

# STUDIO POLICIES

DANCE ENDEAVORS

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www.danceendeavors.com • 952-212-4456

## REGISTRATION

Register Online at: [www.danceendeavors.com](http://www.danceendeavors.com)  
Registration for the 2020-21 season opens Thurs., July 16, 9:00am

## 4 WAYS TO LEARN

DE offers a variety of service options including private & small group instruction, traditional classes, online instruction and pre-recorded classes to meet the needs of students and staff as well as for the ability to maintain service continuity in any situation.

## SCHOOL YEAR SEASON CURRICULUM

Our dance curriculum is based on a 32-week program. Classes begin on Thursday, September 10, 2020 and end with our annual Spring Recitals in May, 2021. The first third of the year, dancers focus on proper technique and skills; in December we begin choreography for the January winter shows; in February instructors will announce spring recital songs and begin choreography in class.

## SCHOOL YEAR SEASON TUITION

2020-2021 monthly class tuition installment payments:  
30 minute class = \$37.00/month  
40 minute class = \$45.00/month  
50 minute class = \$51/month  
1 hour class = \$55.00/month  
ELITE Dancer = \$400/month for unlimited dance (*must register for classes*)

- Tuition rates are for the full season (including studio holidays) not by the number of classes in the month. Tuition fees are charged monthly with your preferred online payment method.
- By registering for class, you automatically sign-up for AutoPay. After registering (paying for 1st month + registration fee), tuition will be debited from your account (or charged to your credit card) on the 1st day of each remaining month (Oct-May). There is a 3.5% convenience fee on credit or debit card payments. To avoid this fee please pay by EFT (electronic check). All payments are non-transferable and non-refundable. A \$20 late fee is assessed for all payments received after the 8<sup>th</sup> of the month. DE has the right to suspend a student if payments are delinquent.
- A charge of \$25/dancer/change will be automatically charged for class changes made after September 15.
- Non-sufficient funds on auto-debit or auto-charge payments will incur a \$30 NSF fee.
- Accounts not paid within terms are subject to an accruing 5% monthly finance charge and discontinued services until paid. Accounts more than 60 days past due may be submitted to collection services. If it becomes necessary to pursue collection of any past due account balance through outside sources all reasonable collection costs, attorney fees, court costs, and contingency fees will also be added to the outstanding balance. DE has the right to withhold distribution of costumes and/or prohibit a student from participating if the account is past due.

## REGISTRATION FEE

An annual \$35 per family non-refundable registration fee is due with your initial registration payment of the school year season.

## FAMILY DISCOUNTS

Family Discounts occur when students from the same immediate family enroll in classes. We will discount 5% from the lowest tuition amount for the 2nd & additional dancers.

## COMMUNICATION

DE works to keep you informed and up to date on regular studio happenings: Monthly Email Newsletter, Email, and Lobby Communication Center. Follow @DanceEndeavors on Facebook and Instagram for weekly updates! We are happy to answer any questions you may have regarding your dancer or our programs. Let us know if we can help you in any way!

## SAFER STUDIO POLICY

DE requires all staff and students to stay home when they are ill. In order to reduce community spread of Coronavirus, we follow best practices and recommendations from our local health department and from our industry association, More Than Just Great Dancing!®. DE understands that unlike older children and adults, young children cannot be expected to maintain social distancing at all times. Therefore DE focuses on a hierarchy of measures beginning with keeping ill people home, followed by frequent hand washing and good hygiene practices, amplified cleaning, and curricular and facility adaptations to minimize contact and mingling where possible. In the event a class is unable to be held at the studio classes will convert to an online learning platform until in-studio classes can resume.

## DRESS CODE

Proper attire and etiquette are required for all classes. All hair should be pulled back away from the face. Class attire including shoes is available on our website: [www.danceendeavors.com/what-to-wear-to-class](http://www.danceendeavors.com/what-to-wear-to-class).

## PARENT DROP-OFF & OBSERVATION

Due to COVID-19 and following our Safer Studio policies, our lobby and dressing rooms will remain closed. Parents will drop off their dancer at the front doors. Pre-schoolers and K-1 classes will be met outside. Unfortunately, families are not able to view classes via viewing windows at this time. As safety guidelines change, we will notify and post our changes. Please pick up your child ON TIME! It can be scary for a child to exit class and not have a parent in the parking lot waiting for them. Habitual late pickups will be charged for staffing expenses.

## RESCHEDULING, TEACHER AND CLASS SUBSTITUTION

- DE reserves the right to reschedule or combine classes.
- DE reserves the right to provide a substitute or replacement teacher as DE may deem necessary.
- DE reserves the right to deliver class content via an online system in the event that classes are not able to be conducted live for any reason including, but not limited to: weather, teacher absence, or governmental advisory.

## INCLEMENT WEATHER POLICY

In the event of inclement weather, an email will be sent and a social media post made no later than 2 hours before classes begin. Please note that we do not necessarily follow school closings as roads are often cleared by the time studio classes begin. Any canceled classes may be made up on your own time from our regular schedule of in person and on-line classes, based upon availability. In the event there is not a makeup class available, a replacement lesson opportunity will be scheduled.

## LOST & FOUND AND SECURITY

- A lost and found drawer is located in the studio lobby. Please check the lost and found basket regularly as all lost and found items are donated to charity on a regular basis.

- Security cameras are located in public areas for safety and security. DE does not make security or video data available to students or parents.
- DE is not responsible for any lost or stolen items. Please do not leave belongings unattended.
- Dancers are encouraged to take dance bags into classrooms with them.
- Rental lockers are unavailable at this time.

### WINTER SHOWS\*

The Winter Shows are held in late January (date depending on local theater availability) and is a story dance to winter themed music, similar to The Nutcracker but incorporating all styles of dance. Winter Wonderland is an original show for Dance Endeavors with several variations that are rotated from year to year.

The winter show is much shorter than our spring recitals, but has more of a true “theatre show” feel. This show gives the dancers another LARGE performing opportunity and continues to enhance their dance skills. There are several ‘roles’ in this production and dancers in grades 6-12 are chosen for them by the teachers based on an informal audition in December. Show & mandatory rehearsal dates & assignments will be published in early October.

Winter Show fees are charged automatically December 15, 2020. Non-participation must be given in writing to [juli@danceendeavors.com](mailto:juli@danceendeavors.com) no later than December 10, 2020. There are NO REFUNDS for winter show fees after December 15, 2020. Fees are per class:

Preschool—Grade 3 = \$55/class

Grade 4-12 = \$72/class

Cast = Additional fees apply

*DE rents out most costumes and there are additional rehearsals on Saturdays (Sundays if in grade 6-12 cast). The Winter Show performance fee includes costume rental, winter show tshirt, digital download of all shows and production costs. Dancers must have the appropriate color and style of tights and shoes. Tickets will be available for purchase in January. Price and vendor is depending upon venue.*

### SPRING RECITALS\*

We end our season with our Spring Recital. The Spring Recital will be held in May (date depending on local theater availability.) Show & mandatory rehearsal dates & assignments will be published in early February. PreK-Grade 3 classes are assigned to ONE show. Grade 4-12 classes are assigned to TWO shows (most dancers end up with dances in all shows).

Tickets for spring recitals will be available for purchase through an online ticketing service in April. Ticket prices typically range from \$16-\$22 depending on venue.

Spring Recital fees are charged automatically November 15, 2020. Non-participation must be given in writing to [juli@danceendeavors.com](mailto:juli@danceendeavors.com) no later than November 10, 2020. There are NO REFUNDS for spring show fees after November 15, 2020. Fees are per class:

Preschool—Grade 3 = \$60/class

Grade 4-12 = \$80/class

*Performance fee includes costume purchase (costumes are yours to keep after shows), recital tshirt, digital download of all shows and production costs. Dancers must have the appropriate color and style of tights and shoes.*

**\* ALL PERFORMANCES ARE DEPENDENT UPON CDC GUIDELINES AND GOVERNMENT ORDERS. DANCE ENDEAVORS WILL ABIDE BY ALL RULES IN PLACE AT THE TIME AND WILL MAKE/DELAY PERFORMANCE DECISIONS AS NECESSARY.**

### SPRING RECITAL COSTUME ORDERS/EXCHANGES

All classes have a recital costume unless noted on the schedule. Students will be measured by staff the first two weeks of November and costumes are ordered over Thanksgiving break. Costumes will not be ordered unless payment is received in full. Costumes are distributed in classes in March. If a costume does not fit, we are able to exchange within one week of receiving it at no cost to you, but it MUST be returned in its original packaging. After that week, there may be additional shipping/handling fees and/or limited availability.

### PRIVATE LESSON CANCELLATION POLICY

All private lessons canceled with more than 24 hours notice will receive a full refund and opportunity to reschedule the missed lesson. No-show lessons or lessons canceled with less than 24 hours notice will be charged the full amount and not have the opportunity to reschedule the missed lesson.

### REFUNDS/CREDITS ON ACCOUNT

- Tuition, performance fees, and costume fees are not refundable for any reason. Refunds are only issued when DE cancels a class.
- Account credit will be issued when the student or parent initiates the schedule change. Credit will be applied to any DE tuition or fees due within one year.
- No refunds will be given if a similar online class is provided in place of in-studio class.

### WITHDRAWAL FROM CLASS

There is a one month minimum for all lessons. A one-month notice from the first of the month is required to discontinue any payments for the following month. To withdraw, a parent must complete and sign a withdrawal form. Automatic bank debiting or credit card charges will stop after the one-month notice period. To request a drop form contact [ali@danceendeavors.com](mailto:ali@danceendeavors.com). We require a minimum of FIVE DAYS to process class drops before the 1st of the month to avoid AutoPay.

### 2020-2021 CALENDAR

*Subject to change. Please watch emails for changes/additions.*

Sept. 10—First day of classes  
 Oct. 5-10 - Bring a friend week  
 Oct. 14-17—Fall break  
 Nov. 15—Spring recital fees charged  
 Nov. 25-28 - Thanksgiving Break  
 Nov 30-Dec 5 - Splits Week  
 Dec 12 — Winter Cast Auditions  
 Dec. 15—Winter Show fees charged  
 Dec. 21-Jan. 2 - Winter Break

Jan. 4 - Classes resume  
 Jan 27-29 Winter show TENTATIVE  
 Feb. 8-13 - Parent participation week  
 Feb. 15 & 16—Presidents Break  
 Mar. 29-Apr. 3—Spring Break  
 April 6 & 7—Spring Picture Dates  
 Spring Recitals are TENTATIVELY the week of May 3-8 or May 10-15.

*Performance & dress rehearsal dates pending.*

*More Than Just Great Dancing!*  
Affiliated Dance Studios



**Signing this policy page informs us that you have read, understand and agree to abide by these policies.**

*An electronic approval of policies with signature is required for all online registrations.*

Parent/Guardian signature

Date