

**THE CITY OF CISCO
CITY COUNCIL, REGULAR MEETING
July 14, 2025**

**CISCO, TEXAS §
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

MEMBERS PRESENT:

MAYOR	STEPHEN FORESTER
COUNCILMEMBER PLACE I	AMANDA ROGERS-BENNETT
COUNCILMEMBER PLACE II	GLENN BOLES
COUNCILMEMBER PLACE III	SHERRIE ANAYA
COUNCILMEMBER PLACE V	CHRIS JOHNSON
COUNCILMEMBER PLACE VI	TRAVIS TOOF

PERSONNEL PRESENT:

CITY MANAGER	SARAH ADAMS
CITY SECRETARY	TAMMY OSBORNE

PERSONNEL ABSENT:

COUNCILMEMBER PLACE IV	NATHAN BRUNER
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Guests: Kenneth Preston, James Freeman, Bunnie Freeman, Jane Nichols, Roxanne Frazier, Garrett Johnson, Jayln Johnson, Tanner Carter, Macy Carter, Josh Hopkins, Amy Hopkins, Jenny Pearson, Ellie Pearson, Julie Pearson, Tom Bailey, Walter Fairbanks, Tim Gallagher, Maria Hernandez, Marco Hernandez, Randal Getts, Janelle Campbell, Sean King, Christina Slagle

I. MEETING CALLED TO ORDER:

Mayor Forester called the meeting to order at 6:00 p.m.

II. PLEDGES

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

III. INVOCATION:

Mayor Forester gave the invocation.

IV. CITIZEN-VISITOR COMMENTS:

Ms. Jane Nichols presented research about the costs associated with various types of street repair.

Tim Gallagher commented on agenda item regarding leasing additional space for his manufacturing business at the airport.

V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:

- **June 23, 2025**

Motion was made by Councilmember Boles to approve the minutes as presented, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

VI. REPORTS:

- City Manager's Report-Ms. Adams presented the monthly City Manager's report.

VII. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:

A. Consider and Discuss Approval of Change of Zoning for W. 15th Street-W. 18th Street from the east line of Avenue E and the North/South Alley in Blocks 1 S/D 1 and 114 S/D 2.

Ms. Osborne explained that the zoning change had been requested by Renee McCulloch and approved by the Planning & Zoning Commission at their June meeting.

Motion was made by Councilmember Toof to approve the zoning change as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof
Nays: None/Motion Carries
Voted: 5 to 0
Absent: Bruner
Abstain: Forester

B. Consider and Discuss Approval of Change of Zoning for Avenue B to Railroad Avenue between E. 14th Street and E. 15th Street.

Ms. Osborne again said that the zoning change had been requested by Codi Reese and approved by Planning & Zoning.

Motion was made by Councilmember Toof to approve the zoning change as presented, second was made by Councilmember Rogers-Bennett. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

C. Consider and Discuss Approval of Change of Zoning For Parcel 5344.

Ms. Osborne explained that the zoning change had been made by Christina Black-Slagle and had been approved by the Planning & Zoning Commission.

Motion was made by Councilmember Boles to approve the zoning change as presented, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

D. Consider and Discuss Contract with Cisco Cemetery Association, Inc., Regarding Care, Maintenance, and Management of Oakwood Cemetery.

Ms. Adams explained that the long time president of the Cemetery Board, Mr. Bill Kendall, was stepping down and in preparing to leave, he noted that the contract between the city and the board had expired. He asked that it be updated before he left office.

Motion was made by Councilmember Johnson to approve the contract as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

E. Consider and Discuss Approval of Termination of Joint Elections Administrator by the Joint Elections Commission.

Ms. Osborne said that the Joint Elections Administrator had been terminated by the County Judge, but the decision needed to be ratified by a majority of the entities participating in that cooperative.

Motion was made by Councilmember Johnson to approve the termination, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

F. Consider and Discuss Ordinance No. 0-2025-09

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, ADJUSTING AND AMENDING THE CITY'S FISCAL YEAR 2024-2025 BUDGET; AND ESTABLISHING AN EFFECTIVE DATE. *(Second Reading)*

Motion was made by Councilmember Johnson to approve the ordinance as presented, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

G. Consider and Discuss Ordinance No. 0-2025-10

AN ORDINANCE OF THE CITY OF CISCO, TEXAS, PROVIDING THAT THE CITY'S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 10 "GARBAGE AND TRASH", SPECIFICALLY ARTICLE III "CITY CONVENIENCE STATION"; INCLUDING SECTIONS 10-36 – 10-40 TO INCLUDE AMENDED DEFINITIONS, RATES, AND REGULATIONS FOR USE OF THE CONVENIENCE STATION BY QUALIFIED UTILITY CUSTOMERS; AND ESTABLISHING AN EFFECTIVE DATE. *(First Reading)*

Ms. Adams explained that the proposed ordinance would streamline the administration of the convenience station by simplifying the fee structure and clarifying who could use the convenience station.

Motion was made by Councilmember Toof to approve the ordinance as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

H. Consider and Discuss Ordinance No. 0-2025-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS AMENDING CHAPTER 10 "GARBAGE AND TRASH", SPECIFICALLY SECTION 10-19 "RATES", OF THE CITY'S CODE OF ORDINANCES ADDING ITEM (a)(4) ESTABLISHING FEES FOR DELIVERY AND REMOVAL OF POLYCARDS; AND ESTABLISHING AN EFFECTIVE DATE. *(First Reading)*

Ms. Adams said that the proposed ordinance would recoup the fee charged by Republic Services for delivery and removal of polycards not associated with the opening or closing of a utility account.

Motion was made by Councilmember Boles to approve the ordinance as presented, second was made by Councilmember Rogers-Bennett. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

I. Consider and Discuss Ordinance No. 0-2025-12

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS PROVIDING THAT THE CITY'S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 20 "UTILITIES", ARTICLE II "WATER AND SEWER SERVICE", SPECIFICALLY SECTION 20-18 "TAPPING FEES", ADDING ITEM (C) AND (D) TO INCLUDE FEES FOR REPLACEMENT OF DAMAGED EQUIPMENT; AND ESTABLISHING AN EFFECTIVE DATE. *(First Reading)*

Ms. Adams again stated that the proposed ordinance would recoup fees for repairing or replacing utility equipment that was damaged by customers.

Motion was made by Councilmember Boles to approve the ordinance as presented, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

J. Consider and Discuss Resolution No. 2025-07-14

A RESOLUTION OF THE CITY OF CISCO, TEXAS, EASTLAND COUNTY, AUTHORIZING AND ORDERING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 4, 2025, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF CISCO, TEXAS, TO VOTE FOR OR AGAINST THE FOLLOWING PROPOSITION: "TERMINATION OF THE CISCO 4A DEVELOPMENT CORPORATION AND ABOLITION OF THE ECONOMIC DEVELOPMENT SALES AND USE TAX WITHIN THE CITY OF CISCO FOR THE PROMOTION AND DEVELOPMENT OF NEW AND EXPANDED ENTERPRISES AT THE RATE OF ONE-HALF OF ONE PERCENT (0.50%); TERMINATION OF THE CISCO DEVELOPMENT CORPORATION AND ABOLITION OF THE ECONOMIC DEVELOPMENT SALES AND USE TAX WITHIN THE CITY OF CISCO TO UNDERTAKE PROJECTS AS AUTHORIZED BY CHAPTER 505 OF THE TEXAS LOCAL GOVERNMENT CODE, AS AMENDED, AT THE RATE OF ONE-HALF OF ONE PERCENT (0.50%); AND ADOPTION OF AN INCREASED LOCAL SALES AND USE TAX IN THE CITY OF CISCO FROM THE RATE OF ONE PERCENT (1%) TO A RATE OF TWO PERCENT (2.00%)"; PROVIDING FOR THE INCORPORATION OF FINDINGS; PROVIDING FOR AN ELECTION ORDER; PROVIDING FOR THE PROPOSED BALLOT PROPOSITION; PROVIDING FOR AN OFFICIAL BALLOT; DESIGNATING POLLING PLACES AND TIMES; PROVIDING FOR EARLY VOTING AND AN EARLY VOTING CLERK; PROVIDING FOR AN EARLY BALLOT BOARD; PROVIDING FOR A CENTRAL COUNTING STATION; PROVIDING FOR ELECTION OFFICERS, CLERKS AND COMPENSATION; PROVIDING FOR THE USE OF THE HART INTERCIVIC DUO VERITY HYBRID VOTING SYSTEM; PROVIDING FOR NOTICE OF ELECTION, PUBLICATION AND POSTING; PROVIDING THAT THE MAYOR IS AUTHORIZED TO SIGN ELECTION ORDER; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Ms. Adams explained the ballot language including why the proposition had to say "THIS IS A TAX INCREASE", saying that a new law required any ballot proposition that imposes a tax must include the language. She further pointed out that the citizens are already paying 2% sales tax and this would not increase that, but would instead reallocate 1% of those funds from the Cisco Development Corporations to the city, but that increase to the city is what triggers the mandatory tax increase language. Councilmember Johnson said that in light of the new director, he suggested waiting on calling the election. Councilmember Toof said he was not in favor of waiting and desired to send the proposition to the voters and let them decide.

Motion was made by Councilmember Boles to approve the resolution as presented, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

K. Consider and Discuss Resolution No. 2025-07-14-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, APPROVING A PERFORMANCE AGREEMENT BY AND BETWEEN THE CISCO DEVELOPMENT CORPORATION AND BLOOM COFFEE COMPANY LLC, A TEXAS LIMITED LIABILITY COMPANY; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

Mr. Tom Bailey told the Council that the resolution would approve a performance agreement with Bloom Coffee Company for \$105,000.00 in the form of a four year forgivable loan with a payback based on jobs, ad valorem and sales taxes. He further said the company would report quarterly job numbers and have an annual compliance review.

Motion was made by Councilmember Boles to approve the resolution as presented, second was made by Councilmember Rogers-Bennett. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

L. Consider and Discuss Resolution No. 2025-07-14-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, APPROVING A COMMERCIAL LEASE BY AND BETWEEN THE CISCO 4A DEVELOPMENT CORPORATION AND BHXCO LLC, A TEXAS LIMITED LIABILITY COMPANY; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

Mr. Bailey explained that BHXCO needs more space for staging and has requested to lease sites 18 & 19. The CDC Boards approved entering into a commercial lease with Mr. Gallagher for the same amount that the CDC is currently paying the city.

Motion was made by Councilmember Johnson to approve the resolution as presented, second was made by Councilmember Anaya. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

M. Consider and Discuss Resolution No. 2025-07-14-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, AUTHORIZING EXPENDITURE BY THE CISCO 4A DEVELOPMENT CORPORATION ("C4ADC") NOT TO EXCEED \$50,000.00 FOR CONSTRUCTION OF A SERVICE ROAD AND FEES ASSOCIATED WITH THE DEVELOPMENT OF SAID SERVICE ROAD LOCATED AT 365 FM 2807, CISCO, TEXAS, 76437, ALSO KNOWN AS THE CISCO MUNICIPAL AIRPORT, INC. IN CISCO, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.

Mr. Bailey said that the C4ADC had approved an expenditure of \$50,000.00 to construct a service road at the Cisco Municipal Airport to further development in the area.

Motion was made by Councilmember Anaya to approve the resolution as presented, second was made by Councilmember Rogers-Bennett. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

N. Consider and Discuss Approval of Budget Amendments for Cisco Development Corporation and Cisco 4A Development Corporation.

Lastly, Mr. Bailey presented the Council with budget amendments for both corporations including additional audit costs and expenditures for Legacy Park.

Motion was made by Councilmember Johnson to approve the budget amendments as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

O. Consider and Discuss Declaring Police Equipment as Surplus and Allowing Sale of Surplus Equipment.

Chief Preston explained that the Police Department had received new tasers and the old tasers could be declared as surplus and sold. He listed the items that were surplus and requested that the Council make that declaration and allow sale of the items.

Motion was made by Councilmember Anaya to declare the presented items as surplus and allow for their sale, second was made by Councilmember Rogers-Bennett. Motion prevailed by the following vote:

Ayes: Councilmembers: Rogers-Bennett, Boles, Anaya, Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 6 to 0
Absent: Bruner

P. Items of Community Interest.

Councilmember Johnson thanked the City Secretary for updating the website with the meeting minutes.

Ms. Adams informed the Council that the Shakespeare in the Park event would be held at the Old Zoo Trails Park.

The Council adjourned for a five minute recess at 7:33 p.m. The Council reconvened at 7:38 p.m.

VIII. BUDGET WORKSHOP

The Council went into the budget workshop and discussed the 2025-2026 fiscal year budget.

IX. ADJOURNMENT

Motion was made by Councilmember Toof to adjourn, second made by Councilmember Rogers-Bennett. Motion passed unanimously and the meeting adjourned at 8:22 p.m.

ATTEST:



Tammy Osborne, City Secretary



Stephen Forester, Mayor

