# YOUNGSTOWN, OH POLICE DEPARTMENT
## AFFIDAVIT

| Notice of Violation Number: (Full Number) | License Plate Number: | License Plate State: |
|---|---|---|
| | | |

If the registered owner of the vehicle received a civil penalty notice for speeding but was not operating the vehicle at the time the violation occurred, the owner of a vehicle may transfer the citation and penalty to a designated person that was operating the vehicle at the time the violation occurred. An affidavit must be filed within 30 days after receipt of the ticket and provided to the law enforcement agency of the local authority.

Please write clearly and make sure you record the information accurately. **Information of the person who was operating the vehicle at the time of the alleged violation must be provided below and the form must be notarized**.

**All fields are required unless otherwise stated. Incomplete forms will be denied.**

| Registered Owner's Information | | | | Driver's Information | | | |
|---|---|---|---|---|---|---|---|
| Printed Name: | | | | Printed Name: | | | |
| Street#: | Street Name: | | Apt/Unit/Lot# | Street #: | Street Name: | | Apt/Unit/Lot# |
| City: | | State: | Zip: | City | | State: | Zip: |
| Registered Owner's Signature | | | Date: | Driver DL/OL# (if known): | | | |
| Phone #: | | | | Driver Date of Birth: | | | |

I received the Notice of Violation and at the time of the violation,

☐Another party was operating the vehicle at the time of the violation. The designated party who may be held liable for the violation is provided above.

☐Vehicle or license plate/tag was stolen and was operated by a person other than the registered owner **(include a copy of the police report)**

☐Commercial motor vehicle and the ticket is issued to a corporate entity

| State of: | County of: |
|---|---|
| SUBSCRIBED AND SWORN before me on this _____ day of _____, | |
| | |
| Notary Public | |

**Mail, Fax, or Email This Form To:**
Youngstown, OH Police Department
C/O Court Hearing Department
4411 Oakwood Dr
Chattanooga, TN  37416
Fax: (423) 803-1500
Email: transfers@violationpayment.net

For any questions, Contact us:
By Phone: 1-855-252-0086
By Email:
transfers@violationpayment.net

**\*I declare under penalty of perjury under the laws of the State of Execution of this form that the\* information provided in this declaration is true and correct to the best of my knowledge.**