

HYDE PARK GOLF CLUB CONSTITUTION

REVISED – 0/00/2025

PREAMBLE

The Hyde Park Golf Club was founded for all amateur golfers interested in an organization to work for their common good. The organization concerns itself with promoting the game of golf by sponsoring a Junior Club program by which to introduce young golfers to the game of golf, hosting tournaments for its membership and establishment of an official U.S.G.A. handicap, thus providing members an equal ground on which compete.

I. NAME

The organization shall be called; Hyde Park Golf Club.

II. MEMBERSHIP

1. Any amateur golfer may apply for membership.
2. Each full membership carries with it the right to one vote at any meeting of the members.
3. The membership year runs from the date of the annual meeting in April or May to the date of the annual meeting in April or May of the following year.
4. Membership renewal fees should be paid at the annual meeting in April or May or at the opening tournament.

III. ASSOCIATE MEMBERSHIP

1. Associate membership provides a U.S.G.A handicap and access to the GHIN system only.
2. Associate members are not eligible to compete in club sponsored events.
3. Associate membership carries no voting privileges.
4. Allows participation BDGA and NYSGA

IV. JUNIOR MEMBERSHIP

1. Junior membership is subject to all articles and rules as stated under Article II.
2. Junior membership age limit shall be determined by the BDGA guidelines for eligibility.

V. HONORARY MEMBERSHIP

1. The BOD may, by a majority vote, bestow an Honorary Membership to an individual for a period of one (1) year.
2. The BOD may, by a majority vote, bestow an Honorary Lifetime membership to an individual based on his past service to the organization.

VI. FINANCIAL YEAR

1. The year shall commence May 1st and end April 31st.
2. The board may call for an audit of the financial operation of the organization at the end of the fiscal year. The audit will be performed by two members in good standing appointed by the BOD.

VII. GENERAL MEETINGS

1. Bi-Annual general meetings shall be held on dates to be determined by the BOD. The first meeting shall be held in the months of April or May in each year for the purpose of collecting dues, reviewing reports and for the conducting of any other business. The second meeting will be held during the months of September or October in each year for the purpose of reviewing reports, election results of the Directors and Officers for the ensuing term and for the conducting of any other business.
2. All elected Directors and Officers shall be nominated and elected by email prior to the September/October general meeting. The term of office is two (2) years for both Directors and Officers. Elections will be held in alternate years with the President and Vice president being elected one year and Secretary/Treasury the following year. Three (3) open director spots will be voted on each year. All elections of Directors and Officers shall be made by a simple majority vote of the quorum.
3. At least fourteen (14) days prior notice shall be given to the members concerning the holding of any general meeting or proposed changes to the constitution.
4. Twenty (20) voting members shall constitute a quorum for the holding of a general meeting.
5. Each voting member shall have one (1) vote at each general meeting or special meeting. A new member must be in good standing prior to general meetings to vote at that meeting. Existing member must be in good standing prior to the vote. Motions shall be determined by a simple majority vote on a show of hands.
6. In electing the Directors where more than the required number of Directors are nominated and stand for election, the election shall be conducted via email and returned to the President for counting results.
7. Under special circumstances deemed necessary by the BOD, general elections or voting by the BOD may be held electronically (i.e., email or messaging)
8. Ten (10) members of the organization whose membership are in good standing may requisition BOD to call a general meeting of the members for any purpose connected with the affairs of the organization that is inconsistent with the organization's goals.
9. The requisition shall state the general nature of the business to be presented at the general meeting and shall be signed by the requestors and sent via certified mail to the Secretary.
10. Upon receipt of the requisition the Directors shall call for a general meeting of the members for the transaction of the business stated in the requisition.
11. If within thirty (30) days from the date of receipt of the requisition in the event the BOD does not call and hold the meeting, the requestors may call a general meeting, which must be held within sixty (60) days of the receipt of the requisition.

VIII. TERMINATION OF MEMBERSHIP

1. Any member may have their membership revoked for reasons listed but not limited to:
 - a. Cheating as it pertains to the Rules of Golf.
 - b. Breach of organizational rules.
 - c. Acting in an unprofessional manner as it pertains to representing the organization.
 - d. Any actions that create damage to the golf course and/or actions that are not in compliance with acceptable golf etiquette.

- e. Any actions that can be considered harassment. Harassment is any behavior that contributes to a hostile, intimidating or unwelcoming environment towards another member. This can include but is not limited to sexual, racial, discrimination or any retaliatory acts.
- f. A two-thirds majority vote of the BOD is needed in order to revoke a membership.

- 2. The Secretary/Treasurer shall notify any member whose membership is being considered for revocation in writing via email.
- 3. The notice shall specify the reasons for possible revocation along with the names and/or names of any individual or individuals bringing up said reason or reasons.
- 4. The member must respond in writing via email within five (5) days from receipt of notification to the Secretary/Treasurer to request a formal hearing. If no request is received within five (5) days from receipt of notification, said membership shall be revoked.
- 5. If requested, a hearing shall be coordinated by the Secretary/Treasurer within five (5) days of receiving the request. The member in question. The BOD or any individual or individuals making the accusations as to the infraction leading to possible membership revocation must be present.
- 6. In the event that the individual or individuals making the accusations fail to appear at the requested hearing, the hearing shall be dismissed and the member in question shall remain in good standing.

IX. DUES

- 1. Annual dues for members and Junior members shall be determined by the BOD.

X DIRECTORS AND OFFICERS

- 1. The Board of Directors shall consist of three (3) Officers and six (6) Directors.
- 2. The Officers shall consist of President, Vice-President and Secretary/Treasurer.
- 3. Between General Meetings the general management and control of the affairs and funds of the organization shall be bestowed in the BOD subject only to the By-Laws and decisions taken by a majority vote of the members at General Meetings, or at other General meetings on same notice as for Biannual General meetings.
- 4. Five (5) members of the BOD shall constitute a quorum for the transaction of business. Motions in the meetings of the BOD shall be determined by a simple majority of the votes cast. In the event of a tie vote the President's vote may be used to break the tie.
- 5. Motions voted on by the BOD, passed or failed are final. Motions previously voted on may only be brought back up for reconsidered by a BOD member that was on the winning side of the original vote. The reconsideration of a Vote must be addressed in the same meeting or the following meeting of the BOD. Members absent for the original vote are not eligible to ask for reconsideration.
- 6. Board members who misses three (3) consecutive meetings without good cause may be replaced. His replacement will be appointed by a majority vote of the Board. The newly appointed Board member will fulfill the remaining term of the Board member he replaced.
- 7. Only members in good standing who retain the right to vote are eligible to hold a BOD position.
- 8. Any Board Member who elects to run for another position, relinquishes their present position.
- 9. The BOD are responsible to the membership for the management and conduct of the affairs of the organization. In addition to the following:
 - a. Appoint and constitute additional committees as needed.
 - b. Meet as deemed necessary to schedule and transact business on behalf of the membership.

10. Any member in good standing may request to be present at a BOD meeting for the purpose of presenting a grievance or suggestion. The request must be presented to the Secretary one week in advance of the scheduled Board meeting.

11. A Board of Director member may be removed from office for just cause. A two-thirds vote is needed at a general meeting of the membership for removal. A minimum of two weeks prior to the general meeting a notice specifying the intention to present a motion must be presented to the BOD Secretary/ Treasurer. The motion must state, in detail, the reasons why removal of the BOD member is necessary prior to the expiration of their term on the BOD. If removal is passed by a majority of votes, during the same meeting, members may elect any eligible member to serve the remainder of the removed BOD members' term.

12. The BOD and handicap chairman shall serve without remuneration aside from waiving the yearly dues.

XI. OFFICERS

1. Responsibilities of Officers are as follows:

- ❖ President — Schedule all meetings as necessary, supervise all club activities and ensure that other Officers and Directors fulfill their duties;

Appoint chairperson(s) of various committees as needed.
- ❖ Vice-President — Assist the President in performing his duties and in the absence of the President act on his behalf.
- ❖ Secretary/Treasurer — Keep accurate minutes of all meetings, review and answer all correspondence for the organization, keep accurate financial records, deliver financial report at all meetings, collect all fines and dues, present a budget at the April/May General meeting.

XII. CHAIRMEN

1. Responsibilities of **Chairmen** are as follows:

- ❖ **Handicap Chairman** — Appointed by the Board of Directors.
Duties shall be to act as liaison between the club and the U.S.G.A./GHIN handicapping service. Ensure that all club members in good standing have access to the GHIN system. Monitor member's handicaps for accuracy. Invoke adjustments as deemed necessary to members established handicap per U.S.G.A. rule.
- ❖ **Junior Golf Chairman** — Appointed by the BOD.
Their duties shall be to supervise and coordinate teams and the tournament schedule with BDGA.

XIII. TOURNAMENTS

1. The BOD shall oversee all club tournaments.

- ❖ Responsibilities include but are not limited to the following;
- ❖ emailing or posting sign-up sheet,
- ❖ Pairing of players,
- ❖ Assignment of Tee times,
- ❖ Assessment of course conditions to adjust local rules if deemed necessary,
- ❖ Posting of the governing rules for play at each tournament,
- ❖ Assisting the registration and collection of entry fees on the day of scheduled tournaments,
- ❖ Reporting tournament results to the Handicap Chairman and Treasurer.

2. The BOD shall schedule and present a slate of tournaments to the membership on the HPGC web site and at the spring General meeting.

3. Sponsors shall be solicited to help offset the costs associated with each tournament. If a tournament is being sponsored either by an individual or a business, that tournament shall be named in their honor and said sponsor may choose a format be played from the BOD approved Formats list
4. An entry fee will be charged for each tournament to help offset the costs associated with that tournament. The BOD will establish this fee.
5. Tournaments will be divided into flights determined by handicap. Flight parameters will be determined by the BOD.
6. There must be a minimum total of twenty (20) players in order to play a tournament.
7. There must be a minimum of (8) players in each flight in order to have a flight. If there are less than (8) players in any flight that flight will be combined with the next higher flight.
8. Awards for the upcoming season will be determined by the BOD.
9. Awards shall be of equal value for each flight.
10. Prior to any Tournament only members in good standing current with their dues are eligible for awards.

XIV. OUTSIDE EVENTS

1. The organization shall encourage its members to play in other tournaments sponsored by such organizations as the B.D.G.A., W.N.Y. Publinks and N.Y.S.G.A.
2. A qualifier shall be held to determine team members to represent the organization in outside team events. The BOD will determine the format of the qualifier and reserve the right to appoint members to each team or teams.
3. Payment of green fees, entrance costs, etc. for individuals and teams entering outside events may be paid for by the organization. The decision to pay any costs will be decided by the BOD.
4. The BOD will appoint a Team Captain for team events. The Team Captain will be responsible for collecting any fees from players, ensuring all team members are notified of tee times, location of tournament, etc. and reporting of team results to the Secretary and Handicap Chairman.

XV. AMENDMENTS

1. Proposed amendments to the existing By-Laws must be submitted in writing to the Secretary a minimum of forty-five (45) days prior to any General meeting. The written proposal must state the existing article as currently written and the proposed change. If proposing a new by-law, then just the proposed new amendment is needed.
2. The BOD will notify the membership of the proposed change in accordance with Section VII Article
3. In addition, the proposed change(s) will be sent to all voting members via email. A majority vote of the membership is needed to amend the By-Laws. This vote may be conducted in person or electronically.

XVI. RULES OF ORDER

1. All meetings of the organization shall be conducted in accordance with Robert's Rules of Order.

XVII. INDEMNIFICATION

All Directors and Officers of the Organization and their heirs, executors, administrators and their estates and effects respectively, shall at all times be indemnified and saved harmless out of the funds of the Organization from and against:

1. All costs, charges and expenses whatsoever which the Director or Officer sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him for, or in respect of any act, deed, matter or things whatsoever made, done or permitted by him in or about the execution of the duties of his office.
2. All other costs, charges and expenses which the Director or Officer sustains or incurs in or about or in relation to the affairs thereof except such costs, charges or expenses as are occasioned by his own willful neglect or default. The Organization may also indemnify any Director in such other circumstances as the Law may permit or require. Nothing in this By-Law shall limit the right of any person entitled to indemnify to claim indemnity apart from the provisions of this By-Law to the extent permitted by law.

XVIII. FUNDS

1. The funds of the Organization shall be in keeping of the Secretary/Treasurer who shall deposit these in a certified US Bank and shall make payments on behalf of the Organization by check on said bank account, with the exception of petty cash payments for which the Treasurer will account for by voucher.
2. The signing Officers are the President, Vice-President and Secretary/Treasurer.
3. For checks in excess of one thousand dollars the signatures of two officers may be required.

XVIII. ADDRESSING PACE OF PLAY

To ensure that members can have an enjoyable round of golf, it is important for all members to understand their role in monitoring their individual pace of play and/or the groups pace of play. It is hoped that a group and/or player that is politely requested to improve its pace of play, whether by a playing partner, club member or a director of the club, will do so without the need for recourse to sanctions. However, if this is not the case, the directors will take action against the player, players or group as a whole that have been the cause of the pace of play issue. There various pace of play policies, including the USGA penalties applied for breaches of them, but examples of actions the club may impose for slow play are as follows: ⌘ Being required to play at the end of the field in competitions for a specified period of time. ⌘ Displaying the names on the club notice board of members/groups who, without good reason, have taken longer than the expected time to play. ⌘ Suspension from play in club events for a period of time. ⌘ Enforcement of USGA Rule 5.6a for unreasonable delay of play. ⌘ A Combination of the above. It is not the purpose of the directors of the club to promote severe sanctions for slow play, and the club would only advocate sensible and tactful use of the above measures. However, particularly when a player or group has repeatedly caused pace of play issues and has failed to alter behavior after requests, it is entirely appropriate for the club directors to take some action for the benefit of the other players using the course.

XIX. ADDRESSING NO SHOWS

There are times that members who have signed up for a club tournament are a "No Show." A "No Show," is defined as a member who has registered for a tournament and has decided not to show up and made no

attempt to contact a board member of their absence. When members are a “No Show,” it creates challenges (i.e., delays in tee times, odd numbers in group, inconvenience for playing partners, etc.); for these reasons the club has a “No Show” policy for a player who is a “No Show.” The following actions will be taken against a member that is designated as a “No Show.”:

1. First Offense – Warning. A warning (verbal and/or written) will be provided to member from a director.
2. Second Offense – Suspension from next scheduled tournament 7
3. Third Offense – Suspension from multi-tournaments (2 or more) NOTE: The board is aware that there may be situation that may precede this policy and they will be handled on a case-to-case basis. Implementation of this policy is to ensure that club members understand that there is an impact on players and tournaments when a member makes a decision to be a “No Show.” Any penalties that are imposed are on an annual basis.