



2019 Little Seeds Program *Details and Logistics for Farm Camp*

Thank you for registering your child(ren) for our Little Seeds Program we look forward to having them join us at farm camp this summer! If you have any other additional questions after reading this document, please feel free to contact us at 717.653.4232 or email us at info@heritagecreekfarmcamp.com.

Pre-Season Family Drop In

Date: Wednesday, June 5th from 3 pm – 6 pm

Our Little Seed campers (and parents) sometimes have a bit of anxiety about the first day of camp. This drop-in event provides a relaxed setting for you and your child(ren) to meet some of our teachers and staff, play in our outdoor classroom, explore the camp facility, and meet and greet our farm animals. At this event you can ask questions about our summer program, become familiar with camp procedures and pave the way for a rewarding summer camp experience!

Morning Drop-off:

For families with campers in multiple programs, please register/drop off your older campers first and in this case Little Seed Campers can be dropped off as early as 8:45 am. All other campers can arrive between 9 and 9:15 am. We understand that summer mornings do not always go as planned, but it is helpful if campers arrive by 9:15 am so all campers can be “settled in” without their parents by 9:30 when we start our morning circle.

Afternoon Pickup:

Half Day Program: Pick up is at 1:00 pm

Full Day Program: Pick up is at 3:30 pm

If you arrive after 3:45 pm your campers will be enrolled in the Barnyard Bunch Program and additional fees will apply.

If your child is still engaged in an activity when you arrive for pickup, please make sure to talk with one of the teachers before removing them from the group. To ease in the transition, it is best if the teacher announces the arrival of the parent/caregiver and dismisses the camper verbally. The camper is then under the care and supervision of their parent or caregiver.

Sign in/out Sheet:

Please remember to sign your campers in/out each day. On Monday and Wednesday mornings the sheet will be located at the registration table and all other times will be located on the Little Seed Deck.

Barnyard Bunch: Before & After Care

This program provides parents the flexibility of early drop-off and late pickup. Campers will eat a late day snack and enjoy an extended day of good old-fashioned outdoor fun with their camp friends. **Campers must be registered ahead of time to participate in our Barnyard Bunch.** This program operates Monday-Friday from 7:30 – 9:00 am and 3:30-6 pm. Please visit our website for more details or feel free to email us info@heritagecreekfarmcamp.com. There is an additional cost for participation in Barnyard Bunch.

Parking Area:

Enter camp at 1875 Milton Grove Road (steep driveway between the nursery greenhouse and the hay field) and exit onto Rissermill Road. Please drive slowly and stop at stop signs. Parking area is behind the tree-line on the stoned driveway. Please do not park on the sloped area near the Outdoor Classroom. On Monday morning we will have Junior Counselors directing parents to parking area. **EXIT camp at 2200 Rissermill Road** - Turn left onto Rissermill Road to get back to Milton Grove Road. **Handicap parking** is in front of the metal pole barn. **For the safety of our campers we ask be very mindful pulling in and out of camp.** Please see our parking map for more details.

Parking for Parents Dropping Off Campers:

At the end of the driveway you will turn **LEFT** onto the stoned driveway. This driveway is wide enough for two cars. **RIGHT-HAND SIDE** is our through-way. Pull to the **LEFT-HAND SIDE** for parking!

Parking for Volunteers:

At the end of the driveway behind the Outdoor Classroom you will turn **RIGHT** onto the **SECOND STONED DRIVEWAY** and park in the meadow area between the Labyrinth and the grassy field area. This parking area is for people staying onsite for extended periods of time during the camp day.

Administrative and Financial Obligations: We would like to take care of all administrative tasks on the first morning of your session so we can focus on your campers and their daily activities. Please check-in at the Registration Table to turn in your forms (Emergency Contact Form and Participation Waiver) and pay any remaining balance due for the current session. Emergency and Waiver forms can be accessed on the website. **An Emergency Form and Participation Waiver is REQUIRED for each camper attending HCFC summer camp 2019.** Your camper may not be checked-in at camp without the forms on file. If your camper is attending more than one weekly summer session, the forms only need to be completed once for summer 2019. We cannot use forms from prior years.

Packing List

This is farm camp....expect your children, and their clothing and shoes to get dirty and/or wet! Have them wear play-appropriate clothing and send extra clothing as you deem necessary. Make sure all items are labeled with your camper's name. This is particularly important for our young campers as they do not often recognize their own items. Having things labeled is very helpful for our teachers and reduce the amount of items left at camp.

- Hat

- Sturdy closed-toed shoes for work projects (no sandals)
- Water shoes or old sneakers
- Water Bottle
- **NUT-FREE lunch plus 1 hearty NUT-FREE snack.** Campers get VERY HUNGRY during the day, so please pack enough food to keep your camper's tummy from rumbling. HCFC will provide 1 refreshing, afternoon snack for the campers staying for the full day program.
- Weather appropriate clothing (we will be playing outside)
- Extra set of dry clothes
- Sunscreen (please apply each morning)
- Bug spray can be applied in the morning if your camper is prone to bug bits
- Puddle boots and rain coat (if weather deems necessary)
- Bathing suit (campers should wear bathing suits under clothing for splash days)
- Towel
- Plastic bags for wet clothing

We ask that campers only bring the items listed on the packing list or as requested by our staff. Campers will be kept busy with hands-on, outdoor activities. In keeping with our wholesome and simplistic values, electronic devices and other unnecessary personal items should be left at home - they will not be missed.

Lunches and Snacks

As part of the ongoing safety awareness at HCFC, our camp administration has decided to adhere to a **TOTAL NUT FREE policy**. Parents and campers need to be mindful of any products containing nuts when preparing lunches and snacks. Parents of children who have severe food allergies must provide us with an up-to-date medical action plan, and epi-pen if deemed necessary by your medical professional. To ensure adherence of this policy, and to protect camper's safety we have added a section related to this policy to our waiver and permission form. Please provide a NUT-FREE lunch plus 1 HEARTY NUT-FREE Snack for your camper each day. If you are using Sun Butter or other nut free produce in a sandwich, please label as such so our teacher readily know that it is not peanut butter.

The campers are burning lots of calories with outdoor play and will need food to keep their energy up. HCFC will provide 1 refreshing, light afternoon snack. Campers in our Barnyard Bunch program will also receive a light snack at 4:30 pm.

Splash Day

Weather permitting, Tuesdays and Thursdays are SPLASH DAYS for our Little Seeds Program. Parents should dress campers with their bathing suits under the clothing. We use our "Human Car Wash" or explore the creek for SPLASH DAY. Both activities are always a big hit with our campers!

Ticks

Although we do not typically have issues with ticks on our facility, it is always a good idea to thoroughly check for ticks after playing in grassy or woody areas.

Contact Information

Farm Camp Office: 717.653.HCFC (4232)

Cell Phone for Cindi Hughes, Education Director 717.333.1588

Due to the nature of our camp we may not always be inside to answer your call. We check our answer machine and voice mail regularly. If you are running late in the afternoon, please contact us so your camper doesn't worry about you! At drop off and pickup times use the cellphone number as our staff is typically outside during that time.

Camper's Code of Conduct

In order to maintain a safe and peaceful environment for all of our campers, we request that campers follow our code of conduct. Campers are asked to follow the daily rhythm of the camp schedule and bring only the items listed on the packing list or as requested by the staff. There is an expectation that they will respect staff and other campers. Campers will communicate using kind words and work together with staff and other campers to resolve any conflicts that may arise. They will follow all safety rules as set forth by the camp staff. Violence or profanity in words, deeds, disrespectfulness or any other unsafe behavior that endangers the safety of our participants is not acceptable. Smoking, alcohol, drugs or possession of weapons will not be tolerated.

Camper's Guiding Principles

Respect staff, fellow campers, environment and facility. Be enthusiastic and inspire others. Be a leader. Encourage others through kind words and caring actions. Is it kind? Is it true? Would you want it done to you? Treat others as you would like to be treated. Value the rights, beliefs and ideas of others. Take responsibility for your actions and care for those around you. Honesty is the foundation of all relationships and interactions. Be open-minded to new ideas and new experiences. Actively participate. Have fun, be creative and make great memories.

Camp Verse

Dirty hands and knees, meadows, woods, and stream. Earth, water, air, and sun, food and friendship, outdoor fun. Games, nature, music, art, work and play, hands and heart. Plant, harvest, cook and bake, meals and friendships we do make. Stewards of water, creatures, and land, crafting, and building, hand-in-hand. Wonder, reverence, and respect, all the virtues we expect. Value, love, and encourage others, we are one, sisters, and brothers. Harmony, peace, joy, and unity, weave the tapestry of community.

Payments

A deposit per child/session is required at time of registration. Please see specific programs for details as the deposit amount varies per program. Full payment can be remitted at anytime but must be received on or before **May 1, 2019** unless enrolled in the Country Kids Program. If you are registering for multiple sessions and this creates a financial challenge, please contact the Administration Office to discuss the possibility of other payment arrangements. Checks can be made payable to: Heritage Creek Farm Camp and mailed to: 1949 Milton Grove Road, Mount

Joy, PA 17552. Remaining balances can also be made through paypal but we encourage payment by check.

Registration

Your child will be placed on the camp roster **after** we have received your online registration form and deposit. Registration is on a first come, first serve basis. Registrants will receive a confirmation email to keep for their records. If the session is full, you will be notified and will have the option to be placed on our waiting list for the session, apply your deposit/payment to another session with availability, or receive a full payment for your deposit/payment.

Cancellation and Refund Policy

Requests for deposit refunds will not be honored after June 1, 2019. If you cancel registration after June 1, 2019, we reserve the right to keep \$75.00 as the deposit amount for the session and only the portion above that amount that was paid will be refunded. Allow three weeks for processing of refunds. After June 1, 2019 sessions can only be switched (based upon availability). Any requests to switch sessions received without a 14 day notice will be made at an additional cost of \$15.00 to cover our administrative expenses. Additionally, we cannot refund payments for campers that miss days due to sickness, or any other reason. **Country Kid** campers must attend a minimum of 7 sessions to receive the reduced weekly rate. After June 1st all payments for registered Country Kids sessions will be owed in full. We cannot provide refunds for days missed.

Dismissal Policy

Camp Administration reserves the right to dismiss a camper or participant in the Teen Leadership Program who, in their opinion, is a hazard to the safety or the rights of others, or who appears to have rejected the reasonable expectations of the camp (see Camper's Code of Conduct). Staff members will make every effort to resolve any conflicts with all parties, before participant is dismissed. If a camper is dismissed there will be no refund for days missed.