

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: September 25, 2023

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Mary Herring, present; Ms. Pat Cochenour, present; Ms. Libby Stidham, present

Recorder: Ms. Taylor Thompson, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: September 11, 2023 Meeting
Ms. Mary Herring made a motion to approve the September 11, 2023 minutes as written.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays

Vouchers will be presented at the next meeting.

REPORTS: None

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Joint Meeting

On August 28, 2023 a joint special meeting between the BPA and council members was held at the Water Treatment Plant.

Ms. Pat Cochenour made a motion to approve the August 28, 2023 special joint meeting minutes as written.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

B. Rudolph Correspondence

Libby requested a total amount that has been spent on CTI Engineering, blueprints and improvements that have to be made to the water plant. Ms. Stidam wants to bring this information to council, as she is being requested at the next meeting. There was discussion about costs that have been expended so far.

NEW BUSINESS:

A. Emergency High Service Pump Repair

The high service pump number one, had to have emergency repairs. Mr. Dan Tynan had noticed a different sound coming from the pump room. Mr. Tynan noticed the motor on the pump was hot and not functioning properly. It was immediately turned off. Upon further inspection, it was found that two electrical wires were burnt and the sleeve for the shaft was shredded. Buckeye pumps and Sidney

Electric were called to repair the pump. Mr. Tynan thanked Ms. Stidam and Ms. Thompson for their help with getting this issue fixed.

B. Back Flow Prevention

Mr. Tynan reported that all back-flow testing is up to date in the village.

C. Cyber Scan

OHWARN is offering a free cyber vulnerability scan. Mr. Tynan is working on a date for the plant to be scanned to ensure our system is protected. A cyber attack into our system could mean potential danger that is rapid. If an attacker was able to change the level of chemicals in the water, it could be very serious.

D. Donnellon & McCarthy New Items

Ms. Libby Stidam presented the board with information, and a quote from Donnellon & McCarthy for a new printer/copier, folding machine and a mail/postage machine. There was discussion about these items and many questions raised. It was agreed that a new folding machine was essential due to the current one not functioning properly. The board decided to table the matter until Ms. Stidam had discussed the concerns and questions with the Donnellon & McCarthy representative.

Ms. Mary Herring moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:10 p.m.

Next Meeting Date: **Monday, October 9, 2023 at 5:00 p.m.**

Taylor Thompson, Fiscal Officer

BPA Chairperson, Libby Stidam

Date Accepted _____