

Rainbow Garden Preschool & Extended Care



Non-Refundable Annual Registration Fee: \$150/child. \$150 Supplies & Materials Due Month of Start Date.

CHILD INFORMATION:

Date of Birth: _____

Last _____

First _____

Nickname _____

FAMILY INFORMATION:

Child lives with: _____

Parent/Guardian's Name _____ Home Phone _____ EMAIL: _____

Address (if different from child's) _____ Zip Code _____

Work Phone _____ Cell Phone _____

Parent/Guardian's Name: _____ Home Phone: _____ EMAIL: _____

Address (if different from child's) _____ Zip Code _____

Work Phone _____ Cell Phone _____

CONTACTS:

Child will be released only to the parents/guardians listed above. The child can also be released to the following individuals, as authorized by the person who signs this application. In the event of an emergency, if the parents/guardians cannot be reached, the facility has permission to contact the following individuals.

Name _____ Relationship _____ Phone _____

For any child with health care needs such as allergies, asthma, or other chronic conditions that require specialized health services, a medical action plan shall be attached to the application. The medical action plan must be completed by the child's parent or health care professional. Is there a medical action plan attached? Yes _____ No _____

List any allergies and the symptoms and type of response required for allergic reactions.

List any health care needs or concerns, symptoms of and type of response for these health care needs or concerns.

List any particular fears or unique behavior characteristics the child has: _____

List any types of medication taken for health care needs _____

Share any other info that has a direct bearing on assuring safe medical treatment for your child.

EMERGENCY MEDICAL CARE INFORMATION:

Name of health care professional _____ Office Phone: _____ Hospital preference _____ Phone _____

I, as the parent/guardian, authorize the center to obtain medical attention for my child in an emergency. Signature of Parent/Guardian _____ Date _____

I, as the operator, do agree to provide transportation to an appropriate medical resource in the event of emergency. In an emergency situation, other children in the facility will be supervised by a responsible adult. I will not administer any drug or any medication without specific instructions from the physician or the child's parent, guardian, or full-time custodian. Signature of Administrator _____ Date _____

RAINBOW GARDEN PRESCHOOL



RAINBOW Garden Preschool Insurance/ Liability /Discipline Policy/Operational Policies & Procedures

I, the participant and parent, request voluntary participation for minor to participate in RGP all of which are hereinafter referred to as the "activity". _____ I consent to minor's participation in the activity and acknowledge that the minor and I fully understand minor's participation may involve risk of serious injury or death, including losses which may result not only from minor's own actions, inactions or negligence, but also from the actions, inactions, or negligence of others, the condition of the facilities, equipment, or areas where the event or activity is being conducted, and/or the rules of play of this type of event or activity. I understand that if I have any risk concerns, I should discuss the risks associated with my participation with the activity coordinators and staff, before I sign this document and before the activity begins.

Release-Minor's Rights:

_____ In consideration of allowing minor participant to participate in associated activities, I hereby release and hold harmless Cape Fear Child Development Center and program staff of and from, and do discharge and waive, any and all claims, demands, losses, damages, and liabilities that minor participant may have of sustain with respect to any and all damage and/or injury, of any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

_____ I have read & comprehend the RGP Operational Policies and Procedures including the RGP Discipline Policy.

_____ I have received a copy of the NC Summary of Child Care Laws.

_____ I grant RGP permission to take pictures of my child to possibly be used for DAEP website, newspaper, advertising literature for RGP. Children's names will not be posted.

_____ Following the occurrence of an Event of Default of this tuition, the Company shall, jointly and severally, pay the Holder the Holder's reasonable costs of collection, including attorneys' fees.

_____ I comprehend my child's enrollment could cause possible exposure to and illness from infectious diseases, including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness, injury, and death does exist.

_____ KNOWINGLY AND FREELY ASSUME ALLSUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others. and asst me full responsibility for my participation; and,

_____ I certify that I have not recently tested positive for, and am not exhibiting symptoms of COVID-19, which include a cough, shortness of breath or difficulty breathing, loss of taste or smell, headache, chills, muscle or body aches and/or sore throat. I understand upon possible exposure to anyone in my family I am asked to report to the childcare facility to keep facility, staff and other families safe.

_____ I understand that I can be terminated at any time for not releasing infectious disease information regarding exposure to my family, friends, and work environment to the center.

Print name of minor: _____

Date of Birth Date: _____

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

RAINBOW GARDEN PRESCHOOL



Policies and Procedures

Non-Refundable Annual Registration: \$150/child

Hours: Monday-Friday 7am-6pm Open House: Saturday, August 10, 2026 First Day: August 10 Last Day: May 21, 2027

School Closures 2026-2027 : 1/2 Day & 3/4 Day Cycles Closely Follows Pender County School Calendar

• September 1	• January 19	August 9
• November 11	• April 3	
• November 26-28	• May 22	
• December 24-26	• May 25	
• Jan 1 (close at 2:30 Dec 31)	• June 19/July 3	

General Information-Annual \$150 Supply and Material Fee (tissues, crayons, paper, etc)

- Tuition due 1st day of billing cycle. Schedule changes effective next billing cycle. We do not offer credits mid-cycle.
- Sibling discount \$5/cycle
- Late fee pick-up \$2/min for designated dismissal/pick up time.
- Late fee of \$25 applied midnight of due date. Continued late payments subject to termination.
- Tuition due when sick or on vacation.

PROGRAM OPTIONS

- CHILDREN HAVE TO BE OUT OF DIAPERS TO BE IN CLASS AGE 3-6-this is defined as the ability to take pants on and off, wipe alone and wash hands alone. We will prompt children but they need to be self-sufficient as the goal. Pacifiers, bottles, candy etc are not allowed.
- HALF DAY-8:30-12:30 Drop off Starts at 8:10am Tuition divided evenly through school year. No prorated holidays-4-week cycle Age 3-6 years Half -Days-Price/4-week cycle -3 days: \$440 4: \$465, 5:\$490 (pre-k requires 4-5 days)
Age 2-3(in diapers) -Price/4-week cycle-3 days: \$465, 4: \$495, 5: \$525
- 3/4 DAY-8:30am-2:15pm Drop Off Starts at 8:10am Tuition divided evenly through school year. No prorated holidays-4-week cycle
Age 3-6 years: 3 days: \$625 4: \$650 5:\$675 (pre-k requires 4 or 5 days)
Age 2-3 (in diapers): 3: \$655 4:\$675 5: \$695
- Full Day-7am-6pm Ages 3-6: These are weekly rates.
Age 3-6 years: 3 days-\$220 4 -\$240, 5-\$250 (pre-k requires 4 or 5 days)
- Full Day Age 2-3years-7am-4:00pm: 3 days-\$235, 4 days-\$250, 5 days-\$260
- PRIVATE KINDERGARTEN- 7am-6pm: (5 days) -1/2 days: (8:30am-1pm) \$550, 3/4 days (8:30-2:30): \$725, full day: \$265
The same rates apply based on the number of days needed. Multiple Rates per cycle is not permitted.

School Supplies For All Children:
\$150/per school-year due at Open House (materials fee, issues, wipes, crayons, etc)

Personal Supplies: 1 pair of slippers/indoor shoes labeled for your child, 10 oz reusable water bottle(filled with water each day), Rainbow bag for personal items, bento box with 2 cloth napkins for lunches, rain-boots & rain jacket optional. All items are free of commercial labels and we ask that shoes and slippers do not blink. Pacifiers, candy, bottles are not allowed. Children need to be clothed to play outside, ride bikes, and participate in art. Shorts/bloomers required under dresses.

Additional Supplies For 3/4 & Full Day Program:

Child Care Nap Kit. Found on Amazon, Walmart etc. Please check our website for links. These will be laundered by the parent weekly. We ask that shoes and slippers do not blink.

DAILY LUNCH AND SNACKS

1. Labeled Water Bottle Follows children through out day, inside and outside.
2. Healthy morning snack (fruit or sugar-free non-refrigerated item only).
3. Labeled Lunch packed in Bento Box (Amazon, Walmart, Dollar Store) with two cloth napkins.
 - a. Place box in one gallon zip loc bag or alternative (mesh, silicone etc). These are place in refrigerator. No insulated bags.
 - b. Lunches are placed in refrigerators in the morning. No insulated bags allowed; this prevents the cooling.
4. Please pack nutritious food, free of sugar and dyes if possible. Avoid empty calories for healthy minds and behavior.
5. **PEANUT FREE ALWAYS!**
6. Afternoon Snack Provided for Full Day Children

BIRTHDAY CELEBRATIONS-We celebrate child's birthday on the exact day or next day if it falls on a weekend. Our celebration does not include food or sweets! We do have our own celebration. The child puts on a special hat while the teacher recites a birthday poem. The child walks around the sun for each year. Birthday invitations are for the whole class ONLY.

RAINBOW GARDEN PRESCHOOL



CELEBRATIONS/HOLIDAYS-We do not celebrate religious or commercial holidays. We have our own celebrations. Please do not bring candy, treats, gift bags on the school property. We celebrate without candy at Rainbow Garden.

Moving Up Ceremony For Children Going to Kindergarten: May 1, 2025 (school ends May 23)

Doctor Appointments: Please plan accordingly (afternoons or early mornings). Children are not permitted come & go during day.

Illness & Communicable Disease Policy

1. Have a sick child plan. Children are not sick in moments of convenience. Prompt pick up is required.
2. General sickness/cold/flu: A fever or 100.10 or higher, vomiting, diarrhea, pink eyes or excessive coughing and/or mucous. Children need to be fever free for 24 hours to return.
3. Medical emergencies will be handled by teachers and parents. 911 will be notified when necessary.
4. Chronic symptoms may need a doctor's note. We work on hygiene and self-care at preschool but chronic conditions may result in a need for a doctor's note.(Chronic mucous on clothing or classroom materials, excessive coughing).
5. Children with lice need to be nit free to return.
6. Any kind of contagious conditions that are omitted to the teachers can result in termination. Please do not put the other children and staff at risk. Be Honest & Kind (impetigo, lice, scabies, 5th's disease, hand, foot, mouth).
7. We will alert parents if there is ever Lice, Flu, COVID, Hand Foot Mouth, or any other similar condition in the classroom.

Daily Arrival

1. School starts 8:30am. Doors Open 7am for Full Day Students. Doors Open at 8:10am for half day and 3/4 day children. Late families will need to wait until a teacher can come to the door. Circle time can take 5-15 minutes.
2. Children arrive & depart by car. Arrive by 8:25am to allow for bathroom breaks & socializing before class.
3. Medicating and Hiding a fever or contagious illness will result in termination. Be Honest & Kind.
4. Multiple tardies in a month can result in a one-day suspension. Although it is disrespectful to arrive late to a class, it is stressful for your child to arrive in a class that has already started. It takes 5-10 min to put items away, bathroom and wash hands. A late child can take much longer due disorientation when arriving in the middle of circle or a lesson.

DISMISSAL

1. 12:30pm & 2:30pm dismissal is on our porches. Have ID ready at any time for safety.
2. Late pick up fee is \$2/minute charge to tuition.
3. **Pick up is not permitted between 12:30pm & 2:30pm during our meditation cycle unless there is an emergency.**

Discipline/Suspension Policy - Compassionate communication ensures respect for all individuals using age appropriate conflict resolution skills. RGP does not shame, humiliate, isolate, or use corporal punishment. RGP will not use food or drink as a loss of privilege. Acts of violence require immediate pick up and suspension. Threats of violence are a "discipline pick up". This is an immediate pick up. 3 Suspensions in a school year results in expulsion. Discipline Also Applies to Adults. Unfortunately, in the past few years there has been an increase in parent aggression in our society. It will never be appropriate to yell/scream/threaten teachers or staff. This will result in immediate termination. We do not refund for suspension or terminations.

- **Outdoor Play & Daily Activities** - The games & activities children play outside are age appropriate. Please allow your child proper shoes & clothes for outside play.
- **Reporting Child Abuse / Neglect** - Any teacher that suspects child abuse or neglect is legally bound to report the suspected abuse to the Department of Social Services. No member of the RGP will be subpoenaed to court for abuse / neglect cases or custody cases. *Please see attached NC Child Care Laws. Pender County Depart, of Social Services (DSS)-910-259-1240
- **Parent Participation**- Parent participation is welcomed for approved times to protect our children & teachers.
- **Emergency Procedures**: Staff is trained in First Aid/CPR. 911 is called if needed then parents are notified.
- **Termination of Care**: 2-weeks notice.
- **Expelled**: Children expelled from the program are not subject to a refund.
- **Grievance Procedure** - All questions, complaints, & concerns, please contact Director, Steph Nestor



Nutrition Opt Out Form

Child Care Rules .0901(d) and .1706(c) state:

When children bring their own food for meals and snacks to the program, if the food does not meet the nutritional requirements specified in Paragraph (a) of this Rule, the operator must provide the additional food necessary to meet those requirements unless the child's parent or guardian opts out of the supplemental food provided by the operator as set forth in G.S. 110-91(2) h.1. A statement acknowledging the parental decision to opt out of the supplemental food provided by the operator signed by the child's parent or guardian shall be on file at the facility. Opting out means that the operator will not provide any food or drink so long as the child's parent or guardian provides all meals, snacks, and drinks scheduled to be served at the program's designated times. If the child's parent or guardian has opted out but does not provide all food and drink for the child, the program shall provide supplemental food and drink as if the child's parent or guardian had not opted out of the supplemental food program.

I _____ plan to provide all meals, snacks and
(Parent/Guardian Print Name)
drinks for my child and do not want his/her meals, snacks or drinks
supplemented to meet the Meal Patterns for Children in Child Care Programs
from the United States Department of Agriculture (USDA), which are based on
the recommended nutrient intake judged by the National Research Council to be
adequate for maintaining good nutrition.

Since I opted out, if I do not provide all the meals, snacks or drinks for my child, I
understand that the program will provide supplemental food and drink.

Parent/Guardian Signature

Date