

## Regular Council Meeting

September 9, 2020

The regular meeting of the Arlington City Council was held on September 9, 2020 in the Council Chambers of the Municipal Building and via telephone conference. Present were Councilors: Leslie Walborn, Denise Ball, Robert Christensen, Marshall Swope, Susan Jones, Mayor Jeffery Bufton, Attorney Ruben Cleaveland, Public Works Superintendent Bill Rosenbalm and Recorder Pam Rosenbalm. Absent Councilor: Kelly Margheim. Guests include: Brad Baird, Jim Wright, Leah Shannon, Mary Mitchell, Colleen Cunningham and Rita Miciak. Mayor Bufton called the meeting to order at 6:30 p.m.

### **Pledge of Allegiance Recited**

**PUBLIC COMMENT:** Jim Wright stated there are a few street lights that have been out for a couple months. Jim stated he thought PPL was doing a good job before, but feels possibly we have lost our helpful contact with them. Jim also questioned Brad Baird about the sidewalk that goes down Cottonwood Street, and the concern when snow comes that could be a problem. Jim then stated the conduit on the dock has been broken for a few months, and if that were fixed, the lighting in the park could come from there and light up the dark area at the park.

**COMMUNITY CHAMBER OF COMMERCE UPDATE:** Leah Shannon was present and stated at the last Chamber Meeting they discussed the reader boards the school wants to install. Leah stated the Chamber felt this is a good idea, and are going to donate to this project.

**BRAD BAIRD-ANDERSON PERRY & ASSOCIATES:** Brad Baird was present and reported; the Contractor should be finished next Friday with the sidewalk project. Regarding the curb cutout on Cottonwood Street, there was discussion on possibly putting a colored visual deterrent. When the sidewalk project is completed, there will be a walk around and a punch list of repairs. The walk through was scheduled for Monday September 21, 2020 at 11:00 a.m. Brad reported the SCA Grant has been completed and he has been in contact with Representative Greg Smith to check on money available from the State. Councilor Jones questioned how the city got to the point of being over budget. Brad said there were several areas that needed to be addressed and the quantities went over. Councilor Swope asked how the project at the Industrial Park with Harry Lee was going. Brad stated Harry is still working on the funding, and is optimistic. Attorney Cleaveland questioned if there was a final acreage number that Harry would be using. Brad stated he will work on the number for Attorney Cleaveland.

**CONSENT AGENDA:** The consent agenda consisted of the following items: a. Approval of minutes-August 5, 2020. b. Approval of bills as listed. Councilor Walborn motioned to approve the consent agenda. Motion passed unanimously after a second by Councilor Swope.

**LEAH SHANNON-WASTE MANAGEMENT REPORT:** Leah Shannon was present and stated the percentages have been down, however the Host Fees have been paid to the county. There were 2 accidents in late May and or June at Columbia Ridge, and Chem Waste. At this time Columbia Ridge has now worked 85 plus days without an accident. The notice of violation Chem Waste had received regarding materials accepted from North Dakota between 2016 and 2019, resulted in Chem Waste and the Hauling Company being fined. Leah stated there is a web-site with all of this information for people to read if they choose to. The reports are available through CMW website. The Department of Energy's initial assessments said there's "no current threat to employees, the public

or the environment.” There will be a public meeting on this topic, tentatively set for October 7, 2020. Leah also reported; WM had donated \$5000.00 for 4-h kids, supplies to the schools in the county, and will also continue donating \$12,500 to both Arlington and Condon Chambers.

**DISPLAY SIGNS:** Councilor Walborn stated the new signs would allow the school faculty to update the signs from the school and not have to come to City Hall to update. There wasn't an exact monetary request, therefore the Council stated this is a good idea, however, they would like a total cost amount. Attorney Cleaveland stated he would like to be involved regarding the procurement issue on this project.

**COUNCIL ACTIONS-APPROVE OR DENY:**

**Artesian Market-Pop-up Sales:** Recorder Pam Rosenbalm stated April Re had questioned if she wanted to come any given day and set-up a pop-up stand could she. This was in addition to the Artesian Market request. It was consensus of the Council the Artesian Market would be allowed, but there were concerns on the pop-up booths, and therefore not a good idea to allow that. Councilor Christensen motioned to approve the Artesian Market September 26, 2020. Motion passed unanimously after a second by Councilor Swope.

**IGA for Fire Coordinator Services:** Councilor Christensen stated this IGA is a Draft; Sheriff Bettencourt requested the Council's approval before moving forward. Attorney Cleaveland stated he had read the IGA and doesn't see any issues. Mayor Bufton requested if approved by the Council, that an original be brought to City Hall, and he will sign it there. Councilor Christensen motioned to allow Mayor Bufton to sign final proposal when it becomes available. Motion passed unanimously after a second by Councilor Walborn.

**LIBRARY IGA UPDATE:** Attorney Cleaveland stated he had prepared the Memorandum for the Library, and the IGA was already approved with the County. Mary Mitchell questioned what the city would like the Library to do with the receipts and bank statements. Attorney Cleaveland stated he didn't feel the Council needed to sign off on all of the receipts. There was a discussion on how the Library would report their expenses to the city; monthly, quarterly and or annually. At this time consensus of the Council was for the Library to continue to send in monthly reports, and have a file with receipts and other information available upon request.

**COUNCILORS REPORT:**

- Councilor Margheim was absent.
- Councilor Jones had no report.
- Councilor Christensen reported; at the September Fire Services Meeting, it was reported there were 52 calls for North Gilliam County Fire, and at this time there are 19 volunteers. Due to the pandemic a lot of their trainings have been cancelled.
- Councilor Swope had no report to give.
- Councilor Ball had no report to give.
- Councilor Walborn stated the parks are looking good; also the golf course is short one employee as Jeff Sallee is out due to an accident.
- Public Works Superintendent Bill Rosenbalm reported; he has been dealing with a lot of water breaks, and also installing several meters. Bill then stated the PW Crew is shorthanded, so they are doing what they can.

In other business, Jim Wright reminded the Council of the problem he was having with his water filters at his house. Jim stated Brian Foster came up with an idea to test and isolate the area using a garden hose to by-pass.

Regular meeting adjourned at 7:34 p.m.

---

Jeffrey Bufton, Mayor

---

Pam Rosenbalm, Recorder