



Rental Application

Date \_\_\_\_\_ Size unit desired 1 bedroom \_\_\_\_\_ 2 bedroom \_\_\_\_\_

Married \_\_\_\_\_ Single \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_ Other \_\_\_\_\_

If not married co-tenant must fill out separate application.

1. Applicants name

Last name                      First name                      Date of birth                      Social Security number

---

---

2. Present mailing address and phone#

---

---

3. Drivers License No. and State:

---

License #                                      State                      License #                                      State

4. Auto Tag # \_\_\_\_\_ Year \_\_\_\_\_ Make \_\_\_\_\_

5. List all other occupants

Name                      Last                      First                      Date of Birth                      SS#                                      Sex

---

---

6. Personal Reference: (Not a relative or employer)

Name                                      Full Address & Zip Code                                      Phone number

---

---

7. Present Landlord

Name                                      Full Address & Zip Code                                      Phone number

---

---

8. Previous Landlords:



Name	Full address & zip code	Phone #

9. Have you ever been evicted, breached or violated your contract while leasing any type of rental housing? If yes, explain:

---



---

10. Have you or any of the household members been convicted of a felony/crime? \_\_\_\_\_ If yes, explain \_\_\_\_\_

---

11. Have you ever received rental subsidy before? \_\_\_\_\_ Explain \_\_\_\_\_

---

12. List all current employers of household members 18 years and older.

Name	Full address and zip code	Phone #

**Assets:**

13. List all Bank Accounts:

Bank	Account number	Amount

Stocks and Bonds

Value: \_\_\_\_\_

Do you own any Real Estate? \_\_\_\_\_

If yes what is the value? \_\_\_\_\_

Have you sold or given away any real estate in the past 2 years? \_\_\_\_\_ If yeas, what is the current value? \_\_\_\_\_.

**Income:**

**Include employment earnings, welfare, social security, pensions, disability compensation, interest, annuities, dividends, income from rental property, and income from sale of house or trailer.**

Household member	Source	Amount per month
------------------	--------	------------------

---

---

14. Are you or any member of your household currently an illegal user of a controlled substance (illegal drugs) or do you, or is any member of your household have a precious conviction of the same?

Yes \_\_\_\_\_ No \_\_\_\_\_ Explain

15. Are you applying for status as an elderly household? \_\_\_\_\_ If so do you realize that you are entitled to a \$400.00 deduction and medical expense deduction? \_\_\_\_\_ to qualify for "elderly status", you must meet the following criteria (please check one that applies).

- A. 62 years or older \_\_\_\_\_
- B. Handicapped and 18 or older \_\_\_\_\_
- C. Disabled and 18 or older \_\_\_\_\_

16. Would you or any member of your household benefit by occupying a wheelchair accessible/Handicap unit? \_\_\_\_\_

**I certify that the rental unit I occupy will be my permanent residence and I will not maintain a separate subsidized rental unit or housing in a different location. I further certify that the foregoing information is true and complete to the best of my knowledge. I authorize inquiries to be made to verify that the statements above are true. I certify that only those persons listed on this application will occupy the dwelling, unless prior approval by management is given. Name of all persons authorized by management to occupy the dwelling will appear on the most recent certification prepared for my household.**

17. I certify that I am a U.S. citizen or a qualified alien.

By signing below, I certify I have read and understand the statements above.

Applicant \_\_\_\_\_ Date \_\_\_\_\_

---

Applicant \_\_\_\_\_ Date \_\_\_\_\_

---

**"The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government acting though the Rural Housing Service, that**

**the federal laws prohibiting discrimination against tenant applicants on the bases of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, The owner is required to note the race, ethnicity and sex of individual applicants on the basis of visual observation or surname.”**

Race:            Circle all that apply

1. American Indian or Alaskan Native
2. Asian
3. Black or African American
4. Native Hawaiian or Pacific Islander
5. White

Ethnicity:

- a. Hispanic/Latino
- b. Non Hispanic/Latino

Sex:    Male            Female

I understand that deliberate submission of false information on any application, certification recertification or request for interim adjustment constitutes ground for termination of assistance.

I understand that the completion of this form alone does not insure that my name will be placed on the waiting list. All support documentation must be executed as required in order to determine eligibility for placement on the waiting list.

Applicant

Date

---

---

Management

Date

---

Warning

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) , or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U. S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S. W., Washington, D. C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

Section 1001 of Title 18, United States Code Provides, “Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up any trick, scheme, or device a material act, or makes any false fictitious or fraudulent statement or representation, or makes or uses any false writing or document knowing the same to contains any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both”.

I understand that the Windsor Housing Authority will verify, in writing through a third party, the information provided on the application.

I understand that the household income is subject to being checked through the records of the Colorado Department of Labor by USDA Rural Development.