

**BYLAWS OF THE
NORTH CENTRAL WEA UNISERV COUNCIL**

The intent of the North Central WEA UniServ Council Bylaws shall be in compliance with and consistent to the Bylaws of the Washington Education Association and the National Education Association.

ARTICLE I. NAME

The name of this Corporation shall be the North Central *WEA* UniServ Council.

ARTICLE II. DEFINITIONS

- A. The term "*Council*" shall mean the North Central WEA UniServ Council.
- B. The term "*WEA*" shall mean the Washington Education Association.
- C. The term "*NEA*" shall mean the National Education Association.
- D. The term "*Representative Council*" shall mean the annual, regular and special meetings of the delegates of the Council.
- E. The term "*Local*" shall mean those Local Association Bargaining Units that are affiliated with the Council and WEA.
- F. The term "*Delegate*" shall mean those persons elected or appointed by their Locals to represent and to cast votes for their local at Representative Council meetings.
- G. The term "*Members-at-Large*" shall mean any member of the Executive Board with the exception of the President, Vice-President, Treasurer, and the WEA Board Director(s).

ARTICLE III. MEMBERSHIP

Section A. Membership

Membership shall be open to all WEA affiliated locals within the boundaries of the Council.

Section B. Admission of Additional Members

Membership may be extended to any other Local in the State of Washington upon two-thirds vote of the Representative Council, provided such Local meets the qualifications set forth in Article III, Section C, below.

Section C. Qualifications of Membership

Locals shall be affiliated with, and at all times remain in good standing as Local Bargaining Units of WEA.

Section D. Membership Representative

Members shall be represented on the Council by delegates elected or appointed within the local.

Section E. Term of Membership

The term of membership for all Locals in the Council shall continue from year-to-year. Membership shall continue without action by the Council or its members, until such time as the Council may be dissolved or until such time as the local may withdraw from membership.

Section F. Membership Year

The membership year of the Council shall be September 1, through August 31.

Section G. Membership Termination

Any Local terminating its WEA or Council affiliation must notify the Council President in writing by February 1, prior to said termination in order for the termination to be effective for the following fiscal year. If the disaffiliating Local fails to provide such notification, said Local shall be responsible to pay annual dues as provided in Article VII.

ARTICLE IV. OFFICERS AND EXECUTIVE BOARD

Section A. Officers

The Officers of the Council shall consist of a President, Vice-President, and Treasurer each of whom shall be a member of the Representative Council and shall be elected from and by the delegates at the May Representative Council meeting.

The term of office shall be two (2) years, beginning June 15 of the year elected and ending June 14 two years later. The President shall preside over meetings of the Representative Council and the Council's Executive Board. The Vice-President shall serve in the absence of the President, and assume other duties as assigned by the President. The Treasurer shall develop the budget in conjunction with the Council President and Staff. The Treasurer shall supervise the budget on a monthly basis and make budget reports to the Executive Board and Representative Council.

In the event of a vacancy in the office of the President, the Vice President shall assume the position of the President for the remainder of his/her term. In the event of a vacancy in the positions of Vice-President or Treasurer the Delegates shall elect a replacement from among their members to serve the remainder of the term.

In order for a candidate to be considered for the office of Council President, he/she must currently be or have previously been the President of a Local Association.

Section B. Executive Board

The Executive Board shall consist of the Officers of the Council, the North Central WEA UniServ Council WEA Board Director(s), three (3) Members-At-Large, in addition to a Higher Ed Representative and an ESP Representative. The three (3) Members-At-Large shall be elected by and from the Representative Council for staggered two (2) year terms. One (1) Member-At-Large representative will be elected from each of the following categories:

1. Locals having over 200 individual members;
2. Locals having between 51 and 200 individual members; and
3. Locals having 50 or fewer individual members.

Executive Board Members so named shall also serve for two (2) year terms, with the designated ESP position beginning in even numbered years and the designated higher education position beginning in odd numbered years. In the event of a vacancy in one of the board positions, the Council President shall appoint a replacement from the membership to serve the remainder of the term.

The voting members of the Executive Board shall consist of the three (3) Officers, the three (3) Members-at-Large, the ESP and Higher Ed representatives, and the WEA Board Director(s). Any appointed positions shall not be voting members.

The Executive Board shall have authority to manage the affairs of the Council. The Executive Board shall act on all matters by Consensus. If the Executive Board is unable to reach consensus, a decision shall be made by a majority vote of its Members.

Members of the Executive Board shall have full voting rights at Representative Council.

Section C. WEA Board Director(s)

1. The Election of the Council WEA Board Director(s) shall follow procedures as outlined in the WEA Constitution and Bylaws.
2. A Vacancy in the WEA Board Director(s) position will be filled by appointment by the Council President.
3. An alternate for the WEA Board Director(s) shall be appointed by the Council President, with priority given to members of the Executive Board.

Section D. Meetings

Meetings of the Executive Board may be called by the President or upon the request of any three (3) members of the Executive Board within thirty (30) consecutive days following such request.

Section E. Term Limits

Term limits for Officers and Executive Board Members shall be three (3) consecutive two (2) year terms, within any given position. These term limits shall go into effect in the next election cycle following the adoption of these By-Laws.

Section. F. Powers and Functions

Management of and policy-making authority for the Council shall rest with the Executive Board, members of which are elected by the Representative Council. The Executive Board shall be responsible for adopting policies and carrying out the following functions for the Council:

1. Co-hiring of staff with WEA.
2. Establish and monitor Council Budget.
3. Design, allocate resources, and evaluate the Council Program.
4. Approve contracts entered into on behalf of the Council by the Executive Board or designated staff.
5. Conduct such additional business as the Council may determine in order to meet the organizational needs of the Council.

Section G. Removal of Officer/Executive Board Member

An Officer or Executive Board Member of the Council may be removed by a majority vote of the delegates for reasons including but not limited to dereliction of duty, fiduciary malfeasance or conflict of interest. The petition for removal of said member must have fifteen (15) delegate signatures to come before the Council for a vote.

ARTICLE V. REPRESENTATIVE COUNCIL

Section A. Membership

Locals shall be represented by and through Delegates whom they shall elect or appoint. Each Local shall be entitled to the following number of Delegates:

1. Locals having 50 or fewer individual members shall be entitled to one (1) Delegate;
2. Locals having between 51 and 200 individual members shall be entitled to two (2) Delegates;
3. Locals having between 201 and 350 individual members shall be entitled to three (3) Delegates;
4. Locals having above 351 individual members shall be entitled to four (4) Delegates.

Delegates shall be elected or appointed in accordance with the Bylaws or rules of procedure adopted by each Local.

Section B. Powers and Functions

The Representative Council shall at minimum hold meetings to conduct the following matters of business:

1. There shall be a meeting to present the preliminary annual budget at the first council meeting of the current fiscal year in September.
2. The final budget is to be approved by the Council as soon as the final membership data has been provided by WEA.
3. Mock RA shall be held at the Council meeting held immediately prior to WEA's RA to prepare delegates and take positions on issues that will come up at RA.
4. Openings for positions on the Executive Board shall be presented by the meeting prior to the May meeting and nominations can be offered from that time forward.
5. Final nominations, candidates' presentations and voting shall occur at the May meeting.

Section C. Meetings

1. The annual meeting of the Representative Council shall be on a Wednesday before the end of September each year, at a time and place determined by the Executive Board. Each Delegate and Local President shall be notified at least ten (10) days prior to the date set for any meetings.
2. The regular meetings of the Representative Council shall be held at times and places determined by the Executive Board.
3. Special meetings of the Representative Council may be called by the President, the Executive Board, or by petition of fifteen (15) Delegates.

Section D. Quorum and Voting

A quorum for the Representative Council Meetings shall be those Members present at the Representative Council meeting. A Quorum for a special meeting shall be a majority of eligible members of that Assembly, Board or Committee.

Section E. Mileage Reimbursement

The Council shall reimburse members for mileage at the same rate paid by WEA for attendance at Executive Board meetings and Representative Council meetings. This reimbursement shall be for Locals outside Wenatchee and East Wenatchee city limits when meetings are held in Wenatchee or East Wenatchee. When meetings are held in other locations mileage shall not be paid to the host delegates.

ARTICLE VI. COMMITTEES

Section A. Standing Committees

Standing committees shall consist of WEAPAC and PEA. The President shall appoint the chairpersons for these committees.

Section B. General Committees

The Executive Board shall appoint such committees as deemed necessary and appropriate to carry out the duties of the Council and the Executive Board, except when it directs the President to do so in its stead. All such committees shall operate according to rules approved by the Representative Council.

ARTICLE VIII. DUES AND ASSESSMENTS

Section A. Certificated, Classified, and Higher Ed Local Dues

The annual dues for each Local shall be based on .00465 of the Washington State Base Teachers' salary, times the total number of its own individual active members. Said dues are to be adjusted to the nearest dollar (\$1.00). Dues shall be transmitted as prescribed by WEA.

Section C. Assessments

Assessments may be made on Locals by an affirmative vote of a majority of delegates attending any meeting of the Representative Council provided that written notice of the proposed assessment shall have been sent to each Delegate, Executive Board Member and Local President at least ten (10) days in advance of such meeting.

Section D. Limitations

No UniServ dues money may be used for contributions to any campaign for association office.

ARTICLE IX. RULES OF PROCEDURE

Section A. Parliamentary Authority

Sturgis Standard Code of Parliamentary Procedures shall be the parliamentary authority for all proceedings of the Representative Council and Executive Board and shall govern all questions not covered by the Articles of Incorporation, the bylaws, or any standing rules adopted by the Representative Council or the Executive Board for their respective bodies.

Section B. Right to Conduct Business Electronically

The Executive Board may decide to conduct business without holding a face-to-face meeting by means of electronic communication if every board member agrees to conduct business on any given matter electronically.

Any decisions rendered electronically shall be decided by a majority vote.

Section C. Fiscal Year

The fiscal year of the Council shall be September 1, through August 31.

ARTICLE X. STAFF

Staff persons employed by the Council shall be hired according to the rules and procedures set out in contracts between the Council and WEA. Staff shall receive salary and benefits and shall work under such terms and conditions of employment as shall be defined in the collective bargaining Agreement between WEA and the WEA Staff Organization (WEASO). Staff shall be responsible for the safe keeping of Council files and records and shall hold the funds of the Council and disburse them upon authorization of the Executive Board.

ARTICLE XI. AMENDMENTS

These bylaws may be amended by the affirmative vote of a majority of Delegates at any meeting of the Representative Council, provided that notice of the substance of such amendments shall have been sent to each Delegate, Executive Board Member and Local President at least ten (10) days in advance of such meeting.