



## **Planning Technologist, Land Development**

**Location:** Edmonton, AB

**Company:** Scheffer Andrew Ltd.

Scheffer Andrew Ltd. is a well-established, medium-sized engineering and planning consulting firm with nearly 50 years of experience serving Western Canada—primarily Alberta. We specialize in municipal infrastructure, land development, and transportation engineering. Our collaborative team environment and commitment to quality designs have earned us long-standing relationships with public and private sector clients.

We are currently seeking a **Planning Technologist – Land Development** to join our Edmonton team. This position is ideal for a motivated individual interested in planning and design, with a focus on supporting land development projects. The ideal candidate will have design experience with lotting, transportation, utility servicing, and municipal engineering.

We offer structured mentorship, support for professional accreditation, and opportunities for advancement within our growing organization, ensuring you are equipped to develop your career and achieve your professional goals.

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## **What You'll Do**

As a Planning Technologist, you will play a key role in the preparation and coordination of plans and figures for planning and land development projects. Working closely with planners, engineers, and technologists, you will support the delivery of high-quality design solutions.

Key responsibilities include:

### **Technical Design & Drafting**

- Prepare planning and engineering design drawings, including performing computer-assisted design and drafting using AutoCAD Civil 3D.
- Refine designs based on regulatory requirements to ensure compliance and alignment with client's objectives.
- Support planners and engineers in integrating planning concepts into technical designs.

### **Planning Support**

- Support the preparation of plans and figures for planning submissions including Area Structure Plans (ASPs), Neighbourhood Structure Plans (NSPs), Outline Plans, Subdivision Applications, and Rezoning Amendments.

- Assist in research, mapping, and preparation of planning rationale and policy summaries.
- Work with planning staff to ensure design compliance with municipal land use bylaws, policies, and development standards.

### **Project Coordination**

- Coordinate with consultants/clients to ensure smooth project execution in support of timely submissions.
- Support project managers in maintaining quality and consistency across planning and design deliverables.

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### **What You Bring**

- A combination of 3-8 years of education and experience in urban planning and land development. This could include a diploma (e.g., Engineering Design Technology), a planning certificate or degree (e.g., Urban and Regional Planning), or equivalent practical experience.
- Proficient knowledge using Civil 3D for plan production, and other technical programs (Excel, Bluebeam, etc.). Knowledge in ArcGIS is considered an asset.
- Competence in subdivision design and land development processes.
- Knowledge in municipal, water resources, transportation, and land development design.
- Familiarity with municipal approvals process in the City of Edmonton and surrounding municipalities.
- Ability to multi-task across multiple projects and understand priorities to meet deadlines.

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### **Why Scheffer Andrew?**

- Work with a dedicated, collaborative team on impactful local projects.
- Supportive environment that values professional growth and innovation.
- Competitive compensation and benefits.

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### **Ready to Join Us?**

Please submit your **resume and cover letter** to:

 [employment@schefferandrew.com](mailto:employment@schefferandrew.com)

 Cover letter is required.

For more about life at Scheffer Andrew Ltd., visit [www.schefferandrew.com](http://www.schefferandrew.com).

*We thank all applicants for their interest. Only candidates selected for an interview will be contacted.*