



**VILLAGE OF INNSBROOK  
BOARD OF TRUSTEES MEETING  
REGULAR MEETING MINUTES  
Village of Innsbrook Hall  
1835 Highway F, Innsbrook, MO 63390  
Tuesday, July 8, 2025, 5:00 PM (CST)**

Chairman Bowers called the meeting to order at 5:01 pm and asked the body to stand for the Pledge of Allegiance. She then called for the Village Clerk, Karen Denson, to do a roll call to establish a quorum. Members present were:

Trustee Buschman – present  
Trustee Caton - present  
Trustee Jensen - present  
Trustee West – present  
Chairman Bowers - present

Also, present were Allen Huddleston, Chairman of P & Z, Brad Pryor, Village Attorney, Jack Underwood, Ted Sator, Steve Gissy, and Mary & Tom DeBenedetti.

Chairman Bowers called for a motion to approve the consent agenda consisting of the agenda, prior meeting minutes, and financial reports. Upon a motion by Trustee Jensen to approve without the financial documents and changes to the June 17, 2025, minutes, and a second by Trustee Buschman, the motion was approved and the following were unanimously approved. The motion passed 5-0.

Agenda  
Regular Meeting Minutes – June 17, 2025  
Executive Meeting Minutes – June 17, 2025  
Financial Reports – June  
Expenditures For the Month of June

Chairman Bowers called for Public Comments. The Village Clerk stated that she received forms from Steve Gissy and Ted Sator.

Steve Gissy spoke regarding the new Village Hall and its expenses.

Ted Sator spoke regarding the new Village Hall and spending limits.

Chairman Bowers spoke on the Chairman's Report and gave an update on the new Village Hall.

Chairman Bowers asked for the Clerk's report. Karen Denson, Village Clerk, provided the monthly Clerk's report with summary. The Village Clerk stated codification with Civic Plus is in the first stages of the project.

Chairman Bowers asked for the Planning and Zoning Report. Chairman Huddleston stated no meeting was held in July. Chairman Huddleston asked that the Board approve Nancy Inman has a new P & Z Commissioner to fill a new role to be sworn in at the next meeting.

Chairman Bowers asked for a motion to approve Nancy Inman to the Planning and Zoning Commission Board. Upon a motion by Trustee Caton and a second by Trustee West, the motion was approved. The motion passed 5-0.

Village Planner Report – None

Chairman Bowers called for a motion to read by title only twice Bill 378, Contract for Village Planner. Upon a motion by Trustee Buschman and a second by Trustee Jensen. Chairman Bowers called for discussion. The contract could be terminated by either party with 30 days' notice. Trustee Caton proposed to table Bill 378 until August and have the Village Attorney look over the contract.

Chairman Bowers called for a motion to read by title only twice Bill 379, Contract for Village Attorney. Upon a motion by Trustee Caton and a second by Trustee Jensen, the motion was approved. The motion passed 5-0. Chairman Bowers called for a motion to approve Bill 379, Contract for the Village Attorney. Upon a motion by Trustee Jensen and a second by Trustee West. Chairman Bowers called for discussion. Chairman Bowers called for a roll call vote. The motion was passed.

Trustee Buschman – Yes  
Trustee Caton – Yes  
Trustee Jensen – Yes  
Trustee West – Yes  
Chairman Bowers – Yes

Chairman Bowers called for a motion to read by title only twice Bill 380, Contract for Spectrum. Upon a motion by Trustee Caton and a second by Trustee West, the motion was approved. The motion passed 5-0. Chairman Bowers called for a motion to approve Bill 380, Contract for Spectrum. Upon a motion by Trustee Caton and a second by Trustee Jensen. Chairman Bowers called for discussion. Chairman Bowers called for a roll call vote. The motion was passed.

Trustee Buschman – Yes  
Trustee Caton – Yes  
Trustee Jensen – Yes  
Trustee West – Yes  
Chairman Bowers – Yes

Chairman Bowers called for a motion to approve Resolution R25-90, CDC Dissolution. Trustee Caton proposed that this be tabled until August and have the Village Attorney look over the Statutes. Chairman Bowers called for a motion to table the Resolution until the August meeting. Upon a motion by Trustee West and a second by Trustee Buschman, the motion was approved. The motion passed 5-0.

Chairman Bowers called for a motion to approve Resolution R25-93, Designated Holidays. Upon a motion by Trustee Caton and a second by Trustee Jensen. Chairman Bowers called for discussion. Questions arose regarding when the office will close for the holidays. Chairman Bowers called for a motion to table the Resolution until the August meeting. Upon a motion by Trustee Caton and a second by Trustee West, the motion was approved. The motion passed 5-0.

Chairman Bowers asked for Board of Trustee Announcements. Trustee West discussed the Village sign and a post office PO box.

Chairman Bowers called for a motion for adjournment. Upon a motion by Trustee Jensen and a second by Trustee West, the motion passed 5-0 and the meeting was adjourned at 6:00 pm.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on July 8, 2025.

Karen Denson, Village Clerk

Date Minutes Approved: 8/12/2025

  
Cynthia Bowers, Chairman  
Village of Innsbrook Board of Trustees

  
Attest: Karen Denson  
Village Clerk