



# RENTAL APPLICATION

6767 S. Spruce St. #150 Centennial, CO 80112 office 720-489-5000 fax 720-895-1516

*Notice: Co-Applicant must complete a separate Rental Application Form unless co-app is the spouse*

The undersigned hereby makes application to rent unit number \_\_\_\_\_ located at \_\_\_\_\_  
beginning on \_\_\_\_\_ 20\_\_\_\_, at a monthly rental of \$ \_\_\_\_\_

**PLEASE TELL US ABOUT YOURSELF**

FULL NAME \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Email Address \_\_\_\_\_

Do you accept text messaging? Yes or No

Name of Co-Applicant \_\_\_\_\_ DOB \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Email Address \_\_\_\_\_

Do you accept text messaging? Yes or No

Number of Dependents (excluding Co-Applicant) \_\_\_\_\_ Ages of Dependents \_\_\_\_\_  
Other Occupants / Relationship \_\_\_\_\_ Pets (Number and Kind) \_\_\_\_\_

**PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (Beginning With Most Current)**

CURRENT ADDRESS \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_\_  
Month & Year Moved In \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

PREVIOUS ADDRESS (If within 3 years) \_\_\_\_\_  
Month & Year Moved In \_\_\_\_\_ Moved Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

PREVIOUS ADDRESS (If within 3 years) \_\_\_\_\_  
Month & Year Moved In \_\_\_\_\_ Moved Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

**PLEASE GIVE YOUR EMPLOYMENT INFORMATION**

APPLICANT

Current Employer \_\_\_\_\_ Business phone \_\_\_\_\_  
Date(s) Employed \_\_\_\_\_ Employed as \_\_\_\_\_  
Supervisor or HR \_\_\_\_\_ Supervisor's / HR Phone \_\_\_\_\_  
Address \_\_\_\_\_

Salary \$ \_\_\_\_\_ per \_\_\_\_\_ If employed by above less than 6 months, give name and address of  
Previous EMPLOYER \_\_\_\_\_

Date(s) Employed \_\_\_\_\_ Employed as \_\_\_\_\_  
Supervisor or HR \_\_\_\_\_ Supervisor's / HR Phone \_\_\_\_\_  
Salary \$ \_\_\_\_\_ per \_\_\_\_\_

**EMPLOYMENT INFORMATION CONT.**

CO -APPLICANT

Current Employer \_\_\_\_\_ Business phone \_\_\_\_\_

Date(s) Employed \_\_\_\_\_ Employed as \_\_\_\_\_

Supervisor or HR \_\_\_\_\_ Supervisor's / HR Phone \_\_\_\_\_

Address \_\_\_\_\_

Salary \$ \_\_\_\_\_ per \_\_\_\_\_ If employed by above less than 6 months, give name and address of Previous EMPLOYER \_\_\_\_\_

Date(s) Employed \_\_\_\_\_ Employed as \_\_\_\_\_

Supervisor or HR \_\_\_\_\_ Supervisor's / HR Phone \_\_\_\_\_

Salary \$ \_\_\_\_\_ per \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application. Amount \$ \_\_\_\_\_ Source \_\_\_\_\_

**PLEASE LIST YOUR BANK AND PERSONAL REFERENCES**

YOUR BANK(S)	City-State	Branch	Type of Acct.
1 _____			
2 _____			

PERSONAL REFRENCES (FAMILY, FRIENDS, CO-WORKERS) NAME AND PHONE NUMBER

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

YOUR DRIVER'S LICENSE NUMBER \_\_\_\_\_ State \_\_\_\_\_

YOUR VEHICLE MAKE / MODEL \_\_\_\_\_ Year \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

SECOND VEHICLE MAKE / MODEL \_\_\_\_\_ Year \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

OTHER VEHICLES \_\_\_\_\_

**HAVE YOU EVER:**

Filed for bankruptcy? \_\_\_No \_\_\_Yes,                      Been evicted from tenancy?                      \_\_\_No \_\_\_Yes

Willfully or intentionally refused to pay rent when due?                      \_\_\_No \_\_\_Yes

Please give any additional information that might help management evaluate this application:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the 1<sup>ST</sup> day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, 100% of the holding deposit will be retained to offset the agent's cost, time and effort in processing my application.

I hereby deposit \$ \_\_\_\_\_ as holding deposit to be refunded to me if this application is not accepted within 3 business days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted I agree to execute a lease before possession is given and to pay the balance of the security deposit within 5 business banking days after being notified of acceptance, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of nonacceptance which the owner or his agent may reject without stating any reason for doing so.

I RECOGNIZE THAT AS A PART OF YOUR PROCEDURE FOR PROCESSING MY APPLICATION, AN INVESTIGATIVE CONSUMER REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH MY NEIGHBORS, FRIENDS AND OTHERS WITH WHOM I MAY BE ACQUAINTED. THIS INQUIRY INCLUDES INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS AND MODE OF LIVING. I UNDERSTAND THAT I MAY HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME TO RECEIVE ADDITIONAL, DETAILED INFORMATION ABOUT THE NATURE AND SCOPE OF THIS INVESTIGATION.

The above information, to the best of my knowledge, is true and correct.

Signature of Applicant \_\_\_\_\_ Date Signed \_\_\_\_\_

**APPLICANT: PLEASE DO NOT WRITE IN THE SPACE BELOW**

DEPOSIT OF \$ \_\_\_\_\_ RECEIVED BY (NAME) \_\_\_\_\_ DATE \_\_\_\_\_

THIS APPLICATION FORM RECEIVED BY (NAME) \_\_\_\_\_ DATE \_\_\_\_\_

Reference Verification Name	Reference Comments
_____	_____
_____	_____
_____	_____

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Application \_\_\_\_\_ APPROVED \_\_\_\_\_ NOT APPROVED BY \_\_\_\_\_

Applicant Notified By \_\_\_\_\_ Date Notified \_\_\_\_\_

## Applicant Authorization

I understand that Advanced Property Management will be processing my rental application and may access my credit information from the national repositories. I authorize my references and creditors to release to Advanced Property Management all information necessary to complete said report. I further authorize my references and creditors to release said information telephonically and/or by fax and request it be done in this manner whenever possible. Furthermore, I understand Advanced Property Management has my authorization to research all public records for my criminal and eviction history. I also understand that it may be necessary to verify my current employment. I authorize my current employer to release any and all information that may be required to complete the credit report. I further authorized Advanced Property Management to use a photocopy of this form when it is necessary to verify more than one of my references. I request that such a photocopy be fully honored.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature