

**CITY OF DENHAM SPRINGS  
OFFICE OF PLANNING & DEVELOPMENT**

P.O. BOX 1629 (116 N. Range Ave.)  
DENHAM SPRINGS, LOUISIANA 70727-1629  
225 667-8326 – buildings@cityofdenhamsprings.com

**BUILDING PERMIT AGREEMENT AND INSPECTION SCHEDULE**

I \_\_\_\_\_, the undersigned builder/contractor, do hereby make application for a building permit for (a) (an) \_\_\_\_\_ located at \_\_\_\_\_ costing \$ \_\_\_\_\_. I do hereby agree I will abide with all codes and regulations of the City of Denham Springs. Furthermore, I agree to be responsible for subcontractors performing work hereunder, in that I will ascertain all Heating and Air Conditioning Contractors, Plumbers, and Electricians used are licensed with the City of Denham Springs and will secure their permits before starting any work on this site.

After a Building Permit has been issued, it is the responsibility of the undersigned to ensure the contractor and/or each appropriate subcontractor contacts the Office of Planning & Development to schedule inspections as noted below by calling **(225) 667-8326** between the hours of **7:00 A.M. and 5:30 P.M. Monday thru Thursday**. If a request is made early, some inspections may be conducted the same day.

*General contractors may not schedule trades' inspections. Sub-contractors are to request/schedule their own inspections.*

**INSPECTION SCHEDULE**

**BUILDING FOUNDATION INSPECTION:**

- (1) **Electrical Temporary Meter:** Need GFCI receptacle, #6 wire, 20 Amp breaker, 30 Amp-240 volt receptacle & breaker. Ground wire & rod, 12 ft. min height for tie off.
- (2) **Plumbing Rough-in:** Underground pipe has water test, lines not covered so inspector can check for leaks. Water pipe properly installed; plastic covering where necessary. **Purple primer required on ALL pvc joints.**
- (3) **Electrical Slab Rough in:** Underground electrical lines if applicable.

**ALL OF THE ABOVE COMPLETED AND INSPECTIONS APPROVED**

**BEFORE CONCRETE IS POURED:**

- (1) Foundation: Section 1801 states in part, the foundation and the area encompassed therein shall have all vegetation, stumps, roots and foreign material removed and be compacted to assure adequate support of the foundation. Sufficient clearances and ties for steel. Foundation shall be below frost line. ( 4" below undisturbed soil) minimum.
- (2) The minimum depth of footings below the undisturbed ground surface shall be 12". The minimum width of footings shall be 12".
- (3) All lot corner pins to be visually marked and exposed for inspections.
- (4) Reinforcements and preparation for commercial parking lots and drives.
- (5) Flood Elevation Certificate (FEMA Form 81-31) Building Under Construction must be submitted before a slab can be poured (if the job site is in a flood zone).
- (6) Compaction certified if site is built up.
- (7) Termite certificate is required on all jobs.

**AFTER CONCRETE IS POURED:** Post-tension certification document required (if applicable).

**FRAMING INSPECTION:**

- (1) **Framing:** Includes bearing wall and partition wall, ceiling joists, rafter, wall board, wall ties, brick ties, windows and exterior doors, roof bracing, fresh air vents for bathrooms. Toe plates to be anchored properly and corner bracing.
- (2) **Plumbing top-out/gas:** Check sizing of pipe; pressure test. **Sewer:** Check material used; proper slope; proper cleanouts; proper connection with 6" clean out at property line. **Purple primer required on ALL pvc joints.**
- (3) **Electrical Rough-in:** #12 wire @ kitchen, dining, pantry, and laundry. Check wire size for A/C, range, cook top, oven, water heater, etc. GFCI in All kitchen and counter tops, bath, outside (e.g., garage, workshop, accessory bldg. etc). AFCI protection where required. Verify service size.
- (4) **Mechanical Rough-in:** Check duct work, unit location, return air, insulation on ducts, refrigerant lines that are to be covered. Check drain line(s). Required exhaust fans to vent to exterior (not at soffit).

**ALL OF THE ABOVE COMPLETED AND INSPECTIONS APPROVED**

**FINAL INSPECTIONS:**

- (1) **Plumbing Final:** Check all fixtures for proper installation and leaks. Check water heater for clearance, drain, and cat walk. Hose bibs to have vacuum breakers. Backflow preventer tested (if required).
- (2) **Electrical Final:** All switches, receptacles (including ALL tamper-resistant receptacles required in dwelling units), light fixtures, appliances, breakers properly installed. Working space for equipment maintained (includes A/C equipment disconnects: interior and exterior). Disconnects on A/C, heater, over fused wires. panels marked, smoke detectors & ground rods in.
- (3) **Mechanical Final:** Check access to units in attic. Check vent clearances, drain hook-up, combustion air gas line hook-up, float switch, condenser, location, disconnect, and flood grade.
- (4) **Building Final:** Walls, floors, stairs, railings, doors and windows complete. Smoke detectors operating. Glass (hazard) labeled. Lot cleaned and graded. Landscape installed and final inspection complete (if applicable). Sidewalks clean. Street address must be posted and visible on all structures.
- (5) **Civil Final (if applicable):** Site is graded correctly. Parking lot striping is in place. Loose soil has been stabilized. Storm drains are clear of debris. Verify installation of driveway culvert(s).
- (6) Final FEMA Flood Elevation Certificate obtained and recorded with Office of Planning & Development.
- (7) State Fire Marshal Approval (if applicable).
- (8) Landscape Completion Form (if applicable).

**THE ABOVE INFORMATION DOES NOT COVER ALL OF THE BUILDING CODE REQUIREMENTS AND IS INTENDED AS A GUIDE ONLY. I FURTHER AGREE I WILL ABIDE BY THE ABOVE AND WILL ADVISE ALL MY SUPERVISORY PERSONNEL OF THESE CONDITIONS.**

\_\_\_\_\_  
CONTRACTOR / BUILDER OR OWNER

\_\_\_\_\_  
DATE