



Warren County Public Schools
210 North Commerce Avenue
Front Royal, Virginia 22630-4419
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www.wcps.k12.va.us

OFFICE OF THE
SUPERINTENDENT

**VACANCY ANNOUNCEMENT
SY 2021-2022**

POSITION: Principal
LOCATION: Leslie Fox Keyser Elementary School
TERMS OF EMPLOYMENT: Full Time, 12 months
STARTING DATE: July 1, 2021
APPLICATION DEADLINE: Until Filled
STATUS: Exempt

PRIMARY FUNCTIONS

- Responsible for the overall operation of the school including educational and instructional leadership;
- Provide financial stewardship and school governance; Exhibit instructional leadership;
- Manage the physical facility.
- Perform staff evaluation; facility management; preparation of required State and Federal reports; Attend school activities and work with special programs;
- Cultivate effective relationships and communication with the entire school community;
- Other duties as assigned by the Superintendent.

QUALIFICATIONS:

- An experienced forward thinking dynamic educator;
- A proven record as a successful educational leader and the ability to inspire students to succeed at the highest possible level;
- Must be eligible for or hold a Virginia Administration and Supervision K-12 endorsement;
- Strong communication skills;
- Strong knowledge of curriculum and instructional development is required.
- Knowledge and skills that facilitate effective classroom instruction as well as demonstrate an understanding of technology as a support for student learning.

POST OFFER OF EMPLOYMENT REQUIREMENTS:

- All offers of employment are contingent upon the successful completion of a background check, employment reference check, and receipt of the Child Abuse and Neglect training certificate. This training is free online at:
http://www.dss.virginia.gov/family/cps/mandated_reporters/cws5691/index.html.

APPLICATION PROCESS:

- Interested applicants must submit a Warren County Public Schools Online Application at:
<http://www.wcps.k12.va.us/index.php/employment/online-application>
- Additional information, can be mailed to the Warren County Human Resources Office, 210 N. Commerce Avenue, Front Royal, Virginia 22630

SALARY RANGE: \$78,237 - \$122,815

SCHOOL WEBSITE: <https://www.wcps.k12.va.us/lfk/>

The Warren County Public Schools is an equal opportunity employer and does not discriminate on the basis of race, color, religion, age, national origin, marital status, disability or sex in admission or access to, or treatment or employment in its programs and activities.