

# 1 Page Resume Template

## Your Name, Address, Phone Number, and Email Go Here:

Name: \_\_\_\_\_

Parent/Guardian if required: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone and email: \_\_\_\_\_

## Current Level of Education and School Information Go Here:

High School Name: \_\_\_\_\_

Have you graduated? Year \_\_\_\_, if not -when will you graduate? Year \_\_\_\_.

College Students

College Name: \_\_\_\_\_

High School or College Courses related to the job you are seeking that you have completed:

1. \_\_\_\_\_ 3. \_\_\_\_\_ 5. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_ 6. \_\_\_\_\_

## Previous Job Experience Goes Here:

Business name: \_\_\_\_\_

Manager/Supervisor Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Include a Copy of Your Job Reference List