

# OFFICIAL IBSD MINUTES

OCTOBER 26, 2016  
IONA-BONNEVILLE SEWER DISTRICT (IBSD)  
MONTHLY BOARD MEETING

Meeting called to order by Chairman Jason Blundell at: 7:05 p.m.

**Board Members Present:** Jason Blundell (Chairman); Robert Esplin (absent); Matt Porter (absent); Stephanie Bird; Brady Belliston

**IBSD Staff:** Cindy Wellman, Manager; Donna Bridges, Field Coordinator

**Attorney:** Tony Sasser, Sasser Law Office

**Public:** Chad Blackburn, Key Private Bank; Jeff Freiberg, Freiberg Engineering

**Agenda Items:**

1. Key Investment Account, update: Chad Blackburn, Key Private Bank
2. School District #93 High School, update
3. Mackey Acres, update
4. Panorama Hills, update
5. Monthly Bills – Insert, discussion
6. Approval of minutes: 09/28/2016, 10/06/2016
7. Payment of bills

**Meeting minutes:** For additional information, please reference the meeting recording.

00:00:00      **KEY INVESTMENT ACCOUNT, UPDATE: CHAD BLACKBURN, KEY PRIVATE BANK**

Chad Blackburn, Key Private Bank, provided a report detailing IBSD Bond accounts portfolio. He stated that he is very familiar with state regulations and IBSD is 100% compliant with regulations. There have been a few events this past year that have resulted in an increase of the corporate bond values. His goal is to get the best rates while managing credit and risk.

Mr. Blackburn discussed the details of the report with the Board. He is very happy with the yield and return of the accounts. He asked to let him know if there is any changes in the cash flow needs so he can plan accordingly as bonds mature.

00:16:30

00:16:30      **SCHOOL DISTRICT #93 HIGH SCHOOL, UPDATE**

Jeff Freiberg, Freiberg Engineering, stated that part of his scope of work is to do offsite improvements. This includes the intersection of First St. and Crowley Road. Bonneville County is asking that the access to the lift station for Fairmont Village be removed. The plans that have been approved for construction include removing the access.

## OFFICIAL IBSD MINUTE

Mr. Freiberg stated the County believes IBSD can access the lift station via the recorded easement from the subdivision. There is an ordinance that states there cannot be access within 150 feet of the intersection. Ms. Wellman has spoken to the irrigation company and they have indicated that a bridge across the canal may be a possibility for access.

Mr. Sasser would like the engineer to provide a cost estimate for moving the access. He would also like to meet with the County's engineer to discuss possible solutions for access. The surface has to be paved for the City to access the lift stations due to the size of the trucks.

00:37:40

00:37:40           **MACKEY ACRES, UPDATE**

Ms. Bridges stated that the plans have not been received for review from the engineer. Falls Water has brought the water line to the project site.

00:40:10

00:40:10           **PANORAMA HILLS, UPDATE**

Mr. Blundell noted that a special meeting was held earlier this month to discuss Panorama Hills and other similar areas in the District. The reason that Panorama Hills is an issue is due to the fact that it is within the District but areas are not being serviced. Lot owners are requesting letters from IBSD stating that we do not have service so they can obtain septic permits.

The Board believes it will be difficult to have individual property owners organize and develop the area for sewer service, as well as other services and paving of roads. Currently the area that is listed for sale in Panorama Hills is owned by one owner. The Board discussed how sewer service could be provided as well as the District's role in the development of the area.

Mr. Sasser is going to do additional research. The Board stated that no additional letters will be issued for the purpose of getting a septic permit.

01:14:15

01:14:15           **MONTHLY BILLS – INSERT, DISCUSSION**

Ms. Wellman stated that the City of Idaho Falls has requested that a flyer reminding patrons not to put fat and grease down the sink be mailed in the bills. Currently about half the patrons do not receive a bill due to being on AutoPay or having a credit. She is requesting permission from the Board to mail a bill to everyone so everyone can receive the flyer.

**MOTION:** Ms. Bird made a motion to include the flyer in the monthly bill for November and to mail all patrons a bill. **MOTION SECONDED:** Mr. Belliston seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Blundell, Mr. Esplin, and Ms. Bird)

01:19:15

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01:19:15      **APPROVAL OF MINUTES: 09/28/2016, 10/06/2016**

**MOTION:** Mr. Belliston made a motion to approve the minutes for September 28th and October 6th. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Blundell, Mr. Esplin, and Ms. Bird)

01:19:55

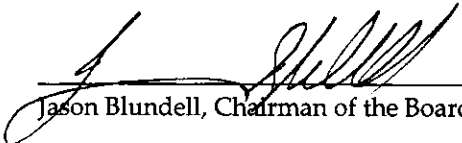
01:19:55      **PAYMENT OF BILLS**

**MOTION:** Mr. Belliston made a motion to approve payment of the bills. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Blundell, Mr. Esplin, and Ms. Bird)

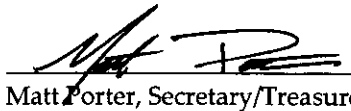
01:23:45

01:23:45      **ADJOURNMENT**

The meeting adjourned at 8:30 p.m.

  
\_\_\_\_\_  
Jason Blundell, Chairman of the Board of Directors

01/25/17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Matt Porter, Secretary/Treasurer

1-25-17  
\_\_\_\_\_  
Date



## IONA BONNEVILLE SEWER DISTRICT

### Monthly Expenses - October 26, 2016

Advantage Emp. Solutions	Payroll, Employee, Board	\$	10,578.89
AFLAC	Insurance	\$	116.35
Amazon	Office Supplies	\$	18.39
Bank of Commerce	Replenish Office Account	\$	225.14
BK Professional Services	Lawn Maintenance	\$	220.00
Blue Skies	Water	\$	5.00
Bonneville County - Recorder	Copies of recorded docs	\$	16.00
Buff N Shine Building Maint.	Office Cleaning	\$	185.00
Cable One	Internet/Phone	\$	350.45
Calendars.com	Calendars	\$	60.75
Caselle	Software Support	\$	598.67
Chase Paymentech	Merchant Processing Fees	\$	810.89
City of Ammon	Sewer Treatment	\$	3,744.00
City of Idaho Falls	Inspections/Maintenance	\$	1,912.11
City of Idaho Falls	Sewage Treatment	\$	71,685.60
D.Bridges	Conference	\$	943.50
Eagle Rock Sanitation	Trash	\$	45.00
Falls Water	Office Water	\$	22.57
Forsgren Associates	Engineering	\$	2,150.00
Healthsmart Benefit	NCPERS - PERSI Ins	\$	64.00
Intermountain Gas	Office Utility - Gas	\$	2.73
L.Wellman	Conference	\$	943.50
Lowe's	Maint Supplies	\$	30.11
MCCi	Laserfiche Support	\$	1,509.20
PC Plus	Computer support and Repairs	\$	131.25
Post Register	Legal Notice	\$	125.49
Public Retirement System	PERSI	\$	2,670.95
Rocky Mountain Power	Utility - Lifts, Meters, Office,	\$	664.87
Sasser Law Office	Legal	\$	697.50
The Venetian	Caselle Conference	\$	936.32
United Mailing Direct	Monthly Statements	\$	2,488.75
Utility Billing - Refunds	Refunds to patrons	\$	704.39
Western Recycling	Recycling	\$	30.00
Xpress Bill Pay	Online payments	\$	1,302.59
		Total \$	105,989.96