

PECOS PARK SUNFLOWER HOMEOWNERS ASSOCIATION
2021 ANNUAL PLANNING CALENDAR

<p>JANUARY * Prepare 2020 EOY financials & 1099s</p> <p>11 - Mail Annual Meeting of the Membership Notice & Election Notice/Secret Ballot package (if/as applicable)</p> <p>18 – Arrieta’s Contact signed</p>	<p>FEBRUARY 1 – Liability/Property Insurance Expires</p> <p>8 - BOARD MEETING</p> <p>8 - Annual Meeting of the Membership & Election / Organizational</p> <p>* Distribute 1099’s * File 2020 IRS Tax Return</p>	<p>MARCH</p>	<p>APRIL</p>
<p>MAY 10 - BOARD MEETING</p>	<p>JUNE</p> <p>20 – D&O Insurance policy expires</p>	<p>JULY 1 - File Secretary of State Annual List of Officers & NRED Annual Registration</p>	<p>AUGUST 9 – BOARD MEETING * Adopt 2022 Operating & Reserve Budget * Review Assessment Collection & Investment policy</p>
<p>SEPTEMBER</p>	<p>OCTOBER __ – Provide (4) 4’x8’ GS Banners to Landscaper</p> <p>__ - Post GS BANNERS & place RJ Ad</p> <p>__/_ Community Wide GARAGE SALE</p> <p>4 - Mail 2022 Budget Ratification Meeting Package</p> <p>__ – Community Halloween Event</p>	<p>NOVEMBER 8 – BOARD MEETING * Set 2022 meeting schedule</p> <p>* Select CPA Firm to do 2020 Audit/Tax Return</p> <p>8 – 2022 Operating/Reserve Budget Ratification Meeting</p>	<p>DECEMBER 13 - Mail Candidacy Disclosure form for ONE (1) Director positions (terms up for Brandy) RNL1 011722</p> <p>31 – PERFCAM Management Agreement expires</p>

Board of Directors (BOD) - Second Monday: EXE 5:00 pm REG 6:00 pm
CLOSED 0531, 0705, 0906, 1029, 1125/26, 1223/24, 1231

Gerry 0917-09127, 1202-1216