dave, Jodi, and Luke met regarding administrative items prior to the meeting and will continue to meet
1. Guests – None
2. Construction Management Updates – Bolton & Menk – July 2024 Status Report Memo was reviewed by Guldan; DNR has draft appropriations permit – waiting for Biwabik’s comment; Heikkila will reach out to Jacobson;
	1. Funding Initiatives & Project Financing Report
		1. Interim Financing Allonge was approved to July 1, 2025

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY CLARK NIEMI APPROVING THE INTERIM FINANCING ALLONGE TO JULY 1, 2025. MOTION CARRIED**

2. Interest Payment Due - $7,017.00

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE APPROVING THE INTEREST PAYMENT DUE ON THE INTERIM FINANCING ALLONGE. MOTION CARRIED**

* 1. Engineering Work – Josh & Brian updated the Water Board on the status of the Project and reviewed the schedule. Damage to streets in Pineville from 6/18/24 storm which a portion may be reimbursed by FEMA. To get line to Scenic under Embarrass Lake no special wetlands permit required now due to moving the line 50 feet; only one permit needed and cost savings due to reduced quantity in amount of pipe.

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY JON SKELTON APPROVING A CHANGE ORDER UP TO $50,000.00 FOR CURB & GUTTER WORK IN PINEVILLE. MOTION CARRIED**

1. Construction Updates –

a. USA Application for Payment #3 - $802,396.63

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY CLARK NIEMI APPROVING PAYMENT WITH EDA AND IRRR FUNDS USA PAYMENT APPLICATION #3 IN THE AMOUNT OF $802,396.63. MOTION CARRIED**

b. Change Order #4 dated 7/08/24 – language change only

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE APPROVING CHANGE ORDER #4. MOTION CARRIED**

c. June 18, 2024 Weather Event Discussion re: City of Biwabik water connection – David Skelton updated Board several meetings have been held; City of Aurora supplied Biwabik with water on an emergency basis through the Town of White’s infrastructure due to loss of water from the weather event. David and Luke will be presenting to the Biwabik PUC next month that the East Range Water Board could provide water to Voyageur’s Retreat and Biwabik to eliminate their line permanently.

2.) Project Labor Agreement with Magney Status –this has been resolved.

a. Payment Application #1 - $599,982.95

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY JON SKELTON APPROVING PAYMENT APPLICATION #1 IN THE AMOUNT OF $599,982.95. MOTION CARRIED**

3.) Barr Engineering Sensitivity Results – 6/19/24 report was reviewed

4.) Water Model Proposal - $28,500.00

**IT WAS MOVED BY DENNIS SCHUBBE, SUPPORTED BY CLARK NIEMI APPROVING THE WATER MODEL PROPOSAL TO BE PAID OUT OF THE BIWABIK FUND. MOTION CARRIED**

c. Permitting & other Pending Items –

1.) Appropriations Permit – pending

2.) Contingency Agreement – pending; IRRRB reached out to Barr Engineering to study capability of Biwabik’s barge being lowered; follow-up needed;

6. Community Outreach – Ground breaking event planned for August 21, 2024 at 2:00 p.m.

7. Other Business:

a.) St. James Pit & current water plant updates – ten inches from flooding road; dewatering will continue

8.) Next Meeting Date: Wednesday, August 21, 2024 4:30 p.m.

9.) Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DENNIS SCHUBBE TO ADJOURN AT 5:37 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder