

PURPOSE: To establish requirements necessary for all applicants seeking recertification and authorization to be credentialed and practice at the Emergency Medical Technician level in West Virginia.

POLICY: To ensure consistent standards and procedures for recertifying as an Emergency Medical Technician (EMT) in West Virginia.

PROCEDURE/REQUIREMENTS:

- A. Certification shall be renewed every two (2) years.
 - B. EMT certifications shall expire March 31.
 - C. Educational Requirements:
 1. **Recertification Course** – All West Virginia certified EMTs are required to meet recertification standards as outlined below. Satisfaction of recertification standards may be obtained through either of the following two mechanisms:
 - a. Successful completion of the National Component of the National Registry's National Continued Competency Program (NCCP), **or**
 - b. Successful completion of an EMT refresher course approved by WVOEMS. This course consists of 6 modules. *(The approved EMT refresher course shall satisfy all topic requirements as outlined in the National Component of the Registry's National Continued Competency Program (NCCP) and may be used to satisfy the NCCP component.)*
- Both options require completion of the WVOEMS State and Federal requirements per respective policy. Application of hours to meet the National Registry NCCP model in another state SHALL NOT constitute meeting the requirement for State certification in West Virginia.
2. Practical skills are not required for recertification; however, skill evaluations shall be performed at the squad level at least annually. These should be performed in conjunction with your squad medical director and are subject to audit by WVOEMS. Skills at the EMT level may be completed through a WVOEMS approved skills module utilizing WVOEMS approved skill sheets. Providers that maintain ACLS, PHTLS or ITLS, PEPP or PALS, or an equivalent WVOEMS approved course meeting the requirements of each, meet the annual skills requirements and may submit copies of those respective cards if audited.
 3. Possess a valid CPR certification from an approved CPR Training course meeting WV §64 CSR 48-6.7.a.4 at the professional/healthcare provider level. *Certification card required.*

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4. Successfully complete a WVOEMS Protocol Update Course annually.

D. On-Line Courses – Distributive education will be accepted in accordance with National Registry and the WVOEMS policy.

E. National Registry: *(complete prior to submitting for WVOEMS certification)*

1. Complete all requirements for recertification outlined by National Registry and submit per National Registry guidelines. (40 Hours Total)

2. **Important Notice:** An EMR/EMT/AEMT/Paramedic certified by the WVOEMS must be continually certified by the National Registry of Emergency Medical Technicians (NREMT) during the duration of your WVOEMS certification. Failure to retain uninterrupted National Registry Certification will result in the immediate suspension of your WVOEMS certification and your right to practice in West Virginia.

F. Apply for recertification by completing an application in your Image Trend account between October 1 and December 31 of the prior year of expiration. The application deadline is 90 days prior to expiration. *Example: expire March 31 must submit by December 31.*

G. Submit the appropriate fees as required in WV §64 CSR 48-6.8 and 48-6.9.

H. Disclose any limitation or exclusion by any EMS Agency, EMS Medical Director, or any other healthcare professions certification or licensing authority in any state, territory or the U.S. Military Services.

I. Proof of education shall be verified through your Image Trend account and shall be subject to audit at any time during the certification/recertification process or during an active investigation.

J. Lapse in certification – West Virginia

1. Candidates that maintain continuous National Registry certification but have allowed their West Virginia certification to expire may regain West Virginia certification by meeting the requirements of this policy and completing a reinstatement application through their respective Image Trend account.

2. Applicants may be required to apply for and be cleared by the State and National background checks for WVOEMS as required in WV §16- 4C-8.1.1

K. Lapse in Certification – National Registry

Candidates that have a lapsed National Registry EMT certification, lapsed state EMT license including a lapsed equivalent EMT certification, or recognized higher level of EMS certification and want to gain National Registry EMT certification, you must meet the following requirements:

- 40 hours of continuing education that meets all requirements of the National Continued Competency Program within the past two years.
- The National Registry accepts [State EMS Office](#) approved and [CAPCE](#) accredited education, education from EMS education programs, and U.S. accredited academic credit or college course. *All education must be directly related to EMS patient care.*
- Successful completion of the National Registry EMT cognitive (knowledge) examination and a state approved psychomotor (skills) examination.
 - Passed portions of the cognitive and psychomotor exam remain valid for 24 months provided all other eligibility requirements are met.
- Copy of a lapsed EMT license/certification if never nationally certified as an EMT.
- Have a current CPR-BLS for "Healthcare Provider" or equivalent credential

L. Meet other requirements established by the Commissioner.

This policy replaces all policies for EMT recertification prior to September 1, 2024.
APPLICABLE CODE/RULE: WV Code §16-4C-6, §16-4C-8.1, and §64 CSR 48-6.