

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, September 7, 2021

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 7th, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present were Craig Trewartha, Ron Griepentrog, Joe DeYoung - MSA, Meg Roback – ADCI, Nicole Miller-IKWE, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Library, Village Website and the Pardeeville Post Office.

Agenda Approval:

MOTION Babcock/Abrath to approve agenda as presented. Motion carried unanimously.

Minute's approval:

MOTION Abrath/Holtan to approve previous meeting minutes as presented. Motion carried unanimously.

Comments from the Floor: Ron Griepentrog was present to address the garage going in on Roosevelt St. concerned that it is a pole barn and that more thought should be placed on curb appeal in residential neighborhoods.

Communications & Reports:

- **Angie Williams Cox Library:** Trustee Chapman reported that masks are now required when entering the library. They are planning two author events; one on September 25th and the other on October 23rd. They will be having the ducts cleaned in September and yoga on the lawn is averaging 8 people per event. For holiday on the lake, they will be planning a book sale and next month they will start on the budget and employee wages.
- **DPW/Administrator Report** – Report was reviewed and discussion on rats located in the downtown area; Nicole from IKWE will be on later for review of the developer agreement for senior development; meeting with Steve Foote tomorrow to go over details of that developer agreement. Let everyone know that the PCAC refunds went out on bills and checks to those that are no longer customers; Robin, Utility & Billing Clerk, caught some that were to get a check that still owed us money so that was reversed and applied to their account. Many checks are coming back as undeliverable. The Utility commission meeting scheduled for Monday will be rescheduled so that Chair Babcock can be in attendance. MSA (for well,) PSE (electric study) and the rates will be on the agenda for that meeting. Salmon would like to invite the Board members to this meeting as well. Tentative date is Monday, October 4th at 4:30 p.m. Trustee Balsiger thanked Salmon for the pedestrian crossing signs on N. Main. Salmon spoke on the sidewalk issue at 330 N Main and that she has reached out to Senator Tammy Baldwin for assistance. Finally, discussion on pole contact fees and that Frontier has not been invoiced since 2017, we will be looking to back bill them for the years missed and that pole contacts are currently being verified by staff to make sure we are billing the correct amount. Charter was billed in 2020; however, numbers will be reviewed before we bill them in 2021.

OLD Business

IKWE Developer agreement

Nicole Miller from IKWE was online for the meeting and the development agreement was presented to the board for review. Discussion on the agreement and that changes should include the purchase price (whatever that amount may be). DeYoung stated that it may be best to give them the land and infrastructure due to the amount of increment they are looking to guaranty. Babcock stated that he would like to see that spelled out as well as identify what parcel or section of land this is referring to (what is their expectation of what they are getting to work with). The concept plan could be used as an exhibit showing that parcel 6 is what is currently being looked at as the gateway into 55 and older housing.

MOTION Abrath/Haynes to conditionally recommend approval of the developer's agreement pending changes to include but not limited to: purchase price, acreage, exhibit of location, attorney and engineer approval as well as an in-person meeting on September 21, 2021. Motion carried unanimously.

Senior Center - ADCI presentation with considerations

Meg Roback with ADCI was present to go over the budget proposal as well as answer any questions on the project and what would need to be completed to send to bid. Roback stated the Village could bid the senior center only, 8 weeks to review plan set, best time to bid January/February, bids in by March with an April 1st start date. Other option is to bid the senior center with village offices, this would require some additional documentation that could be completed by February, again bids in by March and an April 1st start date. Haynes pointed out that the garage project came in low with all contingencies included – maybe this will too. Roback stated that they did not pump up the numbers and there is no magic garden to pull from to make this cost less. Abrath stated that the Village should eat the cost of the asbestos removal, cost of demolition and purchase as they were sold this on the presumption the building could be used as is. It was discussed and unfortunately decisions by the previous board are done and just looking to move forward. Discussion on current available funds and the designated fund balances. Salmon mentioned the upcoming note for the 2022 street projects. Could include more to this loan. This led into discussion on designated funds and what should/should not be undesignated which is the next item on the agenda.

MOTION Abrath/Holtan to proceed to bid Senior Center w/offices as bid alternate and optional features as alternates. Roll call vote: motion carried with Possehl opposed.

Discussion and possible action on designated funds

The designated fund list was presented to the board. One of the accounts is General Fund office and if undesignated this amount could be used for the offices to be built along with the senior center. Discussion on un-designating all funds and putting back into general fund. Currently general fund is at 33% and fund balance policy is 35%. Salmon explained in her discussions with Ehlers; If we undesignated all it would put us at 52% and Ehlers stated this would be good, should we go to bond in January/February. Ehlers plans to be here mid-October.

MOTION Abrath/Posshel to undesignated all \$361,982. Motion failed with Abrath and Possehl in favor and Chapman, Haynes, Balsiger, Holtan and Babcock opposed.

MOTION Haynes/Holtan to reduce funds by \$261,982 going through each one individually; leaving \$100,000 as designated. Schedule of designated funds can be obtained from the office. Motion carried with Abrath opposed.

NEW Business

Resolution 21-R13 exemption from County Library Tax

This is an annual resolution that is required when the Village gives more than the county requires. The resolution was presented to the board for approval.

MOTION Babcock/Haynes to approve the resolution as presented. Motion carried unanimously.

Revision to ordinance 22-155 Noise Limits

This was revised by the public protection committee as it was determined our limits were too low and not practical. Raising the limit should alleviate some of the complaints that are received. Revisions were reviewed and compared to current.

MOTION Holtan/Balsiger to approve revisions to ordinance 22-155 Noise Limits. Motion carried unanimously.

Large item collection - additional dumpster and mid-day empty on Friday.

The large item collection is scheduled for Friday, September 17 and possibly Saturday the 18th if dumpsters are not full. It was suggested that we get 2–30-yard dumpsters and have them dumped to allow residents to discard more garbage. The contract calls for 1 dumpster so there is cost involved with having 2 as well as the extra dump. The fees will be around \$500.00

MOTION Holtan/Babcock to approve the second dumpster and mid-day empty on Friday. **Roll call vote: Motion carried unanimously.**

Pardeeville EMS assessment amendment

The EMS currently assesses members based on equalized value. They would like to go to a per capita system which would more accurately represent what each member municipality should be paying based on population. They save people not structures. The amendment along with per person charge was presented to the board for review.

MOTION Balsiger/Holtan to approve the EMS assessment amendment. **Roll call I vote: motion carried unanimously.**

Pardeeville EMS 2022 Budget

The 2022 proposed budget was presented to the board for review. They showed it with both the equalized value and new per capita assessment should that pass all members.

MOTION Holtan/Balsiger to approve the 2022 EMS Budget. Motion carried unanimously.

Presentation of the bills for approval**MOTION**

Abrath/Balsiger to approve the bills as presented. **Roll call vote: motion carried unanimously.**

Adjourn: The meeting adjourned by Possehl at 9:20 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 09/21/2021