



## JOB DESCRIPTION: Air Quality & Noise Analyst

- Location:** Paso Robles, CA.
- Type:** Full/Part-time, Flexible Terms
- Compensation:** Determined based on education and experience

### Primary Responsibilities

The Air Quality & Noise Analyst prepares technically sound and legally defensible air quality and noise impact assessments for projects primarily subject to the California Environmental Quality Act (CEQA) and/or the National Environmental Policy Act (NEPA).

### Specific Responsibilities

- Prepare technical documentation and analyses related to the evaluation of air quality, greenhouse gas, health risk, noise, and groundborne vibration impacts.
- Prepare environmental documentation in support of projects subject to CEQA and/or NEPA.
- Develop and implement air quality and noise mitigation monitoring plans and investigations.
- Develop, evaluate and interpret policy documents such as General Plan air quality and noise elements.
- Effectively manage projects, including the management of projects within specified budgets and the preparation of scopes of work, costs, and schedules.
- Provide support and assistance, as requested, in office administration functions including, but not limited to, the maintenance of project files, computer systems, software programs, and equipment.
- Attend and represent the employer at meetings, professional conferences and training events.
- Develop and maintain mutually beneficial relationships with clients and colleagues.
- Perform fieldwork throughout California and neighboring states for the collection of data and evaluation of site conditions.
- Prepare marketing and proposal documentation.

### Necessary Skills

- Requires strong organizational, analytical, writing, communication and computer skills.
- Demonstrated proficiency in MS Office software applications, especially Word and Excel; as well as internet usage.
- Ability to produce technically sound and legally defensible assessments related to the evaluation of air quality, greenhouse gas, health risk, noise, energy use and groundborne vibration impacts.
- Ability to plan, organize and coordinate impact assessments.
- Ability to provide effective and quality communication through written and oral methods.
- Work creatively as a member of an environmental assessment team.
- Promote teamwork through interpersonal skills.

### Additional Information

- Minimum of a Bachelor's degree in the environmental sciences or closely related field is required.
- Knowledge of air quality, greenhouse gas, health risk, noise, energy use, and/or groundborne vibration impact assessments, including the use of related emissions modeling software programs, is a plus.
- Knowledge of CEQA/NEPA and agency requirements (e.g., OEHHA, Caltrans, FHWA, etc.) is a plus.
- Flexible employment terms and a potential for full-time employment depending on workload demands.

### How to apply:

Please e-mail a cover letter, resume, and three professional references to: [admin@AmbientCA.com](mailto:admin@AmbientCA.com)

Applications will be accepted until the position is filled.

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