

## VENDOR RULES AND REGULATIONS:

- ◆ All vendors must obey all town, state, and federal laws and regulations.
- ◆ All vendors MUST report to the Town Booth to check-in prior to set-up to receive information packet. PLEASE NOTE: Set-up will not be allowed without remittance of payment. Payment upon approval is suggested to make check-in process run more smoothly.
- ◆ Vendors should check-in at their allotted time to keep set-up organized and pleasant.
- ◆ Please be prepared to accommodate your clientele for the duration of the day. Please do not break down your booth early. If it is necessary to take down your booth before 9:00 pm, please let us know prior to set-up and be prepared to remove your items without bringing any forms of transportation into the vendor area.
- ◆ There is NO rain refund policy. Your application is your commitment to the event; therefore no refunds will be made for rain or other unexpected occurrences.
- ◆ Vendors may not sub-rent any part of their space and double spaces may not be shared.
- ◆ Canopies and tents must be completely contained within the allotted space, as well as any display items, etc. Please do not permanently attach anything to the pavement or surrounding buildings. No automobiles or trailers will be allowed into the vendor area between 9 am –9 pm without prior approval.
- ◆ Security will be provided during the town's event. However, the Town of Jefferson will not be held responsible for any loss or damage for any reason.
- ◆ The submittal of an application does not guarantee your acceptance in the event. The JBJF reserves the right to refuse acceptance of any application. A limited number of each category vendor will be accepted. Booth placement is also determined by the JBJF committee.
- ◆ By applying to be a food vendor at our event, you are agreeing to hold harmless the Town of Jefferson, the Jefferson Blue Jay Festival, and any town or festival affiliates from any and all claims for injuries (including death), loss or damages arising from involvement of Festival.



## Food Vendor Information/Application

**October 13, 2018**

In beautiful downtown  
**Jefferson, SC**

Please mail entries to:  
**PO Box 306 Jefferson, SC 29718**  
[www.seejeffersonsc.com](http://www.seejeffersonsc.com)

# VENDOR APPLICATION:

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Food items available for sale: \_\_\_\_\_  
\_\_\_\_\_

Will you be bringing multiple set-ups?

YES                      NO

Description of Set-up: \_\_\_\_\_  
\_\_\_\_\_

Note: The festival will be divided into separate sections targeting families and children or adults. Preference as to where you will set up, if any?  
\_\_\_\_\_

Power Requested:        YES            NO

Special Notes: \_\_\_\_\_  
\_\_\_\_\_

By signing, I agree to abide by all rules and regulations included in this brochure.

Signature

Date

Dear Food Vendor,

Thank you for your interest in the 2018 Jefferson Blue Jay Festival. We are looking forward to a very mutually pleasing relationship with our vendors to make this festival great!

Please read over the information and follow the instructions carefully. You will be notified by mail, phone or email if you have been selected for the festival. Upon notification of approval, please submit payment as soon as possible. You will not be allowed to check into your vendor space until payment has been made. Payment should be made to the Jefferson Blue Jay Festival. Applications will be reviewed on a first come, first served basis. The number of vendors accepted to the festival will be limited. Cash, money orders and cashier's checks are the only forms of payment permitted. NO personal checks or business checks will be accepted.

Once you have read the information, please return the application, a photo of your product(s) or setup, and list of items for sale. We will be unable to process your application without all of the listed items. We look forward to your participation in our event and wish for you a very pleasant and rewarding experience.

For questions or concerns, please contact Tammy at (843) 658-7600 or email us at jeffersonbluejayfestival@gmail.com. We hope to see you there!

## 2018 Jefferson Blue Jay Festival

**Location:** Downtown Jefferson, SC

**Date:** Saturday, October 13, 2018

**Time:** 9:00 am – 9:00 pm

(Vendors are welcome to stay open later)

**Set Up:** Saturday Morning

(Time is assigned upon application approval)

**Space Sizes:** 10' x 30'

(Tables and tents are not provided)

### Vendor Entry Fee:

- \$150- Local Vendor (10 mile radius from Jefferson)
- \$200- Out of town vendor
- \$75- Not for Profit vendors

\*Discounts offered to vendors with more than one set-up..

\*Above prices include 110-power hook up.

**\*Vendors must provide extension cord to reach power source.**

\*Please contact us if alternate power arrangements will be necessary.

**LOUD GENERATORS WILL NOT BE ALLOWED.**

\*Price does include trash pick-up. However, it does not include water or sewer needs.

**DEADLINE FOR APPLICATION IS**

**SEPTEMBER 21st**