



Trauma Performance & Quality Meeting
Tuesday 26th January 2016, 13:30-16:30
Network Office Meeting Room, 4th Floor, Kings House, 127 Hagley Road,
Birmingham, B16 8LD
APPROVED

Present:

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| Professor Keith Porter | KP | Professor of Clinical Traumatology | UHB |
| Rivie Mayele | RM | MTC Administrator | UHB |
| Jeff Osborne | JO | Network Manager | MCC&TN |
| Karen Hodgkinson | KH | MTC Coordinator | BCH |
| Jane Owen | JaO | Major Trauma Services Team Lead | UHCW |
| Shane Roberts | SR | Head of Clinical Practice – Major Trauma | WMAS |
| Ian Mursell | IM | Consultant Paramedic | EMAS |
| Simon Shaw | SS | Consultant Neurosurgeon | UHNM |
| Ellie Fairhead T/C | EF | Management Lead | UHNM |

Apologies:

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| Matthew Wyse | MW | Director of Theatres | UHCW |
| Kay Newport | KN | MTC Coordinator | BCH |
| Tina Newton | TN | Consultant – Paediatric Medicine | BCH |
| Claire Powell | CP | Directorate Manager | UHNM |
| Simon Davies | SD | Major Trauma Coordinator | UHNM |
| Jonathan Hulme | JH | Consultant Anaesthetist/Intensive Care Medicine MERIT | SWBH |
| John Hare | JoH | Clinical Lead - Rehabilitation | NGH |
| Becky Steel | BS | Air Operations Manager – MERIT/RTD | MAA |
| Alastair Marsh | AM | Trauma/Orthopaedic Consultant | DGH |
| Richard Hall | RH | ED Consultant | UHNM |
| Sue O’Keeffe | SOK | Network Manager (CC & Trauma) | WALES |
| Angela Himsworth | AH | Lead Nurse | MCC&TN |
| Alex Ball | AB | Consultant in Rehabilitation Medicine | UNHM |

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| 1 | Welcome and Introductions – Chaired by Professor Keith Porter. | |
| 2 | Apologies (see above) The apologies were noted. | |
| 3 | Approval of Minutes: The minutes from the previous meeting: 16.12.2015, were approved as an accurate record. | |
| 4 | Outstanding Actions from Previous Minutes: 5b) - Legal Services: JaO reported there were no further updates on the progress with Legal Services and will bring back to P&Q when there is any progress being made. 5c) - MTC 27 Update: KP mentioned there will be a follow up meeting on 8 th March in Birmingham organised by NHS England. Chris Moran will be contacting the Leads. SR Suggested meeting up for a ½ day on March 7 th to discuss the Regional Plan for Mass Casualty. 6) - Trauma Handbook: This item is being deferred until the next meeting. 7a) - CRG Clock Start Times: SL was not here to update the group, but all agreed the clock starts at time of diagnosis. 7b) - Blood to Scene: KP has contacted Hereford and Shrewsbury regarding Blood to Scene and will feedback at next P&Q Meeting. | |



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| 5 | <p><u>New Items:</u></p> <p><u>A) - MTC Escalation of Capacity Issues Policy – Update:</u> SS updated with feedback after using the MTC Escalation of Capacity Issues Policy: Executive engagement worked very well. ITC/TTL discussions need to continue through to the MTC Management Team during daylight hours. They did not use the conference call set up. SS mentioned this MTC Escalation Policy will be going to the Executive Committee at RSUH for ratification but will need a few changes locally. JaO reported that this Policy has been signed in principal and are happy to make any changes at UHCW. SR mentioned he has shared the MTC Escalation Policy with the Trauma Desk for feedback. JO reported the Escalation Policy was discussed at the Oversight Board Meeting. DW, representing critical care, reported it was the normal daily running in Critical Care. The Board have requested, once the Policy has been ratified by all three MTCs, it is widely distributed to everyone that needs to have sight of it.</p> <p><u>B)-Cadaveric Course (DCS):</u> KP reported the invites to attend had been sent out for the Cadaveric Course. He has targeted the MTCs to begin with but will be extending out to the TUs, if there are no updates with booked places. KP reported Stoke had suggested having one day for general surgery and one day for orthopaedic and trauma, due to time pressures.</p> <p><u>C- Peer Review – Trauma Unit Measures:</u> JO reported Chris Moran has emailed Trauma Unit Clinicians to invite them to join the party for development of Peer Review Measures, for the forth coming round of Peer Reviews. AM, PK and JH have expressed their interest. They are planning to have the TU Measures available in 4 weeks, then dates can be arranged for Peer Reviews. JO mentioned he has received no definite information, other than the Peer Reviews should be completed by September.</p> <p><u>D) - Clinical Response to Major Terrorist Attack:</u> JO informed the group of the Major Terrorist Attack Event that is taking place on 8th March, at The Studio, Birmingham if anyone wishes to attend.</p> <p><u>E) – Rehabilitation – UK ROC Lite:</u> AB was not present at the meeting. This item will be discussed at the next PQ Meeting. JO reported the Oversight Board are keen to see the UK ROC Lite in practice. Back ground work needs to be carried out: evidence, data to take to the Oversight Board.</p> | |
| 6 | <p><u>Trauma Handbook:</u></p> <p><u>A) – Burns Flow Charts</u> – WMAS need a meeting with UHB Burns Team/ED Team to discuss criteria for direct entry for burns patients into Regional Burns Centres.</p> <p><u>B) – Spinal Cord Injury Flow Charts</u> – AL not present to feedback. Deferred until the next meeting.</p> <p><u>C) – Rehabilitation Pathway UHCW</u> – KP pointed out some of the acronyms needed to be explained. This has been passed pending changes.</p> <p><u>D) – Major Trauma Rehabilitation Pathway – Narrative UHCW</u> - Passed.</p> | |
| 7 | <p><u>AOB:</u></p> <p><u>A)</u> - KP reported he has sent the MERIT SOP back to MERIT for review and is waiting for feedback from Nick Crombie.</p> <p><u>B)</u> - JO gave feedback from the Oversight Board Meeting from 14th January 2016. The CEO from Royal Wolverhampton Hospital attended the meeting. Discussions took place around rehabilitation and burns issues. More data is required to outline</p> | |



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| | <p>the rehabilitation needs. CCGS are going to feedback how they are managing the traffic in and out of the Trusts. Naïem Moïemen is going to be invited to the next Oversight Board Meeting to discuss Burns in Europe. There is currently no Incident Plan for Burns in the UK.</p> <p>C) – SS reported the lack of beds at RSUH. The new Acute Rehab Unit is looking to go live in April.</p> <p>D) – SR mentioned there are now 9 helicopter night landing sites in the west of the region, that can take patients until 21:00 but this may be extended in the summer when it is lighter for longer. These are not all live at the moment, but will be shortly. The aim is to have one aircraft operational throughout the night for the region. SR also mentioned WMAS have been working with the Regional Mass Casualty Group to develop plans. A briefing will take place on 7th March to brief all the Acute Hospitals in the Network on progress. It is felt that the concepts are not embedded, although they are discussed at the Network Meetings. SR reported the Electronic Patient Form has gone live in one part of the region. WMAS would like to approach the software developers and find out if they can create an Emergency Planning version, which can be used in the Casualty Clearing Centres to show the pathways of patients moving from Casualty Clearing centres to the MTC, TUs, etc.</p> <p>E) - IM reported issues with EMAS regarding no pathway for burns patients. He reported on-going issues with the dedicated Trauma Desk. The Clinical outline for Critical Care has been agreed for the Trauma Desk but the financial case to go with it, may be a problem.</p> <p>F) - KH reported that BCH had noticed a significant spike in machete stabbings in the 15 ½ -16 year age group. A project has begun with Youth workers at BCH, talking about support for this age group including changes in behaviour and what support services are available while they are in the Trust. KH also mentioned project work going on in the Trust, Including how Tadworth submit their data and how UK-ROC could be linked to paediatrics.</p> <p>G) - JaO mentioned she would be going on maternity leave in May and Nicola Dixon would be taking over her role. Nicola will be attending P&Q the Meetings over the next few months. MW will be stepping down from his current role and will be attending P&Q meetings more often.</p> <p>H) – JO reported BCH will be hosting a small MTC group for measures on 4th February.</p> <p>I) - KP mentioned Trauma Care Conference in April: there are still a lot more places to be allocated and to continue to recruit to fill the remaining spaces. The programme is continually being updated. A confirmation email will sent out for those who have already registered.</p> | |
| 8 | <p><u>Actions – From Previous Minutes:</u></p> <p>5b) JaO to bring back updates on Legal Services when there is progress.</p> <p>5b1) AB to contact her Legal Contact regarding documentation to see if the legal document can be circulated to the Trusts, To keep group updated.</p> <p>5c) SR to email KP the draft programme for the ½ day meeting on 7th March regarding the Mass Casualty Regional Plan.</p> <p><u>Actions from Agenda:</u></p> <p>5a) SS to feedback to PQ, once the MTC Escalation of Capacity Issues Policy has been to the Executive Committee at RSUH.</p> <p>5a1) KP to contact Cherry West regarding Escalation of Capacity Issues Policy.</p> <p>5a2) JO to contact SS after 14 days regarding feedback form Escalation of Capacity Issues Policy.</p> <p>5b) KP to email Leads for update on days registered for Cadaveric Course.</p> | |



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| | 5c) KP to email Chris Moran regarding time line for Measures Standards for Peer Review. 6b) JO to contact AL regarding update for SCI Pathway. 8) JaO to check if UHCW accept helicopter landings after dark. | |
| 9 | Date, Time, Venue of next meeting: Tuesday 23rd February 2016, 13:30-16:30. MCC&TN Meeting Room, Kings House, 127, Hagley Road, Birmingham B16 8LD | |