

BOARD OF TRUSTEES

July 8, 2024

Members Present: Jeremy Estep, Terry Brungardt, Daniel Tatro, Ken Schmidt, Michael Snyder

Members Absent: None

Staff Present: Nicole Lawless – Town Clerk, Margaret Stratton – Treasurer, Bruce Wallace – Director of Operations, Rob Baysinger – Police Chief, Aubrey Massey – Police Officer, Adam Tarver – Water Operator

Others Present: Justin Williams, Caleb Meschberger, Mike Estep, Samantha Estep, Kayli Estep, Vickie Daughety, Kaci Snow, Steve Snow, Amanda Estep, Becca Suggs, Breanna Ray, Jill Ray, Mary Wallace, Chavis Daughety, Joanie Funck, Mike Crowley, Travis Jacobs, Kathy Tarver

- 1. Meeting called to order and roll call. Mayor Tatro called the regular Board of Trustees meeting to order. Clerk Lawless called roll and declared a quorum.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Margaret Stratton asked that the board consider new radios or paging system for the Fire Department due to communication problems with Canadian County Sheriff’s office during an emergency. Crowley asked that Sales & Use taxes, Revenues and Expenditures be included on the agenda.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the regular meeting held June 10, 2024, with action as necessary. Trustee Schmidt made a motion to approve the minutes of the regular meeting held June 10, 2024; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Abstain; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-1.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of June 2024, with action as necessary. Trustee Snyder made a motion to accept the claims, checks, and warrants for the month of June 2024; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**
- 5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Fire Chief Brungardt gave his report for the month of June. There were 7 runs (3 Fire, 4 EMS/Vehicle accident). The new Brush Truck should be ready by the end of this week. No Action.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave his report for the month of June. There were 77 Calls, 52 Traffic Stops, 18 Citations, 2 Medical Calls, 1 Motor Vehicle Accident, 3 Case Files, 3 Animal Calls, 2 Arrests, & 3 Agency Assists. Officer Miller will graduate from Cleet Academy on August 2, 2024. Laptop mounts have been installed in Durango’s, Police Policy Update will be completed soon.**

- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. There were 96 Okie Locates, 3 Installed/Replaced water meters, 2 water leaks repaired, normal daily checks of wells, pumps, lift stations, twice daily water testing and lift station and lagoon maintenance. Brush Hog, mow, weed eat town properties. Prepared for DEQ Inspection. Picked up PW #2 from shop where repairs were made for coolant leak and transmission issues. Research and paperwork on future possible grants. Continued review of Town Code of Ordinances. No Action.**
- 8. Consideration of approval, rejection, amendment and/or postponement of appointing Brent Coldiron as Municipal Judge for the Town of Calumet, at \$750.00 per month, effective August 1, 2024, and for the remainder of a 2-year period ending January 30, 2026, with action as necessary. Trustee Snyder made a motion to approve appointment of Brent Coldiron as Municipal Judge for the Town of Calumet, at \$750.00 per month, effective August 1, 2024, and for the remainder of a 2-year period ending January 30, 2026; Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**
- 9. Consideration of approval, rejection, amendment and/or postponement of discussion of changes to the Town of Calumet Code of Ordinances recommended by CivicPlus, as well as discussion of additional ordinances council may want to change at this time. Council should decide at this time which ordinances will continue to be enforced and removal of all ordinances that are going to be ignored/unenforced, with action as necessary. Trustee Snyder made a motion to table this item until the next regular meeting; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**
- 10. Consideration of approval, rejection, amendment and/or postponement of discussion and possible action regarding the Calumet EMS vehicle, with action as necessary. No Action.**
- 11. Consideration of approval, rejection, amendment and/or postponement of renewing the contract with Calumet Public Schools to provide SRO (school resource officer) services, with action as necessary. Trustee Schmidt made a motion to ratify the continuation of the contract with Calumet Public Schools to provide SRO (School Resource Officer) Services; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Abstain; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-1.**
- 12. Consideration of approval, rejection, amendment and/or postponement of renewing the contract with Maple Public Schools to provide SRO (school resource officer) services, with action as necessary. Trustee Schmidt made a motion to ratify the continuation of the contract with Maple Public Schools to provide SRO (School Resource Officer) Services; Seconded by Trustee Snyder. Roll Call: Trustee Estep, Abstain; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-1.**
- 13. Consideration of approval, rejection, amendment and/or postponement of surplus the old office shredder from Town Hall office inventory, with action as necessary. Trustee Brungardt made a motion to surplus the old office shredder from the Town Hall office inventory;**

Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.

14. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:

A. Hiring Breanna Ray for the position of School Resource Officer pending all necessary pre-hire requirements.

B. Annual Evaluation of employee performance and salaries with consideration of an increase, for the following employees:

- Robert Baysinger
- Jerry Goodwin
- Aubrey Massey
- Douglas Miller
- Bruce Wallace
- Johnny Sanchez
- Adam Tarver
- Nicole Lawless
- Tracy Davis
- Margaret Stratton

Trustee Brungardt made a motion to enter executive session; Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.

15. Consideration of approval, rejection, amendment and/or postponement of exiting executive session and re-entering the regular session of the meeting, with action as necessary. Mayor Tatro Acknowledge re-entering the regular session of the meeting.

16. Consideration of approval, rejection, amendment and/or postponement of taking action on Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:

A. Hiring Breanna Ray for the position of School Resource Officer pending all necessary pre-hire requirements.

Trustee Snyder made a motion to hire Breanna Ray for the position of School Resource Officer pending all necessary pre-hire requirements, with a start date of 8/1/2024 at \$20.00/hour and a increase to \$21.00/hour after probationary period has ended; Seconded by Trustee Tatro. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.

B. Annual Evaluation of employee performance and salaries with consideration of an increase, for the following employees:

- Robert Baysinger
- Jerry Goodwin
- Aubrey Massey
- Douglas Miller
- Bruce Wallace

- Johnny Sanchez
- Adam Tarver
- Nicole Lawless
- Tracy Davis
- Margaret Stratton

Trustee Schmidt made a motion to approve employee raises at the following rates:

Robert Baysinger - \$32.00/hour
 Jerry Goodwin - \$24.70/hour
 Aubrey Massey - \$22.50/hour
 Douglas Miller - \$20.70/hour
 Bruce Wallace - \$36.75/hour

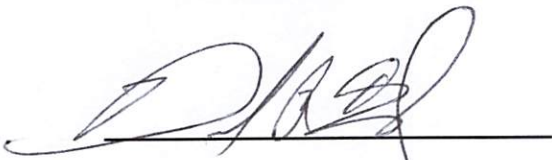
Johnny Sanchez - \$20.85/hour
 Adam Tarver - \$20.60/hour
 Nicole Lawless - \$20.30/hour
 Tracy Davis - \$17.75/hour
 Margaret Stratton - \$18.40/hour

Seconded by Trustee Snyder. Roll Call: Trustee Estep, Abstain; Trustee Brungardt, Nay; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried, 3-2.

17. Remarks and inquiries of the governing body members. No Action.

18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

Meeting Adjourned.



Daniel Tatro, Mayor



Attest: Nicole Lawless, Town Clerk

