

**SUMMERSET CITY COMMISSION  
SPECIAL COMMISSION MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
MONDAY, August 16, 2021, 4:30 P.M.**

**AGENDA**

- 1) **ROLL CALL**  
Kitzmilller, Butler, Hirsch, Torno
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **CALL FOR CHANGES**  
Approval of the Agenda of the Special Meeting of the Summerset City Commission for August 16th, 2021 as presented or amended.
- 4) **RESIGNATION OF COMMISSION BOARD MEMBER**  
Accept the resignation of Stephanie McCoy.
- 5) **APPOINTMENT OF COMMISSION BOARD MEMBER**  
Appoint Kathlene Thurman to the Commission Board.
- 6) **SWEARING IN OF COMMISSION BOARD MEMBER**  
Swear in Commission Board Member Kathlene Thurman.
- 7) **EXECUTIVE SESSION – EMPLOYEE EVALUATION/REVIEW**  
Executive Session per SDCL 1-25-2 for discussing legal, contract negotiations, economic development, and personnel issues.
- 8) **ADJOURNMENT**

***Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.***

*City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting*

*Time: Aug 16, 2021 04:30 PM Mountain Time (US and Canada)*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/89663199718?pwd=cm12MWWscjVYeUlnUGZWZVJHK25Kdz09>*

*Meeting ID: 896 6319 9718*

*Passcode: 190831*

*One tap mobile*

*+16699009128,,89663199718#,,,,\*190831# US (San Jose)*

*+12532158782,,89663199718#,,,,\*190831# US (Tacoma)*

*Dial by your location*

*+1 669 900 9128 US (San Jose)*

*+1 253 215 8782 US (Tacoma)*

*+1 346 248 7799 US (Houston)*

*+1 646 558 8656 US (New York)*

*+1 301 715 8592 US (Washington DC)*

*+1 312 626 6799 US (Chicago)*

*Meeting ID: 896 6319 9718*

*Passcode: 190831*

*Find your local number: <https://us02web.zoom.us/j/89663199718>*

August 6, 2021

Mayor Torno  
7055 Leisure Lane  
Summerset, SD 57718

Mayor,

Please accept this letter as notice of my resignation from the position of City Commissioner with the City of Summerset. I was elected to serve my second 3-year term in April of 2020 and will be vacating that term as of August 2021.

Due to life events, I am no longer available on Thursday evenings. I feel the City of Summerset is headed in a busy, positive direction which requires the engagement and investment from its commissioners I know I cannot provide.

I appreciated the opportunity to serve as City Commissioner along with the perspective and knowledge gained.

Sincerely,

*Steph McCoy*  
Steph McCoy

## KATHLENE THURMAN

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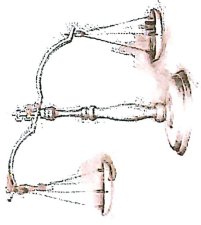
Kathlene Thurman is a dynamic Leader with more than 30 years of experience in public, private, and nonprofit sectors. Her versatile skills with advanced competency include the areas of learning and development, change management, people operations, program management, project management, consulting, and continuous improvement. Kathlene is recognized for building and developing high performing teams to support successful strategy implementations and leveraging the strength of her teams for long-term success.

Since 2017, Kathlene has been using her creative vision and excellent insight into company management to enhance operations as the Chief Administrative Officer for a local project management company. Upon taking on this challenging position, she was tasked with creating a company structure that improved employee efficiency and a strong leadership team as well as introducing technological software to better manage human resources. She was able to increase the applicant pool by over 200% within 90 days while raising employee productivity and job satisfaction. In addition, she has been instrumental in securing and currently managing several large federal staffing contracts that have resulted in her employer's revenue increasing by 50% within two years.

Kathlene started in the field of leadership at an early age, taking on multiple executive roles with a focus on improving operations and increasing employee satisfaction. Her education and experience have provided her with opportunities to make impactful changes and to build lasting relationships across the nation. While working in higher education as an executive officer, she was instrumental in assisting a tribal college to be the first one in the nation to offer online degree programs and to receive approval from the Higher Learning Commission to offer a bachelor's degree in business. Her knowledge, experience, and perseverance afforded her the opportunity to be appointed to a position on the Higher Learning Commission as a subject matter expert for other tribal schools throughout the nation.

Kathlene holds a master's degree in management and a master's degree in psychology and is a certified life coach. She has lived in Sun Valley for 8 years with her two daughters' Nakia and LaKeesha. In addition, she has two older daughters and three grandchildren. Kathlene is passionate about giving back to her community as well as participating in outdoor activities and attending local community events.

# Oath of Office



*State of South Dakota*)  
  ) SS.  
*County of Meade*        )

*I, Kathlene Thurman, filling the vacant seat for the Office of City Commissioner within and for said City of Summerset, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of South Dakota, and that I will faithfully and impartially, to the best of my knowledge and ability, perform all duties of my said Office of Commissioner as provided by law. I am not under direct or indirect obligation to appoint or elect any person to any office, position, or employment under the government of the municipality.*

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Kathlene Thurman

*Subscribed and sworn to before me this 16th day of August, 2021.*

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Melanie Torno, Mayor