

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, APRIL 20th, 2023 6:00 P.M.**

AGENDA

- 1) **ROLL CALL**
Kitzmiller, Nasser, Butler, Hirsch, Torno.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **INVOCATION**
- 4) **CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for April 20th, 2023 as presented or amended.
- 5) **ADMINISTER OATH OF OFFICE - COMMISSION**
 - 5A) Administer Oath of Office to Michael Kitzmiller elected Commissioner for a term of three years.
 - 5B) Administer Oath of Office to Sidney Reade elected Commissioner for a term of three years.
 - 5C) Waiver of Payment – Sidney Reade.
- 6) **APPOINTMENT OF COMMISSION**
 - 6A) Open discussion.
 - 6B) To be done by nomination, majority vote:
 - Public Safety Commissioner
 - Public Works Commissioner
 - Utilities Commissioner
 - Finance Commissioner
- 7) **ELECTION OF THE PRESIDENT OF THE SUMMERSET COMMISSION**
 - 7A) Open discussion.
 - 7B) Nominations for President, majority vote.
- 8) **ELECTION OF THE VICE-PRESIDENT OF THE SUMMERSET COMMISSION**
 - 8A) Open discussion.
 - 8B) Nominations for Vice-President, majority vote.
- 9) **APPOINTMENT OF CITY OFFICIALS:**
 - 9A) Open discussion.
 - 9B) City Attorney – contract.
 - City Engineering Firm
 - City Finance Officer

*Starting 2024 the appointment of City Officials will run on a calendar year.

10) AUTHORIZE BANK DEPOSITORY

Approval of BankWest with the following authorized signers as the authorized bank depository: Mayor, President of Commission, City Administrator, Finance Commissioner and City Finance Officer.

*Starting 2024 the Bank Depository will run on a calendar year.

CONSENT CALENDAR

APPROVAL OF THE MINUTES

11A) Approval of the minutes of the Regular Meeting held on April 6th, 2023 as presented or amended.

APPROVAL OF THE CLAIMS

11B) Approval of claims and hand checks in the amount of \$155,140.68 from April 6th, 2023 through April 19th, 2023.

12) DEPARTMENT HEAD REPORTS

13) PAYROLL CHANGE – PUBLIC WORKS

One Year Annual 1% Raise – Anthony Kayl from \$26.78 to \$27.05.

14) TASK ORDER 2023-02 SOUTHSIDE SANITARY SEWER PRELIMINARY DESIGN STUDY

15) SUMMERSET PARKS & REC BOARD – CITY OWNED PROPERTIES/SURPLUS

15A) Motion to open discussion.

15B) Motion to close discussion

15C) Action T/B/D.

16) PRELIMINARY/FINAL PLAT – SPRING VALLEY ENTERTAINMENT

17) MARCH 2023 REVENUE & EXPENDITURE REPORT*information only

18) CITIZEN INPUT

19) UPCOMING EVENTS:

Piedmont Valley Chamber of Commerce – Membership Drive, Wednesday, May 3rd @ Summerset City Hall.

20) ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

21) ADJOURNMENT

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Apr 20, 2023 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86040665069?pwd=NmxUUythb2tFcnpEMFNtUGtzY0laUT09>

Meeting ID: 860 4066 5069

Passcode: 346266

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+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

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