

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, NOVEMBER 26TH, 2014, AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:35 A.M.

PRESENT: Council: Mayor Sandra Benford
 Deputy Mayor Garth Ward
 Deputy Mayor Brian Johnson – Via Electronic Communication at 9:35 a.m.

Administration: Wendy Wildman, CAO
 Heather Luhtala, Assistant CAO

Appointments: 10:30 a.m. – Dwight Moskalyk and Tony Sonnleitner, Development Consultants to Discuss the Land Use Bylaw Project

Public: 0

	Motion #	
1.		CALL TO ORDER Mayor Benford called the meeting to order at 9:35 a.m.
2.	139-14 (Agenda)	AGENDA MOTION by Deputy Mayor Johnson that the November 26, 2014 agenda be approved with the following additions: Additions under 6. Business: 6. f) ACP Application for Shared Regional Public Works Management Officer 6. g) Brush Pile CARRIED
3.	140-14 (Minutes-Regular Meeting)	MINUTES – REGULAR MEETING MOTION by Deputy Mayor Ward that the minutes of the October 9 th , 2014 Regular Council Meeting be approved as presented. CARRIED
4.		APPOINTMENTS (defer until arrival of appointments – see during CAO Report) 10:30 a.m. – Dwight Moskalyk and Tony Sonnleitner, Development Consultants to Discuss the Land Use Bylaw Project
5.		BYLAWS None
6.		BUSINESS <u>a) Snow Removal Tenders – Three tenders received, two from private contractors and one from the Town of Onoway</u> Discussion: -we should contact references to see how the contractors have finished out the season in other areas

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	<p>141-14 (Snow Removal Tenders)</p>	<p>-sanding should be done more regularly to help with ice buildup -turn-around time should be at most 48 hours -all windrows on all lots to be removed (improved and vacant lots) -give contractor a one-time try -are the hourly contractors willing to do a 2 or 3 year contract -are rates from the time he leaves the shop etc. -do the contractors have a sweeper to remove the sand at end of season</p> <p><u>Snow Removal Contractor - 2014/2015 Season</u> MOTION by Deputy Mayor Ward that Council accept the tender for snow removal services for the 2014/2015 season from P & E Ventures Inc. providing WCB and Insurance are received by the Summer Village, providing snow removal services take place within 48 hours of request by the Municipality, providing all windrows are removed (improved and vacant) and providing there is an option to further discuss a multi-year contract.</p> <p style="text-align: right;">CARRIED</p>
	<p>142-14 (Farm Safety Course Donation)</p>	<p><u>b) Farm Safety Centre – October 17, 2014 letter acknowledging the Summer Village South View’s financial contribution for the 2013-2014 program year and requesting a donation of \$300.00 to help maintain the program in the local region for the 2014-2015 school year.</u> MOTION by Deputy Mayor Johnson the Summer Village of South View approve a donation in the amount of \$150.00 to the Farm Safety Centre for the 2014-2015 season.</p> <p style="text-align: right;">CARRIED</p>
	<p>143-14 (2015 FCSS Funding Agreement)</p>	<p><u>c) FCSS – 2015 Funding Agreement provided with the disbursements as outlined with a total fund of \$3,655.00 available for the 2015 year of which \$731.00 is the required municipal contribution and \$2,924.00 being provided by the Province</u> MOTION by Deputy Mayor Ward that the Summer Village of South View approve the 2015 FCSS Funding agreement and authorize execution of same – Provincial Share 2,924.00/Municipal Share 731.00/Total 3,655.00.</p> <p style="text-align: right;">CARRIED</p>
	<p>144-14 (CUPE Alberta)</p>	<p><u>d) CUPE Alberta – October 14, 2014 letter thanking the Summer Village of South View for taking the time to visit with CUPE at the AUMA convention and inviting Council to request the presence of a CUPE delegation to a Council meeting to discuss matters of interest as they arise. Also enclosed in the letter is a booklet highlighting the P3 strategy</u> MOTION by Deputy Mayor Johnson that Council accept for information the October 14, 2014 CUPE invitation letter and attached P3 correspondence.</p> <p style="text-align: right;">CARRIED</p>
	<p>145-14 (Wildfire Mitigation Strategy)</p>	<p><u>e) South View’s Wildfire Mitigation Strategy – as prepared by CPP Environmental</u> MOTION by Mayor Benford that Council accept for information the Summer Village of South View’s Wildfire Mitigation Strategy document as prepared by CPP Environmental.</p> <p style="text-align: right;">CARRIED</p>

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	<p>146-14 (ACP Application – Shared PW Manager)</p>	<p>f) <u>ACP Grant Application – Establishment of a Collaborative Regional Public Works Management Officer</u> MOTION by Deputy Mayor Ward that the Summer Village of South View be authorized to participate in an application for the Establishment of a Collaborative Regional Public Works Management Officer under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of Silver Sands as the managing partner to govern the purpose and use of the grant funds. <p style="text-align: right;">CARRIED</p> <p>Council to further discuss the details and finances of the application pertaining to the Summer Village of South View.</p> <p>g) <u>Burn Pile</u> -is very high right now -should not burn ourselves (is close to power lines) -contact fire department to do a controlled burn and advise that South View is prepared to make a donation to the department</p> </p>
<p>7.</p>	<p>147-14 (Accounts Payable)</p> <p>148-14 (Income/Expense Statements)</p> <p>149-14 (Bank Reconciliation)</p>	<p>FINANCIAL</p> <p>a) <u>Accounts Payable – Cheques #601 to #611 totaling \$29,357.19 for September 2014 (including automatic withdrawals)</u> MOTION by Deputy Mayor Ward that Council accept for information Accounts Payable cheques #601 to #611 totaling \$29,357.19 for September 2014 (including automatic withdrawals). <p style="text-align: right;">CARRIED</p> <p>b) <u>Income and Expense Statements – as at September 30, 2014</u> MOTION by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at September 2014. <p style="text-align: right;">CARRIED</p> <p>c) <u>Bank Reconciliations – as at September 30, 2014</u> MOTION by Deputy Mayor Ward that Council accept for information the Bank Reconciliation as at September 30, 2014. <p style="text-align: right;">CARRIED</p> <p>d) <u>Grant Report – n/a</u> Approximately \$160,000 remaining in grant funding ending 2014, project still to be done are the boat launch and the park drainage.</p> </p></p></p>
<p>8.</p>		<p>COUNCIL REPORTS <u>Mayor Benford:</u> -Fortis light remains on during the day – Admin to contact Fortis -attended physician recruitment meeting -received phone calls on snow removal</p>

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	150-14 (Council Reports)	<p><u>Deputy Mayor Ward:</u> -requested tree removal/trimming budget and actual totals</p> <p><u>Deputy Mayor Johnson</u> -no meetings to report</p> <p><u>Council Reports</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>
9.		<p>ADMINISTRATION REPORT</p> <p><u>CAO Report</u> -Street Lights – resident request to have one installed at the corner of Oscar Wikstrom Drive and Hillside Street</p> <p><u>Street light request</u> -area is quite dark, power poles are there, a light on the 18 Hillside Street pole would help to even out the lighting in the area -Administration to contact Fortis for costs</p> <p>APPOINTMENT 4. a) <u>10:30 a.m. - Dwight Moskalyk & Tony Sonnleitner, Land Use Bylaw Review Consultants</u> Discussion: -Tony reported that the Public Hearing was well attended (19) -requested Council to confirm in keeping with the current definition of ‘front of property’ for lakefront homes be the lakeside – Council agreed -requested Council to confirm in keeping with a minimum 800 square feet for principal dwelling – Council agreed -Discussion on RV’s on lots, does South View want to allow for them, full-time use or interim use, do we govern fire/septic/aesthetics/, could allow on back lots and not lakefronts, does South View want to add a district to allow for RV’s on lots, question really is are RV’s allowed on vacant lots/how many and under what circumstances, can a tax base be supported on vacant lot assessment -Tony questioned Council on how they would like to see the community develop -CAO advised that 6.8% of South View’s assessment is vacant lots, 22% of the lots in South View are vacant, 18% of the tax base comes from vacant lots and this is mainly due to the minimum tax being charged -Council feels that more specific discussion on the topic of RV’s and future vision of the community is required with the residents, a public information session is required prior to making any decisions moving forward, different scenarios to be outlined with pro’s/con’s etc. -Council and Administration will advise on a date for an information meeting with the residents -Tony gave a brief outline of items that were updated in the new draft bylaw</p> <p>Council and Administration thanked Tony & Dwight for attending. Tony & Dwight exited the meeting at 11:39 a.m.</p>

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	<p>151-14 (Discontinuation of D.O. Services)</p> <p>152-14 (D.O. Services)</p> <p>153-14 (CAO Report)</p>	<p>ADMINISTRATION REPORT CONT'D</p> <p>-Development Discussion – R.V's, Fences/Barriers, other -Scheffer Andrew agreement in 2009 with a review period of 3 years -Invoice from Scheffer Andrew for information pertaining to Land Use Bylaw review came in higher than expected</p> <p><u>Discontinue Development Officer Services with Scheffer Andrew Ltd.</u> MOTION by Deputy Mayor Johnson that the Summer Village of South View discontinue the Development Officer Services Agreement with Scheffer Andrew Ltd. effective January 1, 2015 (or until such time the new Development Officer agreement commences) AND FURTHER that all development files be requested to be returned to the Summer Village of South View administration office.</p> <p style="text-align: right;">CARRIED</p> <p><u>Development Officer Services – Effective January 1, 2015</u> MOTION by Deputy Mayor Ward that the Summer Village of South View contract to Karen Kormos for Development Officer Services effective January 1, 2015.</p> <p style="text-align: right;">CARRIED</p> <p><u>Fences/Barriers</u> Complaint regarding height of fence in the Summer Village from a resident within the German Club Campground. Discussion: -complaint needs to come in writing from the property owner being the German Club Campground itself</p> <p><u>CAO Report</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>10.</p>	<p>154-14 (Information & Correspondence)</p>	<p>INFORMATION AND CORRESPONDENCE</p> <p>MOTION by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ol style="list-style-type: none"> a. Teamsters Canada – October 21, 2014 letter updating Council on the ongoing efforts of the union to improve the safety of rail workers and the Canadian public, including a new ad campaign which pressures the federal government into hiring more inspectors and apply stricter regulations on the transportation industry b. Gov't of Alberta, Municipal Affairs – September 30, 2014 letter thanking administration for timely and complete submission of the MSI 2013 statement of funding and expenditures, and informing Council that the minister has accepted the reports. c. Gov't of Alberta, Municipal Affairs – September 26, 2014 statement of deposit for \$10,533.00 referenced as MSI-Capital payments. d. Gov't of Alberta FCSS – October 3, 2014 statement of deposit accounting for the \$731.00 fourth quarter payment for 2014 FCSS funding

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		<p>e. Government of Alberta – August 25, 2014 letter and related report updating Council on the release of the final version of the South Saskatchewan Regional Plan and the endorsement of a set of key principles for effective and sustainable land use to be considered by all municipalities</p> <p>f. AUMA – October 10, 2014 letter informing Council of the new AMSC rebate program designed to help alleviate the financial burden of smaller municipalities in attending the annual conventions and tradeshow. Specifically referencing the special fuel rebate program, enclosed with the letter was a \$52.50 cheque related to the Summer Village of Yellowstone’s attendance at the convention earlier this year</p> <p>g. LSAC – October 22, 2014 letter from Assistant County Manager Robert Osmond informing Council that an amended County Emergency Management bylaw has been passed which codifies the changes presented at the June 12, 2014 MSP meeting, namely the service level changes</p> <p>h. AUMA – October 23, 2014 edition of the Board News and Board Meeting updates following the AGM and committee appointments.</p> <p style="text-align: right;">CARRIED</p>
11.		<p>IN CAMERA SESSION None</p>
12.	155-14 (Next Meeting)	<p>NEXT MEETING <u>Regular Council Meeting</u> MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, January 14th, 2015 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;">CARRIED</p>
13.		<p>ADJOURNMENT Mayor Benford declared the meeting adjourned at 12:07 p.m.</p>

Mayor

CAO

Upcoming Meetings:

- January 14, 2015 - Regular Council Meeting – 9:30 a.m. – Town of Onoway Council Chamber
- February 7, 2015 SVLSACE Sandy Beach to host
- June 6, 2015 SVLSACE
- November 7, 2015 SVLSACE