

APPROVED

Arrowbear Park County Water District Regular Meeting May 16, 2024 6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held May 16, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Mark Bunyea
Director Seth Burt
Director Craig Carpenter
Director Paul Miller

Directors who were absent:

None

Also present were the following:

Interim General Manager Weber
Board Secretary Rimmer
Chief Lindley

Visitors present:

Open Session

President Wymer called the meeting to order. Director Burt led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Miller, Carpenter, Wymer, Bunyea, and Burt. Directors that were absent: None.

Public Comments:

There were no public comments.

Approval of Consent Agenda:

Director Miller made a motion to accept the consent agenda, second was by Director Carpenter. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

Staff Reports:

1. Interim General Manager Weber gave a field operations report on the monthly repairs and routine services performed in April and reported that the Technicians were performing plumbing repairs on filters, re-gen, brining, exercising hydrants and the Southern California Edison tested 5 pumps.
2. Chief Lindley reported on the Fire Department calls for the month of April, that the department participated in Wildland Training, and that offers were made for 3 volunteers.
3. Interim General Manager Weber reported that he and the office personnel were working on the time sensitive issues that had not been completed by prior management, that he is now having Clinical Labs pick up the District's water samples rather than driving to Colton every week, that

he was meeting with the District's Engineer, Amanda, with State Water Resources Control Board, Dougla Leal from RCAC and continuing the work with Erik at Engineering Resources on the Highway 18 Pipeline Project.

President Wymer excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Fire Department

1. There was a discussion and a motion to approve Resolution #2024-05-16-A, the annual adoption of the National Incident Management System (NIMS). Motion to approve Resolution #2024-05-16-A, the annual adoption of the National Incident Management System (NIMS) was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

2. There was a discussion and a motion to approve Resolution #2024-05-16-B, the annual adoption of the Terms and Conditions for Personnel Assigned to an Emergency Incident (CalOES). Motion to approve Resolution #2024-05-16-B, the annual adoption of the Terms and Conditions for Personnel Assigned to an Emergency Incident (CalOES) was made by Director Carpenter. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

B) Board

1. There was a discussion and a motion to approve Resolution #2024-05-16-C, the Annual Appropriations Limit. Motion to approve Resolution #2024-05-16-C, the annual Appropriations Limit was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

2. There was a discussion and a motion to approve Resolution #2024-05-16-D, the Sewer Standby Charges. Motion to approve Resolution #2024-05-16-D, the annual Sewer Standby Charges was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

3. There was a discussion and a motion to approve Resolution #2024-05-16-E, the Water Standby Charges. Motion to approve Resolution #2024-05-16-E, the annual Water Standby Charges was made by Director Carpenter. Second was by Director Miller and approved by a unanimous vote.

- Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None
4. There was a discussion and a motion to approve the Agreement for Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino for FY 2024-2025. Motion to approve the Agreement for Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino for FY 2024-2025 was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.
Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None
5. The discussion regarding office security was tabled to the Finance / Budget meeting on May 30, 2024.
6. Item #6 on the Agenda was removed and will be discussed in Closed Session.

STATEMENT REGARDING THE PURPOSE OF (2) CLOSED SESSIONS

1. Closed session pursuant to Government Code section 54957.6;
Conference with Labor Negotiators: District designated representatives Personnel Committee: Sheila Wymer, Craig Carpenter
Unrepresented Public Employee: Interim General Manager
2. Closed session pursuant to Government Code section 54957.6;
Conference with Labor Negotiator: Interim General Manager
Unrepresented Public Employee: Administrative Secretary

Adjournment of Open Session: 6:34 PM

Closed Session began: 7:15 PM

Adjournment of Closed Session: 7:35 PM

Open Session began: 7:35 PM

Public announcement of action taken (if any) during Closed Session.

President Wymer announced that the Board voted on a Stipend for the Interim General Manager and the Administrative Secretary, \$1,000 and \$762.67 per month respectively, during the transition for a General Manager. Motion to provide a Stipend was made by Director Miller and seconded by Vice President Bunyea and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None

Discussion / Action Items:

A. Board

1. There was a discussion to change the current requirements for the position of General Manager and authorize Staff to post recruitment information for the General Manager as the Board desired. No action was taken regarding changing the policy for the

requirements for General Manager. A motion was made by Director Miller to direct Staff to post the position in the local newspapers, CSDA, and Indeed.com as well as have the Personnel Committee Co-Chair Craig Carpenter update the job posting to reflect the current policy. Second was by Director Burt and passed by unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

Announcements:

A) The President had no announcements.

B) The Board members had no announcements.

C) Staff planned to meet with the Finance Committee on May 21, 2024, at 9:00 AM.

The next Regular Board Meeting will be June 20, 2024, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 8:14 PM.

Sheila Wymer, President

Caroline V. Rimmer, Secretary