

APPROVED MINUTES  
PINE TOWNSHIP REGULAR BOARD MEETING  
MONDAY DECEMBER 14, 2020 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order (via the Zoom online program due to Covid-19 concerns) at 7:00 P.M. by Drews, followed by the Pledge of Allegiance and prayer.

PRESENT VIA ZOOM: William Drews, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Tyler Nadeau, Trustee; Randy Robson, Trustee

Due to technology issues, the following were temporarily absent: Sprague from 7:23 PM – 7:24 PM and the meeting was temporarily suspended during that time; Nadeau from 8:14 PM -8:17 PM; Sprague from 8:32 PM – 8:35 PM

STAFF PRESENT: Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator

APPROVAL OF AGENDA

Robson moved, supported by Pitcher, to approve the agenda. Motion carried.

PUBLIC VOICE

None

APPROVAL OF MINUTES

Pitcher moved, supported by Nadeau, to approve the November 9, 2020 Minutes. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

Sprague moved, supported by Robson, to accept the Treasurer report. Motion carried.

ZONING ADMINISTRATOR REPORT

Buchholz reported 2 zoning permits and 1 land combination request during the month of November. He reported having sent a letter regarding the blight situation at Rainbow Lake and a letter in reference to a noise violation on the east side of M-91 in Langston. Buchholz has not yet received a response from either party.

Drews reported having talked to a Hunter Lake complainant regarding an RV issue on Dickerson Lake Road. Complainant would like to suspend action on the issue until after the Christmas and New Years holidays.

Drews further reported having been contacted by Scott Moore of Dickerson Lake Road, who had been contacted by someone regarding his building permit. Buchholz reported that would likely be someone from the County offices.

ROAD REPORT

The previous Road Committee members Hansen and Cannon are no longer on the Board. Drews asked Robson if he would like to serve on that committee. Robson consented to do so. Drews confirmed the appointment.

FIRE DISTRICT REPORT

Drews reported that there was no fire district meeting this month due to some members suffering from Covid-19. Hansen and Burr, previous Township Board members serving on the Fire Committee, are no longer on the Board. Drews reported talking to Larry who said that one of the Supervisor's duties is serving on the Fire Committee. Therefore, Drews will be the Board member serving on the Fire Committee.

CEMETERY REPORT

Sprague reported Vicki Shindorf reported to her one burial at Riverside Cemetery during the month of November.

OLD BUSINESS

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AUDIT

The audit was completed on November 12, 2020. Sprague reported that the written report has not yet been received, but that the auditor did not notify her of any discrepancies.

WIND ENERGY MEETING

Robson reported on the meeting. Drews reported on his conversation with a concerned Township citizen.

PROPERTY REQUEST – SHANA CARPENTER-WYNS

Discussed. Tabled until January, 2021 meeting.

NEW BUSINESS

SUPERVISOR REPORT

Drews reported the following:

Much of his time has been learning his Supervisor duties and Sprague has been very helpful

He attended the wind energy meeting

Drews will be the Fire District representative

There will be no Board of Review during the month of December

Nadeau will serve as the Board representative on the Planning Commission

Robson will serve as the Board representative on the Road Committee

Township website update was discussed and tabled until January. Robson will investigate the cost of the Township hosting their own website.

Drews reported that Chuck Champlin, previous Rainbow Lake representative, resigned due to ill health and that Don Cichon has volunteered to be the representative. Sprague moved, supported by Pitcher, to appoint Cichon to the position. Motion carried.

CLERK REPORT

Sprague reported that Hunter Lake has scheduled an inspection of the dam on Friday, December, 18, 2020 at a cost of approximately \$2,500.00. Current tax collection will be used for payment of this inspection. The CD that was discussed during the November, 2020 Board meeting will be left to mature until May, 2021.

DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

The importance of service and availability to Township residents by elected officials, and for the elected officials to work as a team, was discussed.

SNOWPLOWING/MOWING CONTRACT

No action was taken, as Pitcher thought the contract was for five years. *After the meeting, Sprague looked up the December 10, 2018 Minutes and learned that the contract ends on December 31, 2020. The topic will be on the agenda at the next Board meeting on January 11, 2020.*

TOWNSHIP HALL CLEANING PERSON

Linda Hansen used to clean the hall weekly and before and after Hall rentals at the rate of \$12.00 per hour, but has resigned from this position. Pitcher offered to clean the Hall at the rate of \$15.00 per hour. Nadeau moved, supported by Drews, to hire Pitcher to clean the Hall once per week according to a list of what needs to be done and before and after each Hall rental occurrence at the rate of \$15.00 per hour.

Roll call vote: Robson – Yes; Nadeau – Yes; Drews – Yes; Sprague – Yes; Drews – Yes Motion carried.

BUDGET AMENDMENTS

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Drews reported that he and Sprague discussed the need to move money from the Contingency Fund to cover shortages in the Elections and Tax Administration Expense accounts. Pitcher moved, supported by Robson, to move \$1,700.00 from Contingency to Elections, and \$525.00 from Contingency to Tax Administration Expense. Motion carried.

**PAYMENT OF BILLS**

Nadeau's questions regarding the Total Sheet for Check Detail report were discussed.

Pitcher moved, supported by Nadeau, to pay checks 2036-2076 in the amount of \$11,879.83, with checks 2059, 2074, and 2075 being void. Motion carried.

**FIRE BOARD PAYMENT**

The need to transfer the funds in the Fire District account generated from past collected taxes was discussed. Sprague moved, supported by Nadeau, to clean out the Fire Account and authorize Edwin Hansen, former Township Supervisor, to present a \$25,000.00 check to the Lakeview Fire District.

Roll call vote: Pitcher – Yes; Drews – Yes; Robson – Yes; Nadeau – Yes; Sprague – Yes. Motion carried.

**LIBRARY BOARD APPOINTMENT**

The need to fill the empty Pine Township position on the Tamarack District Library Board was discussed. Sprague reported that the Board has been looking for several months and has found no one to fill the position. Nadeau stated that his wife, an accountant, may be interested and he will talk with her about it.

**ADJOURNMENT**

Pitcher moved, supported by Drews, to adjourn the meeting at 8:36 P.M. Motion carried.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk