

Thank you for considering the Sampson County Exposition Center for your upcoming event. Owned and operated by the County of Sampson, the facility serves as a venue for a wide variety of both public and private events. Known as "The Center of Activity," the facility offers multiple meeting spaces for banquets, seminars, graduations, trade shows, weddings and a host of other activities. The facility also serves as a venue for cultural events and activities that enhance the quality of life for its citizens as well as in attracting visitors to Sampson County.

**Refundable Security Deposits**

**\$250 (Non-Food Functions) - \$500 (Events providing catering, dance, band, DJ, or alcohol)**

Refundable Security Deposits are required to book or reserve a date with the Sampson County Exposition Center. Date(s) can not be confirmed without the receipt of applicable deposit. Security Deposits are refundable provided facility guidelines are met. Refundable security deposits are not a part of the rental fee and may not be applied toward facility rental or service fees.

<b>Sampson County Exposition Center Standard Fee Schedule (** See Reverse for Notes)</b>				
<b>Room</b>	<b>Non-Food Functions (3) (7)</b>		<b>Banquets/Dances Receptions/Sales Events (3) (7)</b>	
	<b>Sun -Thurs.</b>	<b>Fri.-Sat.</b>	<b>Sun -Thurs.</b>	<b>Fri.-Sat.</b>
<b>Entire Facility (1)</b>	\$ 1,400.00 (1)	\$ 1,500.00 (1)	\$ 1,425.00 (1)	\$ 1,675.00 (1)
<b>Prestage Hall</b>	\$ 900.00	\$ 1,000.00	\$ 975.00	\$ 1,150.00
<b>Prestage Hall A</b>	\$ 550.00	\$ 625.00	\$ 600.00	\$ 675.00
<b>Prestage Hall B</b>	\$ 550.00	\$ 625.00	\$ 600.00	\$ 675.00
<b>Heritage Hall</b>	\$ 500.00 (2)	\$ 550.00 (2)	\$ 600.00 (2)	\$ 650.00 (2)
<b>Heritage Hall A</b>	\$ 325.00 (2)	\$ 375.00 (2)	\$ 400.00 (2)	\$ 450.00 (2)
<b>Heritage Hall B</b>	\$ 325.00 (2)	\$ 375.00 (2)	\$ 400.00 (2)	\$ 450.00 (2)
<b>Prestage Hall Stage Only (6)</b>	\$ 200.00	NA	NA	NA
<b>Expo Room</b>	\$ 95.00	\$ 125.00	\$ 95.00	\$ 125.00
<b>Expo Room w AV Package</b>	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00
<b>Board Room (5) (AV Package Available)</b>	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
<b>Small Kitchen</b>	NA	NA	\$ 125.00 (4)	\$ 125.00 (4)
<b>Large Kitchen</b>	NA	NA	\$ 125.00 (4)	\$ 150.00 (4)

**Event Manager Fee: \$14.00/Hour (Hours 1 thru 8) \$18.00/Hour (Hours > 8)**

Event Managers are required for all events beginning or ending after 5:00 p.m. Monday-Friday and for events held on Saturdays, Sundays and Holidays and are subject to a four-hour (4) minimum per scheduled event.

**Holiday Rates: \$18/hour (Hours 1-8); \$27/hour (Hours >8).** This includes the following: New Year's Eve, New Year's Day, MLK Jr. Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Eve or Christmas Day.

**Security Personnel Fee: 22.00/Hour per Officer**

Security Personnel are required for all concerts, dances, or events that allow alcoholic beverages. Security Personnel are subject to a four (4) hour minimum per scheduled event. The staff of the Exposition Center shall make all Security Personnel arrangements. The number of Security Personnel required for an event will be at the discretion of the Sampson County Exposition Center.

**Holiday Rate: \$30.00/Hour per Officer:** This includes the following: New Year's Eve, New Year's Day, MLK Jr. Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Eve or Christmas Day.

**Production Equipment/Production Technicians/Bands/DJ's: Call for Pricing and Availability**

Often clients need assistance in booking bands and DJ's, or their event requires specialized production technicians or production equipment including sound, lighting, staging, audio-visual or electrical. The Sampson County Exposition Center can assist clients in meeting these needs to insure a successful event. Contact Exposition Center Staff for additional details. (Six week minimum notice is suggested.)

**Facility LED Marquee Advertising: (One week prior to event included in rental fee.)**

**Additional Advertising Fee: \$25.00/week or \$80.00 for 4 weeks**

Marquee displays multiple messages that run concurrently daily 16 Hours per day. (Marquee advertising available only for events leasing space in the Exposition Center.)

Realizing the important role that Sampson County Non-Profit organizations perform in the community the Sampson County Exposition Center offers a Non-Profit Facility Rental Rate Schedule. This rate schedule is applicable to 501-C(3) Non-Profit organizations that are located within Sampson County. To receive these rates a copy of the organization's 501-C(3) tax status must be submitted at the time the contract is issued.

**Sampson County Exposition Center Non-Profit (501-C3) Fee Schedule (\*\*)**

Room	Non-Food Functions		Banquets/Dances Receptions/Sales Events (3)	
	Sun -Thurs.	Fri.-Sat.	Sun -Thurs.	Fri.-Sat.
Entire Facility <sup>(1)</sup>	\$ 1,250.00 <sup>(1)</sup>	\$ 1,475.00 <sup>(1)</sup>	\$ 1,200.00 <sup>(1)</sup>	\$ 1,475.00 <sup>(1)</sup>
Prestage Hall	\$ 725.00	\$ 950.00	\$ 900.00	\$ 950.00
Prestage Hall A	\$ 400.00	\$ 625.00	\$ 550.00	\$ 625.00
Prestage Hall B	\$ 400.00	\$ 625.00	\$ 550.00	\$ 625.00
Heritage Hall	\$ 450.00 <sup>(2)</sup>	\$ 500.00 <sup>(2)</sup>	\$ 550.00 <sup>(2)</sup>	\$ 600.00 <sup>(2)</sup>
Heritage Hall A	\$ 275.00 <sup>(2)</sup>	\$ 400.00 <sup>(2)</sup>	\$ 375.00 <sup>(2)</sup>	\$ 400.00 <sup>(2)</sup>
Heritage Hall B	\$ 275.00 <sup>(2)</sup>	\$ 400.00 <sup>(2)</sup>	\$ 375.00 <sup>(2)</sup>	\$ 400.00 <sup>(2)</sup>
Prestage Hall Stage Only	NA	NA	NA	NA
Expo Room	\$ 95.00	\$ 125.00	\$ 95.00	\$ 125.00
Expo Room w AV Package	\$ 145.00	\$ 175.00	\$ 145.00	\$ 175.00
Board Room (AV Package Available)	\$ 75.00	\$ 125.00	\$ 125.00	\$ 125.00
Small Kitchen	NA	NA	\$ 125.00 <sup>(4)</sup>	\$ 125.00 <sup>(4)</sup>
Large Kitchen	NA	NA	\$ 125.00 <sup>(4)</sup>	\$ 150.00 <sup>(4)</sup>

**Services & Equipment Rental Fees (Plus applicable NC Sales Tax)**

Basic Sound System (Two Corded Microphones & CD Player Included in Rental Fee (Prestage/Heritage Hall)	
Additional Corded Microphone(s)	\$20.00 Each/Day
Handheld Cordless Microphones	\$25.00 Each/Day
Straight Microphone Stands	\$15.00 Each/Day
200 Amp Stage Distro/Electrical Service	\$50.00 Each/Day (Required PH events with Band or DJ)
LED Video Projector Packages	\$110.00/Day (Computer/VCR/DVD presentations)
Bennett-Allen Board Room AV Package	\$50.00/Day (Computer/VCR/DVD presentations)
100 Amp Electrical Floor Services (PH Only)	\$50.00/Day/Cart
Dry Board Easel with Markers	\$25.00/Day
Easel(s)	\$15.00 Each/Day
Flipchart and Pad	\$25.00/Day (Includes Writing Pad)
Gaffers Tape (3" x 55 yard roll)	\$29.75/Roll
Portable Dance Floor	\$250.00/Day
Choral Risers (4 Sections)	\$150.00/Day or \$50.00/Section
Piano (Studio Piano/Console)	\$50.00/Day (Plus Tuning-Call for Pricing)
Grand Piano (Yamaha C7)	\$150.00/Day (Plus Tuning-Call for Pricing)
Fork Lift Services (Operator Included)	\$50.00/Hour (Two-week advance notice required)
Table Linen Services	Call for Pricing and Availability
In-House Catering Services	Call for Pricing and Availability
Elevated Seating Platforms	Call for Pricing and Availability

**All Rates for daily rental. Events must conclude for guests by 12:30 am. (Failure to comply will result in automatic loss of security deposit.)**

**(\*\*) Payment for facility rental and other associated fees are due 14 business days prior to the event date.**

- (1) Includes Prestage Hall, Heritage Hall, Expo Room, Large Kitchen and Small Kitchen.**
- (2) Dance/Band Functions utilizing Heritage Hall require a Portable Dance Floor. (See Additional Services Rate Schedule for pricing.)**
- (3) Sales Events Include: Tool Sales, Retail Sales, Wholesale Sales, Jewelry Sales, etc. (Businesses outside Sampson County add 50% to applicable room rental rates.)**
- (4) Kitchens may not be rented without room rental.**
- (5) No rental fee applicable for Clinton-Sampson Chamber of Commerce members, however, CSCOC members are subject to all standard usage polices and procedures.**
- (6) Mon-Thurs ONLY. Chairs & Tables for events held on stage only, not within PH. Booked no more than 30 days in advance.**
- (7) Clinton City Schools, Sampson County Schools, Tar Heel Challenge and Continuing Education Programs offered by the Sampson County Cooperative Extension Service receive a discount of 25% off of the Standard Rate Schedule. Discount applies only to room rental fees; all other services provided shall be at the prevailing rates as listed.**