

REGULAR MEETING, TOWN OF RANDOLPH, May 14, 2025

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 14<sup>th</sup> day of May 2025.

PRESENT:	Dale Senn	----- Supervisor
	Tim Beach	----- Council Member
	John Hale	----- Council Member
	Bob Learn	----- Council Member
	Loni Nagle	----- Council Member
	Gretchen Hind	----- Clerk
	Cody Uhl	----- Superintendent of Highways

ABSENT:      Bridget Marshall      ----- Attorney

OTHERS PRESENT:   Jason Beaver & Brett Payne -Water Dept; Dan McLaughlin-Randolph Register

### **REGULAR MEETING**

Supervisor Senn called the meeting to order with the Pledge of Allegiance.

RESOLUTION 49-2025

### **MEETING MINUTES**

On a motion of Councilmember Hale, seconded by Councilmember Beach, the following resolution was

ADOPTED	Ayes    5	Beach, Senn, Hale, Learn, Nagle
	Nays    0	

Resolved that the Board approves the meeting minutes from April 9, 2025 as submitted.

**PUBLIC PARTICIPATION:** Charles Piazza, Frewsburg Fire Chief was present to request support for Frewsburg's ATV Dice Run on 6/14 and allow usage of Town of Randolph roads.

### **REPORT OF TOWN OFFICIALS**

#### **TOWN JUSTICE**

No Report

#### **CODE ENFORCEMENT**

9 permits issued in April 2025 for \$700.

#### **RACDC**- NO REPORT

**Monthly Report of the Supervisor** - The April 2025 Financial Report was submitted to the Board from BLB.

#### **CLERK**

Clerk Hind submitted the monthly report for April 2025 to the Board. The local shares were Town-\$1372.00; Supervisor - \$191.79.

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**SUPERINTENDENT OF HIGHWAYS** – Highway Superintendent Uhl provided the April 2025 report. He also reported damage to one of the vehicles and is not sure when or how it happened. The damage has been turned into the Town's Insurance.

RESOLUTION 50-2025

### **HIGHWAY SCHOOL**

On a motion of Councilperson Learn seconded by Councilperson Hale, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town authorizes Highway Superintendent Cody Uhl to attend Highway School June 2-4.

### **WATER/SEWER**

Jason Beaver presented the monthly activity report to the Board. Jason stated he is scheduled to take his Sewer test on 5/23.

*B&L* provided a sewer project update.

*Square Engineering/Water Study*: The engineer will meet with officials on 5/28 to go over the study and has reported that he will also be including a leak study as part of his contract.

**SAMPLE HILL** No activity.

### **COMMUNICATIONS** –

### **OLD BUSINESS**

*Bi-Centennial* – Meeting are held the 3<sup>rd</sup> Wednesday of each month at 6:30.

RESOLUTION 51-2025

### **EMPLOYEE MANUAL UPDATE**

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town adopts the amended Employee Manual. Updates are effective immediately.

RESOLUTION 52-2025

### **PER DIEM EMPLOYEE ASHTON O'BRIEN**

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

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Resolved that the Town hire Ashton O'Brien as a per diem employee at \$23 per hour to assist with the water and sewer departments as needed.

### RESOLUTION 53-2025

#### ER CEMETERY ADDITIONAL STIPEND

On a motion of Councilperson Learn seconded by Councilperson Nagle, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town approves an additional \$2,000 stipend to the ER Cemetery to assist with tree removal. The \$2,000 is to be added to the May Abstract and payments. Furthermore, this amount should be transferred from contingent budget line to the cemetery budget line.

### NEW BUSINESS

#### SEWER PROJECT

### RESOLUTION 54-2025

#### SEWER PROJECT: PAY APP #9 – H&K Services

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town authorizes payment of Pay App #9 in the amount of \$320,539.50 to H&K for construction work on the Sewer Project.

### RESOLUTION 55-2025

#### DESIGNATION OF WATER OPERATOR IN RESPONSIBLE CHARGE – JASON BEAVER

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town designates Jason Beaver as the Water Operator in Responsible Charge for the Town of Randolph and Town of Conewango Water Districts.

CATTARAUGUS COUNTY ASSESSING SERVICES: After a discussion, any decisions are tabled until after attending the 5/15 meeting with the County.

### RESOLUTION 56-2025

#### PLANT IQ INVOICE

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

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Resolved that the Town authorizes payment of half of the Plant IQ invoice which would be for 6 months of service. This is to be added to the May Abstract and included in payments.

RESOLUTION 57-2025

**LIBRARY AID RESIGNATION**

On a motion of Councilperson Learn seconded by Councilperson Nagle, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town accepts the resignation of Laurel Lampson from her Library Aid position.

RESOLUTION 58-2025

**LIBRARY AID APPOINTMENT**

On a motion of Councilperson Learn seconded by Councilperson Beach, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the town appoint Corinne Dauphin and Santana France as part-time Library Aids.

RESOLUTION 59-2025

**LEAD AGENCY DESIGNATION RESOLUTION TOWN OF RANDOLPH WATER SYSTEM IMPROVEMENTS PROJECT**

On a motion of Councilperson Beach seconded by Councilperson Learn, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

WHEREAS, the Town of Randolph (Owner) is proposing the Town of Randolph Water System Improvements Project (Project), located in the Town of Randolph, Cattaraugus County, New York; and

WHEREAS, the Project has been classified as an “Unlisted Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and WHEREAS, a Full Environmental Assessment Form (FEAF) Part 1 has been completed and will be sent to all Interested and Involved Agencies for the purpose of establishing the Town of Randolph Town Board as the “Lead Agency” per with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Randolph is authorized to sign the SEQR FEAF Part 1; and

BE IT FURTHER RESOLVED, that the Town of Randolph intends to establish itself as Lead Agency and is authorized to take all actions, complete all necessary documentation, and send the FEAF Part 1 to all Interested and Involved Agencies. The question of the adoption of the foregoing resolution was duly put to vote, and upon roll call, the vote was as follows:

Dale Senn, Supervisor – Aye

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Robert Learn, Councilman – Aye  
John Hale, Councilman – Aye  
Loni Nagle, Councilwoman – Aye  
Tim Beach, Councilman – Aye

The foregoing resolution was thereupon declared duly adopted.

### RESOLUTION 60-2025

#### **DESIGNATION OF CERTIFYING OFFICER AND ENVIRONMENTAL RESPONSIBILITY CERTIFICATION**

On a motion of Councilperson Beach seconded by Councilperson Hale, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that Town Supervisor, Dale Senn be designated as the Certifying Officer responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project.

### RESOLUTION 61-2025

#### **FREWSBURG ATV DICE RUN UTILIZING TOWN ROADS**

On a motion of Councilperson Beach seconded by Councilperson Nagle, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved that the Town authorizes the Frewsburg Fire Company to utilize Town of Randolph roads for their dice run on 6/14.

### RESOLUTION 62-2025

#### **BUDGET TRANSFER**

On a motion of Councilperson Beach seconded by Councilperson Hale, the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Hale, Learn, Nagle
	Nays	0	

Resolved the Town authorizes the following budget transfer:

#### **GENERAL FUND:**

##### **Budget Transfers:**

\$2000	FROM	A1990.4 – CONTINGENT
\$2000	TO	A8810.4 – CEMETERIES- CONTRACTUAL

#### **HIGHWAY FUND:**

##### **Budget Transfers:**

\$355	FROM	DA5110.1 – MAINTENANCE OF STREETS – PERSONAL SERVICES
\$355	TO	DA5142.1 – SNOW REMOVAL – PERSONAL SERVICES

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RESOLUTION 63-2025

**AUDIT OF BILLS**

On a motion of Councilman Learn, seconded by Councilmember Beach, the following resolution was

ADOPTED      Ayes    5            Beach, Senn, Hale, Learn, Nagle  
                     Nays    0

ABSTRACT #5 to include Half of Plant IQ invoice and ER Cemetery Request:

General Fund	No. 92,95-96, 99-127	\$27,001.62
Street Lighting District		1871.48
Refuse District		0
Fire District		0
Snow Removal		0
Highway Fund	No. 65-76, 78-90	63,649.21
Sewer CAPITAL PROJECT	No. 12-15	350,432.37
Sewer Fund	No. 40-49	2,702.68
Water Fund	No. 57-71	20,185.02

With no further business, on a motion from Councilperson Learn, seconded by Councilman Beach the meeting was adjourned at 8:42PM. Carried unanimously.

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Gretchen Hind, RMC/CMC, Town Clerk