

After School is Cool!



But wait, before school is too!

eagertoserve.org

*Program Sponsored by Eager To Serve Inc.
Licensed by New York State Office of Children and Family Services*

PROGRAM PHILOSOPHY

We believe that children are exceptional. We believe in social, physical, intellectual, cognitive and emotional child development. We believe that learning should be fun. We believe children should love and respect all people. We believe in a socially stimulating environment. And we sing...

ENVIRONMENT

The atmosphere is warm, friendly and inviting. Children are excited about participation and there is more than enough space for growth and development. An assistant director is available full time as needed and a registered nurse is on call.

HOMEWORK

Hands-on homework and academic assistance are provided. Computers may be available for homework or tutorials. Good study habits and improved test taking skills are emphasized.

NUTRITIOUS MEALS

The full day program includes breakfast and snacks. Parents must provide children with lunch. We intend to have NYS Dept of Health Child & Adult Care Food Programs provide reimbursement for our meal plans. We offer healthy food and beverage choices contributing to proper growth and development with hopes to prevent childhood obesity. For more information on the subject visit www.cded.gov/healthyschools/nutrition/facts.htm.

SOCIAL ACTIVITIES

Social activities include CLUBS - arts and crafts, computer tutorials, computer games, cooking, board games, chorus and indoor/outdoor recreation. Activities on full days include occasional trips, guest speakers, academics and performers.

PARENT INVOLVEMENT

We ask that all parents attend quarterly PTA meetings and pay PTA dues of \$10 per family annually. We need your participation in the program. This is crucial to the success of the children in the community. It has been documented that as a result of parental involvement, children develop at a higher success rate. We will host special events and fundraising programs. We request that you attend all parent meetings, donate, participate in fundraising and contribute to success of the agency as needed. Visit our website frequently.

SPECIAL SERVICES

Children who receive alternative learning programs in school are offered the opportunity to receive therapy at our facility. Services include counseling, tutoring, and mentoring.

HOLIDAY/VACATION

Full time child care is available on school holidays/vacations (excluding New Year's Day, Martin Luther King Day, Good Friday, Memorial Day, Labor Day, Thanksgiving Day, Christmas Day). The program offers breakfast and an afternoon snack. The program is structured but flexible to meet children's individual

needs. Academics are offered during the morning and recreational activities in the afternoons. Academics include reading, math and computer technology. Outdoor trips are posted as scheduled.

SUMMER CAMP

Summer Camp is offered in July and August. Register before March 31 and receive last years' tuition.

Program Policies

1. The program begins promptly at 6:00 am and ends at 6:00 pm sharp. If your child will be late or absent for any reason, please contact the office at 516-223-7886 by 8 AM or submit a written excuse prior to the absence.
2. Children must sign in/out at the main desk with the classroom teacher. Children arriving to the program late must sign-in at the main desk and the main office.
3. Children may be picked up as late as 6:15 pm without being charged an additional fee. Late fees will be charged to those parents picking up children after 6:15 pm. Please pay all late fees when picking up children.
4. Children are permitted to leave the program site with an authorized person. Pick-up authorization must be on file. Children will not be permitted to leave the program before the close of the day unless:
 - (a) Parent/guardian is called,
In the event of an emergency, children will be accompanied by:
 - (1) parent, guardian, or authorized adult person
 - (2) emergency contact person or
 - (3) an appropriate staff member
 - (b) The child has written permission from the parent or guardian indicating such an authorization. To report suspected child abuse, call 1.800.342.3720 or for complaints contact the main office or call NYOCFS at 631.261.4400.
5. If your child is at least 12 years of age and is permitted to walk to and/or from the program, please send a note with the child prior to the session. Children will not be permitted to walk home without written permission from a parent or guardian. Authorized walkers will be dismissed at 6:00 pm sharp.
6. Each child is assigned a partner/buddy. Children are taught to know the name and whereabouts of his/her partner/buddy at all times.
7. Fighting, disruptive behavior, obscene language, and disrespect will not be tolerated. Children will be required to conduct themselves in an orderly manner. Parents will be consulted in conference if the child does not follow regulations. Fees will not be refunded or transferred for children dismissed because of behavioral difficulties.

8. ETS is not responsible for lost, broken, or stolen items including electronic devices. Hats/caps should not be worn inside of the building.
9. **MEDICATION** will not be administered to children. **Children will not be able to bring his or her own medication to the program site.** Students that are sick should not attend the program (visit our website for more information on our health care policy).
10. **MEALS:** Breakfast and an afternoon snack will be provided for all children. Children who need care for six hours or more must also bring their own lunch. Your child's full name and grade must be printed on the bag. Please do not send glass bottle drinks. **Candy or Gum is not permitted.** Children over 10 years will pay a fine of \$0.25 for eating candy or gum. Candy or gum will also be taken away.

Food and beverages are only permitted in designated areas. Food and drinks cannot be taken into the classrooms, playground, or assembly area.

11. All photographs taken are the property of ETS and may be used for promotional purposes.
12. **DISCIPLINE PROCEDURES:** The six goals of the adult who uses discipline that is helpful and constructive are (described in detail on our website) but generally as follows:
 1. Stop the misbehavior
 2. Teach the correct behavior
 3. Help the child develop self-discipline
 4. Child/youth feels okay about the discipline process
 5. Maintain, reinforce or strengthen a positive relationship between child or youth and adult

13. **TUITION** The before or after school program is offered for \$500 per month. The before and after school program is offered for only \$600.00 per month. The hourly rate is \$10.00 per hour. Individuals who pay hourly are expected to pay for each day in advance. You may also become a holiday/vacation camper for \$1,500.00 for the entire school year or daily at \$75.00 per day.

The registration fee, which is applied to the tuition, is to be paid for each child with an enrollment contract. This fee is nonrefundable. Prior to starting the program, the registration fee and current month's tuition must be paid in full. Tuition is due the 20th of the current month for the subsequent month. Tuition not received by the 25th will be subject to a \$25.00 late fee. If tuition is not received by the 30th, your child will be dropped from the program. All fees are nonrefundable.

14. **RETURNED CHECKS:** There will be a \$35.00 charge on all returned checks.
15. When submitting documentation, please do not submit original documents. Original documents will not be returned.
16. Outings away from the program site do not require additional permission. An emergency card is required. Additional fees are not our policy, but may be requested. Trips usually occur holidays/vacations.

17. **INCLEMENT WEATHER:** In the event of inclement weather, if the Freeport Public School District is closed, the before and after school program will be closed the same day.
18. **PROGRAM SUPPLIES NEEDED:**
Shoe Box, Paper, Tissue, Pens/Pencils, Crayons Markers, Colored Pencils