

**Lowell Community Library Trustees**  
**Meeting Notes**  
**May 9, 2023**

Present: Trustees Carol Koob, Brandie Cochran, Katherine Pion, Faye Starr, Jenn Higgins, Nancy Allen, Librarian

Old Business:

1. Computer has been ordered, should be in this week. We may need a laptop as well, trustees will discuss in the future.

email address is [library@lowelltown.org](mailto:library@lowelltown.org).

Began thinking about guidelines for use by community - sign in/out, managing access to internet content, etc.

Nancy will reach out to the State for guidance on typical rules, access to various websites, etc., and report next time.

2. Decided phone line will be through Consolodated Communications at \$33/month plus tax, fees, etc. Jenn will contact them and set up installation.

New Business:

1. Mission statement was decided:

**"The purpose of the Lowell Community Library is to enrich lives and our community through free and equal access to knowledge, literacy and life-long learning."**

2. Vision statement was decided:

**"The Lowell Community Library supports an informed, engaged and connected community."**

3. Updates from Nancy:

\*Is almost finished with organizing/cataloging Children's section, and will move on to other collections when done.

\*Wants to develop book reading groups for children. She will share specifics including info about age levels and book selection strategies at our next meeting.

\*Has seen 5 to 9 patrons/day, with most on Saturdays - extended hours Saturdays have really helped!

\*Reported the Library's collection of National Geographic magazines dating from 1956 is quite extraordinary! There are also very pristine editions of old encyclopedias. We discussed possible ways to share and promote these resources such as "on this day in history..." with info from National Geographic, letting teachers know of this resource for class content, etc. There are also many old editions of magazines - Saturday Evening Post, Life, Look, etc., which we will offer to the Lowell Historical Society.

\*Will work on a flyer/promo with the school for special activity for youngsters hopefully on a Saturday after school is out for the summer.

4. Carol shared a form for library volunteers which we can fill out and give to Nancy. She will let us know when she needs us and train us re: what to do.

Next meeting: 5/23/23 at 5:30 in the library.

Agenda:

1. Nancy will share her hopes and vision for the future and inform trustees how we can support a vibrant Lowell Community Library!
2. Discuss roles of trustees and decide about formal responsibilities.
3. Other business

Thanks everyone! - Notes submitted by J. Higgins