

What a roller coaster ride in 2020! We are pleased to say that through it all the **Brain Injury Resource Center of Wisconsin** has stayed strong, doors open, and accessible to brain injury survivors. We are proud of our **volunteer staff** and all those who worked to keep everyone safe and are committed to serving the community.



**We invite you to join us as we REACH FOR THE STARS in 2021!**

**On Saturday, May 15 we will be hosting the 3<sup>rd</sup> Annual BIRCoFWI Vendor and Craft Fair.**

**Since we are an organization comprised of all volunteers and are not federally, state, or in any way government funded, we depend 100% on donations and support from individuals and organizations.**

**This event is a fundraiser for our organization and proceeds directly support our programs and services. Here are just a few highlights:**



**Follow me and see how DONATION DOLLARS are hard at work**



We are excited to share that even though the **Unmasking Brain Injury Project** started out slow in 2020, we were able to display it at our annual picnic and it will be continuing in to 2021. Completed masks will be on display at our upcoming **May 15, 2021 3<sup>rd</sup> Annual Craft and Vendor Fair Fundraiser!**

Our **Art and Craft classes** (an offering through our **Mark Schmitts Creativ/Edge Art Studio**) will begin in April 2021 and run every month

through November 2021. These creations are eligible for sale in BIRC Gifts if the participant chooses to donate them to the organization.



Our **BI-INSIDE Magazine** (online publication) is going strong and features articles written by a survivors, caregivers, professionals, and individuals knowledgeable about living life after brain injury.

This Magazine is the only one in Wisconsin dedicated to providing information to brain injury survivors, families, caregivers, and anyone else living life after brain injury.

**Return your completed registration and payment today!**



# 3rd Annual Craft and Vendor Fair Application/Registration Form **2021**

## Registrant and Contact Information - Completed Form and Payment is due by Thursday, April 22, 2021

First and Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Email : \_\_\_\_\_

Cell # including area code: \_\_\_\_\_

Business Name: \_\_\_\_\_

Brief Description of Product(s)


**Reserved Space Fee \$40.00** (Checks are payable to Brain injury Resource Center of Wisconsin) or pay via online at PayPal from our website home page).

Reserved Space includes one 8' x 3' table and 2 chairs (if bringing your own table and chairs)  
 No table needed       No Chairs needed

Electric: Electricity is available on a limited basis, but is not guaranteed  
Vendors must provide their own electrical cords and lights.  I will need a space near an electrical outlet

Special Space Needs: \_\_\_\_\_

**Raffle Item:** All vendors and crafters are asked to donate an item for the general raffle. Please indicate below the type of description of the item. Items can be brought the morning of the event.

By completing and signing below, you are certifying that you have read the Terms and Conditions and will adhere to all the rules and policies herein.

**Please return this page to BIRCoFWI, 511 North Grand Ave, Waukesha, WI 53186-4916**

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Check # \_\_\_\_\_ Total Enclosed \$ \_\_\_\_\_ OR Paid Via \_\_\_\_\_

For Office Use Only:	Date Completed Form Received: _____	Payment Method ( ) Check # _____ ( ) PayPal
	Date Confirmation emailed: _____	Space Assignment: _____

## Terms and Conditions

Name of Event: 3rd Annual Craft and Vendor Fair

Date of Event: Saturday, May 15, 2021

Location: Moose Lodge 1721 Chestnut St (Update: Moved to Main Level ~~Lower Level~~), West Bend, WI · (262) 338-8122

Event Time: 9:00 am until 3:00 pm

### Setup/ Break Down

All participants must be set up and ready to sell by 8:45 am the day of the Fair.

***Participants may begin setting up at 7:00 am the day of the Fair.***

Break down can start no sooner than 3:15 pm and must be completed by 5:00 pm. No participant is to close before the official closing time.

Participants are responsible for their selling spaces.

Before leaving, all rented spaces must be clean and trash-free

### Staffing

Participant spaces must be manned at all times and intact until the event concludes. The BIRCoFWI and the Moose Lodge are not responsible for merchandise or displayed items.

### Participant Responsibility

Participant will be fully responsible for any loss or damage to his/her property by theft, fire, or casualty. The BIRCoFWI and the Moose Lodge expressly disclaims any responsibility for same. Participants shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each participant is responsible for the conduct of his/her staff and activities and must not distract from the image or welfare of the event.

### Payment

The full payment is a non-refundable registration fee for the reserved space and is due with the submission of this application.

### Cancellation of Space

The event is a fundraiser. Application/Registration fee is **not refundable**. BIRCoFWI is not liable if weather or other conditions prevent the participant from attending and fulfilling the contractual obligation. No refunds will be made for weather, accident, health or other causes for non-participation. The fee will be considered a donation and a donation receipt will be issued.

### Indemnification

The participants agrees to indemnify and hold harmless the BIRCoFWI and Moose Lodge 1721 from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to persons or property, including attorney fees, arising out of or related to the operation of the Participants at the fair.

### Applications

Applications are only available upon request by emailing [admin@bircofwi.org](mailto:admin@bircofwi.org)