

Cypress School District #64 E-Learning Plan

- Teachers provide a technology based platform for instruction using programs such as Google Classroom, Wonders, Moby Max, and/or iReady instruction.
- Assignments will be posted by 9am on the E-Learning Day.
- Teachers must be available via email from 8:00 am – 1:00pm
- Assignments will be open from 9:00 am on the day e-learning begins and will remain open until the close of the e-learning make up day at 9:00PM.
- Lessons will be equivalent to a class session and will total 5 daily clock hours of instruction.

Staff Expectation

- Staff must be available by email from 8:00 AM – 1:00PM.
- Staff must be at school or home during work hours.
- Teachers must take attendance and enter attendance in Teacherease. Students who complete assigned class work are marked as present.
- Certified staff will check in and out at the end of the day with their building principal via Google hangouts, email, and/or text message.

Special Education Teachers

- Special education and 504 students will be provided the same accommodations and modifications outlined in their IEP. Special Education teachers will work with regular education teachers to determine the appropriate modifications for electronic/home based learning materials.
- Special education teachers will contact families to determine the appropriate methods to supply help during the assigned work time.
- Help may be provided via email, school phones, and Google hangouts using school emails.

Educational Support Personnel

- Assignments may vary depending on nature of duties.
- Secretarial staff can work on site or at home. Working from home will require establishing a schedule with the Principal.
- Teachers with special assignments would provide proof of planning, professional development, or other school duties that need to be completed.
- Paraprofessionals, kitchen staff, drivers, and custodians offered the opportunity to make up the day by working on an unscheduled day.
- Options will be made available to any employee who wishes to work on site with an approved plan by their supervisor.

Building principals and staff will provide updated information to students and families to carry out specific details of completing the assignments. Students who have difficulty accessing the assigned work will have an additional day to complete assignments.