

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Thursday, August 27th, 2020 immediately following the Organizational Meeting
at the Fallis Hall

Due to COVID restrictions, the public may participate via teleconference, call the office to
arrange for same.

As per bylaw 286-2018 Council and/or Council Committee meetings may not be filmed or voice
recorded.

1. Call to order
2. Agenda a) Thursday, August 27th, 2020 Regular Council Meeting
3. Minutes: p1-5 a) Friday, July 31st, 2020 Regular Council Meeting
4. Delegations: n/a
5. Bylaws: n/a
6. Business: a) Province of Alberta Municipal Stimulus Program – further to previous discussions attached is background on the noted program as well as the funding agreement between the Province and the Summer Village of Silver Sands. Silver Sands allocation is \$24,019.00 and must be spent on a “new project” and administration must submit the grant application prior to October 1st, 2020. Silver Sands allocation is \$24,019.00, and must be spent on a “new project” and administration must submit the grant application prior to October 1st, 2020. So we need to discuss potential projects so we can ensure we get that application in sometime in September, and for the purpose of today’s meeting we are asking for motion to approve the agreement and authorize execution. Projects must be similar to those that are approved under the MSI Capital project (so capital in nature – road, drainage, equipment, building, water, sewer etc.) *(approve agreement and authorize execution)*

pb-14

b) Development of Dog Park – further to discussions at our last meeting, Public Works will provide additional information at meeting time *(direction as given at meeting time)*

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c) Drainage/Road Project on Willow Avenue – further to
previous discussions Bolson Engineering has provided a
proposal to improve this street. Further discussion at
meeting time (*direction as given at meeting time*)

p 15-17

d) Provincial Assessment Model Review – please refer to the
attached July 30th, 2020 letter from Lac Ste. Anne County
Reeve Joe Blakeman on the detrimental affect this will have
on the County directly and indirectly on the entire region.
Also attached is a draft letter proposed by the Chief Elected
Officers of the municipalities within the region (*support letter
to the Minister, or some other direction as given by Council
at meeting time*)

p 18-19

e) Alberta Urban Municipalities Convention – please refer to
the attached email from AUMA President Barry Morishita
noting this convention will go ahead September 23 to 25
virtually. Cost will be \$100.00/registrant. Onoway has
booked the Heritage Centre for those who wish to come
there and attend virtually...*together (authorize attendance)*

f)

g)

h)

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7. Financial a) Income & Expense Statement – as of July 31st, 2020

8. Councillors' Reports
 - a) Mayor Poulin
 - b) Deputy Mayor Turnbull
 - c) Councillor Horne

9. Administration Reports

p20-21

 - a) Development Officer's Report
 - b) Public Works Report
 - c) Enforcement Update
 - d) Hillside Drainage update – field system
 - e) Resident Concern over damaged tree
 - f) Snow removal bylaw(s)

10. Information and Correspondence

p22

p23-27

 - a) Government of Alberta – statement of direct deposit of \$438.00 on July 31st, 2020 representing August FCSS contribution
 - b) Province of Alberta July 29th, 2020 email on Police Funding Regulation and Police Funding Model
 - c)
 - d)

11. Open Floor Discussion with Gallery (15 minute time limit)

12. Closed Meeting (if required) n/a

13. Adjournment

Next Meetings:

- September 25th, 2020 – Regular Council Meeting and Public Hearing for the Municipal Development Plan
- October 30th, 2020 – Regular Council Meeting
- November 27th, 2020 – Regular Council Meeting

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 31, 2020
AT FALLIS HALL

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO (Via Teleconference)</p> <p>Public Works: Dan Golka, Public Works Manager</p> <p>Delegations: a) 9:05 a.m. Rick Wagner Deputy Director of Emergency Management to provide a verbal update</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 9:00 a.m.
2.	AGENDA	
	99-20	<p>MOVED by Councillor Horne that the July 31, 2020 agenda be approved with the following additions:</p> <p>Under Business: h) Lac Ste. Anne Foundation i) Future Meetings j) Silver Sands Golf Course</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	100-20	<p>MOVED by Deputy Mayor Turnbull that the minutes of the June 26, 2020 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	
	101-20	<p><u>9:05 a.m. Rick Wagner Deputy Director of Emergency Management to provide a verbal update</u></p> <p>MOVED by Councillor Horne that Council accept for information the discussion and updates from Rick Wagner, Deputy Director of Emergency Management, with respect to emergency management.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS	n/a



SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 31, 2020
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6.	BUSINESS	
102-20		<p>MOVED by Mayor Poulin that the Summer Village of Silver Sands participate in the physician recruitment incentive for a 12-month period in the amount of \$1,000.00 subject to the physician signing a 5-year contract and the position commencing forthwith.</p> <p style="text-align: right;">CARRIED</p>
103-20		<p>MOVED by Deputy Mayor Turnbull that Council accept the Draft Municipal Development Plan document as presented.</p> <p style="text-align: right;">CARRIED</p>
104-20		<p>MOVED by Councillor Horne that Bylaw 307-2020 being a Bylaw to adopt a Municipal Development Plan in the Summer Village of Silver Sands, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
105-20		<p>MOVED by Mayor Poulin that a Regular Council meeting and Public Hearing for Bylaw 307-2020, being a Bylaw to adopt a Municipal Development Plan be scheduled for Friday, September 25, 2020 at 9:00 a.m. and 10:00 a.m., respectively, at the Onoway Heritage Centre AND THAT public participation options be provided by way of internet and teleconference.</p> <p style="text-align: right;">CARRIED</p>
106-20		<p>MOVED by Deputy Mayor Turnbull that Council accept for information the request for support from the City of Cold Lake regarding recent amendments to the criminal code by the Federal Government.</p> <p style="text-align: right;">CARRIED</p>
107-20		<p>MOVED by Deputy Mayor Turnbull that Council and Administration be authorized to attend the 2020 Municipal Leaders Caucus scheduled for August 11, 2020 in Stony Plain, Alberta.</p> <p style="text-align: right;">CARRIED</p>
108-20		<p>MOVED by Mayor Poulin that Council approve the 2019/2020 Alberta Community Partnership Intermunicipal Collaboration Component Conditional Grant Agreement between the Summer Village of Silver Sands and the Minister of Municipal Affairs in the amount of \$200,000 for the North Saskatchewan Watershed Alliance project and authorize execution of the agreement (File No: 04111-S104/Project No: 1920-IC-37).</p> <p style="text-align: right;">CARRIED</p>
109-20		<p>MOVED by Councillor Horne that Administration proceed with the enforcement of untidy/unsightly and non-compliant properties throughout the Summer Village, funding for costs to come from reserves if they can not be covered in the current approved budget.</p> <p style="text-align: right;">CARRIED</p>

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SUMMER VILLAGE OF SILVER SANDS
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AT FALLIS HALL

	<p>110-20</p> <p>111-20</p> <p>112-20</p> <p>113-20</p>	<p>MOVED by Councillor Horne that the request for the establishment of a dog park/run be deferred to the next Council meeting allowing administration to obtain options for locations and potential costs.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands provide a letter of support to the Lac Ste. Anne Foundation regarding their intent to submit an application to the Green Municipal Fund's (GMF) Sustainable Affordable Housing fund for the purpose of obtaining a Planning Grant for a needs assessment.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that the regular Council meeting scheduled for Friday, August 28, 2020 be changed to Thursday, August 27, 2020 subject to availability of Fallis Hall (<i>Darwell Hall to be the alternate</i>) and that public attendance be allowed subject to the following COVID19 restrictions including but not limited to: that public must bring hand sanitizer, that masks be worn, that no public washrooms be available, that public must bring their own drink, that public must not attend if experiencing any sick symptoms, that public must pre-register to attend with Administration as there is limited space available for in-person attendance.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Council accept for information the discussion with respect to the Silver Sands Golf Course Development.</p> <p style="text-align: right;">CARRIED</p>
<p>7.</p>	<p style="text-align: center;">FINANCIAL</p> <p>114-20</p>	<p>MOVED by Deputy Mayor Turnbull that the income and expense report as of June 30, 2020 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>8.</p>	<p style="text-align: center;">COUNCIL REPORTS</p> <p>115-20</p> <p>116-20</p>	<p>MOVED by Mayor Poulin that the Summer Village send thank you cards to the Doucet Family and Dennis Woolsey in recognition of their time and assistance with the 2020 Family Day activities.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Horne that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

**SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 31, 2020
AT FALLIS HALL**

9.	ADMINISTRATION REPORTS 117-20	MOVED by Councillor Horne that the Administration and Public Works reports be accepted for information as presented. CARRIED
10.	CORRESPONDENCE 118-20	MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information: a) Government of Alberta – statement of direct deposit of \$442.00 on July 3 rd , 2020 representing July FCSS contribution b) Community Peace Officer Reports – for June 2020 c) Lac Ste. Anne County Library Board – July 10 th , 2020 email on municipal funding to local libraries and how important it is to continue to support CARRIED
11.	OPEN GALLERY 119-20	MOVED by Mayor Poulin that Council accept for information the open gallery discussion. CARRIED
12.	CLOSED MEETING	n/a
13.	NEXT MEETING(S)	Regular Council meeting and Organizational Council meeting have been scheduled for Thursday, August 27, 2020 at 9:00 a.m. Regular Council meeting and Public Hearing for Bylaw 307-2020 have been scheduled for Friday, September 25, 2020 at 9:00 a.m. and 10:00 a.m., respectively, at the Onoway Heritage Centre.
14.	ADJOURNMENT	The meeting adjourned at 11:39 a.m.

Mayor, Bernie Poulin

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 31, 2020
AT FALLIS HALL

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

Municipal Stimulus Program

Summary

- \$500-million allocation-based program structured on the Municipal Sustainability Initiative (MSI), for construction of capital projects before December 31, 2021.
- Funding is distributed based on the Gas Tax Fund (GTF) allocation formula (largely per capita with a \$50,000 minimum; summer villages receive a base of \$5,000 plus the per capita amount).
- Project eligibility based on MSI guidelines, modified to exclude categories and activities with minimal contribution to economic recovery.
- Municipalities have broad discretion to apply for projects within the eligibility criteria, but Minister retains authority to approve projects.
- Municipalities will be required to report on progress in reducing municipal red tape.

Objectives

- Sustain and create local jobs.
- Enhance provincial competitiveness and productivity.
- Position communities to participate in future economic growth.
- Reduce municipal red-tape to promote job-creating private sector investment.

Program Overview

- Program is open to municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows.
- Municipalities must commit to submitting an annual Red Tape Reduction report for each of 2020 and 2021. They will be required to indicate to the Minister's satisfaction how they have made progress in the following areas since the stimulus program was announced:
 - What steps have been taken to make it easier to start up a new business in the municipality?
 - What steps have been taken to streamline processes and shorten timelines for development and permit approvals?
 - What steps have been taken to make the municipality a more attractive destination for new investment and/or tourism?
- The red tape reduction report template will require municipalities to identify how they have reduced red tape from among several provided options, or they may identify their own actions. They will also be required to provide relevant metrics and/or a qualitative description of specific actions they have taken.
- Projects must begin construction in 2020 or 2021, and all funds must be expended before December 31, 2021, or repaid to the province. However, projects may continue past this date using other sources of funding.
- Municipalities must indicate the amount of funding required in both 2020 and 2021 for each project.
 - Payments for 2020 expenditures will be issued once municipalities sign the conditional grant agreement and receive approval on their project application(s).
 - Payments for 2021 expenditures will be issued in May 2021, unless municipalities identify a requirement to receive funding earlier.

- Projects must result in the construction or major rehabilitation of a capital asset that falls within one of the eligible categories.
 - Project categories are based on modified MSI project categories.
 - Some MSI eligible projects, such as rolling stock, equipment purchases, and infrastructure management systems are not be eligible, as they do not support economic development or job creation.
- Projects *must* not create new operational funding requirements for the province and *must* not, as a result of the projects, lead to higher/increased municipal taxes.
- Projects previously approved for MSI or GTF funding are not eligible and municipalities will not be permitted to withdraw and resubmit MSI or GTF projects to gain eligibility.
- Proponent must attest that the project would not go ahead this year or next year in the absence of support through the stimulus program.

Allocations

- Funding is allocated using the Gas Tax Fund (GTF) formula (per capita with a minimum funding amount of \$50,000; summer villages receive \$5,000 plus the per capita amount.)
 - Approximately 30.6% will go to Calgary, 23.1% will go to Edmonton, and 46.3% will go to other municipalities.
- This allocation formula favours more populous urban municipalities, but, previously announced stimulus funding delivered through the Strategic Transportation Infrastructure Program, the Alberta Water/Wastewater Partnership, and the First Nations Water Tie In benefits primarily rural and small urban municipalities.

Municipality	Allocations	
	\$	%
Calgary	\$152,831,311	30.6%
Edmonton	\$115,567,274	23.1%
Other Municipalities	\$231,601,415	46.3%
<i>Other Cities</i>	<i>\$83,401,530</i>	<i>16.7%</i>
<i>Towns</i>	<i>\$56,781,658</i>	<i>11.4%</i>
<i>Villages</i>	<i>\$5,337,096</i>	<i>1.1%</i>
<i>Summer Villages</i>	<i>\$873,117</i>	<i>0.2%</i>
<i>Rurals</i>	<i>\$59,567,950</i>	<i>11.9%</i>
<i>Strathcona County</i>	<i>\$11,694,461</i>	<i>2.3%</i>
<i>RM of Wood Buffalo</i>	<i>\$13,276,133</i>	<i>2.7%</i>
<i>Metis Settlements</i>	<i>\$669,470</i>	<i>0.1%</i>
Total	\$500,000,000	100.0%

Administration Process and Timing

Process Step	Estimated Timing
Program Introduction <ul style="list-style-type: none"> - Application process, program guidelines, and allocation amounts are posted on a program website - Municipal Affairs hosts webinar for municipalities to provide additional details 	<ul style="list-style-type: none"> - Program materials available by July 28, 2020
First Project Intake Period <ul style="list-style-type: none"> - Municipalities prepare and submit applications - Submitted applications uploaded into SharePoint - Project reviews - Project approvals 	<ul style="list-style-type: none"> - Until October 1, 2020 - Project approvals on a rolling basis, as soon as reviewed - Project reviews continue until complete
Re-allocation Period <ul style="list-style-type: none"> - Funds uncommitted by municipalities to an approved project re-allocated by the Minister 	<ul style="list-style-type: none"> - Fall 2020
Second Project Intake Period (if required) <ul style="list-style-type: none"> - Second intake opened if substantial amounts of funding remain unallocated after first intake 	<ul style="list-style-type: none"> - February 1, 2021, to April 1, 2021 - Project reviews continue until complete, approvals issued as decisions are made
Project Initiation <ul style="list-style-type: none"> - Notification letters sent to successful applicants - Recipients sign conditional grant agreements 	<ul style="list-style-type: none"> - Following project approval
Project Administration <ul style="list-style-type: none"> - Payments to recipients - Project construction 	<ul style="list-style-type: none"> - Payments following signing of conditional grant agreements and approval of project applications - Payments complete by October 2021
Reporting Requirements <ul style="list-style-type: none"> - 2020 reporting - 2021 reporting 	Red Tape Reduction Reporting <ul style="list-style-type: none"> - February 1, 2021 (2020 progress) - February 1, 2022 (2021 progress) Financial Reporting <ul style="list-style-type: none"> - May 1, 2021 (2020 reporting) - May 1, 2022 (2021 reporting)

MUNICIPAL STIMULUS PROGRAM

MEMORANDUM OF AGREEMENT (hereinafter called "the Agreement")

BETWEEN:

HER MAJESTY THE QUEEN, in right of the
Province of Alberta, as represented by the
Minister of Municipal Affairs (hereinafter called
"the Minister")

AND

the **Summer Village of Silver Sands**
(hereinafter called "the Municipality")

hereinafter jointly called "the Parties"

Preamble:

WHEREAS the Municipal Stimulus Program represents the Province of Alberta's commitment to support economic growth and local jobs;

WHEREAS the Municipal Stimulus Program will make infrastructure funding available to the Municipality to use on approved infrastructure projects that support the provincial and local economies;

WHEREAS under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000), the Minister is authorized to make grants and to enter into an agreement with respect to any matters relating to the payment of a grant;

WHEREAS these funds are to be used by the Municipality for eligible expenditures incurred on projects accepted by the Minister.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

1. The preamble is incorporated as an integral part of this Agreement.
2. In this Agreement, unless the context requires otherwise "Program Guidelines" means the guidelines for actions, events, criteria, report formats, and other directions applicable to the Municipal Stimulus Program as may be prescribed or

determined by the Minister and as may be amended from time to time by the Minister.

3. The Parties shall execute this Agreement and the Municipality shall return an executed Agreement to the Minister prior to the Minister transferring any funds to the Municipality under this Agreement.
4. The Minister agrees to provide funds to the Municipality under the Municipal Stimulus Program subject to the following:
 - (i) Sufficient approved funding appropriated by the Legislature;
 - (ii) Sufficient accepted eligible Municipal Stimulus Program projects as defined in the Program Guidelines;
 - (iii) Completion of reporting requirements as outlined in the Program Guidelines; and
 - (iv) Compliance with all other terms of the Agreement.
5. The Municipality agrees to provide to the Minister:
 - (i) A project application for each project to be initiated under this program;
 - (ii) An annual report of the initiatives undertaken by the Municipality to reduce administrative burden ("red tape") and encourage investment as described in the Program Guidelines; and
 - (iii) An annual summary of the actual grant expenditures on each project undertaken in that year and the year-end grant balance on hand (Statement of Funding and Expenditures), including certification by the Municipality that it is in compliance with the terms and conditions of this Agreement

all in a format as prescribed in the Program Guidelines for this grant program.

6. The Municipality agrees to accept the funds provided by the Minister in accordance with the following additional terms and conditions:
 - (i) The Municipality shall maintain a separate accounting for the funds provided;
 - (ii) The Municipality shall ensure that expenditures accounted for against the principal amount of the funds provided, income earned, and other credits as described in the Program Guidelines are applied only to projects accepted by the Minister;
 - (iii) All funds provided to the Municipality, not expended prior to December 31, 2020 may be carried forward to the next year and must be expended on an accepted project before December 31, 2021. Thereafter, all unexpended funds shall be returned to the Government of Alberta;
 - (iv) The Municipality shall undertake actions to encourage investment and/or reduce the administrative burden ("red tape") imposed on local businesses and residents to the satisfaction of the Minister or the Municipality will be required to repay the funding;
 - (v) All projects under this Agreement shall be carried out in accordance with the rules, regulations and laws governing such works and in accordance with the best general practices then current at the time of the construction of the project; and
 - (vi) This Agreement does not replace, supersede, or alter the terms of any other existing funding Agreement between the Minister and the Municipality.
7. The Municipality shall adhere to all project eligibility criteria, project credits, project tendering requirements, and other items or directions as outlined in the Program Guidelines.
8. The Municipality agrees that the funding provided under this program is for capital expenditures as outlined in the Program Guidelines.
9. The Municipality agrees to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to the project site; any engineering drawings or documents; any

books of accounts relating to funding and expenditures claimed under this Agreement; and any other such project related documents as deemed necessary by the Minister in performing an audit of the projects undertaken under this Agreement. All project related documents shall be kept by the Municipality for a minimum of three years following completion of the project.

10. The Municipality shall indemnify and save harmless the Minister, his servants, agents and employees, from and against all actions, claims and demands arising directly or indirectly from the preparation for or implementation of the projects, whether or not the damage arose as a result of the actions or omissions of third parties.
11. Where the Municipality enters into contracts with third parties for the implementation of a project, such contracts shall include provision that the third party shall be solely responsible for and save harmless and indemnify the Minister, and his officers, employees and agents from and against all claims, liabilities, and demands of any kind with respect to any injury to persons (including without limitation) death, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from i) the project; ii) the performance of the contract or the breach of any term or condition of the contract by the third party or its officers, employees or agents; iii) the on-going operation, maintenance and repair of the project; or iv) any omission or any willful or negligent act of the third party or its officers, employees or agents.
12. The Municipality agrees that it is not entitled to claim compensation for its costs, expenses, inconvenience or time expended in relation to the administration of the funds provided under this Agreement nor in respect to this Agreement.
13. The Parties agree to give this Agreement a fair and reasonable interpretation and, when required, to negotiate with fairness and candour any modifications or alteration thereof for the purpose of carrying out the intent of this Agreement and/or rectifying any omission in any of these provisions.
14. Notwithstanding the date for completion of all projects and the expending of funds under section 6(iii) of this Agreement, this Agreement shall continue in effect until March 31, 2023.
15. The Agreement may be renewed or extended thereafter, for a further one (1) year period, if mutually agreed to in writing. In the event that this Agreement is not renewed or extended, the Municipality shall return all uncommitted funds as of the termination date to the Government of Alberta.

16. Any notice, demand or other document required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party to whom it is addressed if personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister: Municipal Affairs
 15th Floor, Commerce Place
 10155 – 102 Street
 Edmonton, AB T5J 4L4

 Attention: Director, Grant Program Delivery

 Telephone: 780-422-7125
 E-mail: ma.municipalstimulus@gov.ab.ca

The Municipality: Summer Village of Silver Sands
 PO Box 8
 Alberta Beach, AB T0E 0A0

 Attention: Chief Administrative Officer

 Telephone: 587-873-5765
 E-mail: administration@wildwillowenterprises.com

or to such address as either party may furnish to the other from time to time.

17. Any dispute between the Minister and the Municipality on any question of law or fact arising out of this Agreement shall be submitted to and determined by the Court having jurisdiction over this Agreement.
18. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
19. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
20. This Agreement is binding upon the Parties and their successors.
21. The Parties agree that the laws of the Province of Alberta will govern this Agreement.

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The Parties have therefore executed the Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

Per: 
MINISTER

Date: July 28, 2020

SUMMER VILLAGE OF SILVER SANDS

Witness

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____

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July 30, 2020

Dear Urban Neighbours

Subject: Provincial Assessment Model Review

We are writing to each of you to advise and request your assistance with the extremely important changes proposed by the Provincial Government respecting the Assessment Model Review.

Information is enclosed that explains what is being proposed for 2021. The simple fact is Lac Ste. Anne County is looking at a net reduction in M&E and Linear taxation revenue of \$1.3 million to \$1.9 million.

While this is only proposed at this time, the Province is close to making its decision. We need you to inform your (our) MLA, in addition to the Minister of Municipal Affairs and Premier Kenney, that the effect of the proposed changes will have drastic effects. External funding provided by Lac Ste. Anne County to its urban partners is threatened. The County will not be in a position to support any of your facilities or programs, as we would need to cut our budget by the \$1.3 million - \$1.9 million in 2021.

Please reach out to your provincial elected and voice the very real concerns. This will have an immediate effect on all of you.

If you require additional information please contact Reeve Blakeman at 780-918-1916 or CAO Mike Primeau at 780-785-3411.

We thank you for your support of this devastating proposal for municipalities throughout the province.

Sincerely,

A handwritten signature in black ink, appearing to be 'Joe Blakeman', written over a horizontal line.

Joe Blakeman

Reeve, Lac Ste. Anne County

Enclosure

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August 17, 2020

Honourable Kaycee Madu
Office of the Minister of Alberta Municipal Affairs
132 Legislature Building
10800 - 97 Avenue NW
Edmonton, AB, Canada T5K 2B6

DRAFT

Dear Minister Madu:

Re: Provincial Assessment Model Review

The elected officials of the communities within Lac Ste. Anne County have come together to formally disavow the proposed changes to the provincial assessment model. We are unified in our strong objection to the UCP government's plans to critically impact each of our budgets by imposing any one of the scenarios outlined in the review.

Lac Ste Anne County covers some 2850 km² and is home to the Towns of Mayerthorpe and Onoway, as well as the Village of Alberta Beach and a dozen Summer Villages. Nearly 11,000 people call the county home with another almost 5000 residing in the urban areas.

Rural Alberta overwhelmingly supported the UCP party in 2019. We were counting on your government to put Albertans back to work and invigorate the economy. No one would dispute the importance of the oil and gas sector when it comes to our economic recovery. Most Albertans are not opposed to some sort of relief program to put the industry in a better position to compete in the world market. Both RMA and AUMA presented some solutions that could accomplish this without such disastrous effects on municipalities.

Your government's plans for the assessment model will take money from the budgets of rural municipalities and deposit it into the accounts of the shareholders of big oil and gas while creating tax **increases** for smaller producers who invest in our communities and provide meaningful employment for Albertans. The impacts of the proposed changes will be felt in the budgets of all municipalities and will force service reductions, staff reductions, deferral of capital and maintenance projects and tax increases across the board. Considering the UCP platform touted zero tax increases, this is especially concerning.

Further, it will shift the burden for the education property tax to residents and other business and industry. Even if municipalities can keep their mill rates steady and that's a big if, property taxes will still go up.

For the smaller municipalities in Lac Ste. Anne County, their viability is at stake. They manage very tight budgets and even a minor adjustment can have enormous consequences. From the County's standpoint, they provide funding to the urban communities for recreation, emergency

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services and libraries among other things. The scenarios in the assessment model review will result in a significant reduction in the County's revenue. It is safe to assume there will be a trickle-down effect to the budgets of the urban communities.

The long-term impacts of the proposed changes must be studied and clearly understood. It is reckless and ill-advised to proceed with incomplete information. The RMA and AUMA have both asked for the long-term projections on the impact of these changes, which you have not provided. Your rush to implement these changes will prove disastrous for every Albertan. The only benefits will go to large oil and gas companies who, if past is prologue, will not re-invest that money in our province.

We, the elected officials of the communities within Lac Ste. Anne County, call on the UCP government to engage in meaningful consultation with municipalities and our associations regarding the Assessment Model Review. Further, we call on the UCP government to delay, indefinitely, implementation of any of the scenarios contained in the Assessment Model Review. We call on you to work with us to create a new model that will help our oil and gas sector without threatening the viability of municipalities.

Further, the undersigned request an in-person meeting with the Honorable Minister of Municipal Affairs, Kayce Madu and Lac Ste. Anne – Parkland MLA, Shane Getson.

Respectfully,

Janet Jabush
Mayor, Town of Mayerthorpe

Joe Blakeman
Reeve, Lac Ste. Anne County

Jim Benedict
Mayor, Village of Alberta Beach

Judy Tracy
Mayor, Town of Onoway

DRAFT

Bernie Poulin
Representing Summer Villages

cc: Jason Kenney, Premier of Alberta
Shane Getson, MLA, Lac Ste. Anne – Parkland Constituency
Barry Morishita, President, AUMA
Al Kemmere, President, RMA

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----- Original Message -----

Subject: 2020 AUMA Convention registration open!

From: "President" <President@auma.ca>

Date: 7/17/20 10:59 am

To:

Good morning,

The 2020 AUMA Convention is coming, and this year's theme is *Together We Can!*

We are excited to announce that Peter Mansbridge will be our opening keynote speaker!

While this year's event might look a bit different, members across Alberta will continue to gather for the same great content, even if we all aren't under the same roof.

Our full convention is going to be offered virtually this year. However, if provincial restrictions for in-person events ease, we will allow each member to send one individual to attend in-person. If necessary, we will follow up with our members at the beginning of August to modify a virtual registration to an in-person registration.

Registration for convention is now open and grants access to:

- Dialogue sessions with provincial Ministers,
- Two exciting keynotes,
- Resolutions,
- Board elections,
- Award winning entertainment,
- Virtual networking events, and
- A week of education sessions leading up to the live event September 24th & 25th.

Registration will also provide urban elected officials the opportunity to vote on resolutions and Board elections. Elected officials must be registered as attendees to participate in voting.

We know that our members are currently facing financial restraint, so we have significantly lowered our typical registration fees for this year:

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- **Member registration fee: \$100**
- **Non-member registration fee: \$200**

Stay tuned for more exciting speaker announcements in the coming weeks! If your municipality booked hotel rooms in an AUMA block, please visit our [event page](#) for cancellation details.

Thank you for your continued support of the AUMA Convention.

Barry Morishita | President
Mayor, City of Brooks

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From: Dan Golka <sspublicworks@wildwillowenterprises.com>
Sent: August 20, 2020 11:35 PM
To: Wendy Wildman
Cc: administration@wildwillowenterprises.com
Subject: Public Works Report for August 27, 2020 SVSS Council Meeting

Public Works Report for August 27, 2020

SVSS Council Meeting

Updates from July 31, 2020 SVSS Council Meeting

1. R4 Reserve drainage channel fencing currently temporary orange snow fence along front and sides of drainage. Have contacted 2 fencing company's for site visit and quotes. Site visits scheduled for Friday August 21 and Monday August 24 th. Will provide quotes at next meeting
4. Access road to Quonset and boat launch holding up very well after 4 loads of pit run gravel were hauled in spread and packed. Additional gravel will be required to fill in low spots.
8. Walking path between lots 16-17 Spruce ave trees 6-8 trees will be removed as walking path for years was in the wrong location, Due to a large stump and several other trees walking path went beside these and pathway was actually on private property of lot 17 Spruce ave Wet weather delayed tree removal. Trees will be removed in next 2-3 weeks and path way between 16-17 worked on to make it passible.

NEW ITEMS

1. Warmer temperatures finally able to get caught up on grass cutting and weed eating. There are a few areas needing to be touched up over next couple weeks.
2. Pot holes on side streets have been filled and plate tamped on majority of the streets. Will be working on remaining ones in next couple weeks.



3. Jackie Gamlin weed sprayer was in village Mid August to spray road edges on SSSR, GCR, 540 from old dump to RgRd 54 and culvert ends in Poppy Place. Jackie was back to spray tansy weeds and other weeds on village property.
4. Met Trent from Bolsom Engineering re Willow ave as to options for drainage concerns. Waiting for his report.
5. Hillside /Bay Dr drainage project, we have had delays with wet weather during the summer. Finally starting to dry up. Public works has been clearing brush and trees on R10 reserve between lot 37 Hillside and SSSR. There have been several truck loads of dead willow trees and brush hauled out, as well as use of village chipper unit on the smaller branches. With brush and undergrowth removed the ground is drying nicely as have been able to access R10 with the village tractor to remove cut tree lengths and also use ATV and trailer to haul out the brush. Carl Schnell will be using track hoe to remove some of the larger trees and to dig out and remove stumps.
6. Bay Drive access off SSSR and 1 Bay drive has been closed since replacement culvert install. Ground in the area was very wet as previous culvert had failed and saturated road bed. Decision was made to close this access to Bay dr to allow area to dry up. One more section of culvert is required on inlet side then ditches on both sides will be lowered and shaped to elevation grade survey.
7. Work will be done in stages on remaining drainage route on Bay Dr and Hillside cres
8. Large Bin Event Friday August 21 / 22 will be verbal report

VENDOR		VENDOR ID	DATE ISSUED
SUMMER VILLAGE OF SILVER SANDS		0000091241	31-Jul-2020
DEPOSITED AT BANK:		DEPOSIT NO	DATE
[REDACTED]		0068772205	05-Aug-2020
BRANCH:	ACCOUNT:	AMOUNT	
[REDACTED]	[REDACTED]	\$438.00	
		TOTAL	
		\$438.00	
<p>PAYMTE D 00421 SUMMER VILLAGE OF SILVER SANDS PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0</p>			

DEPOSIT NO: 0068772205		DEPOSIT DATE: 05-Aug-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET008532	FCSS AUGUST PAYMENT Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	095261304FCSS080120	\$438.00	\$438.00
			DEPOSIT TOTAL	\$438.00

RECEIVED
AUG 11 2020

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cao@onoway.ca

From: JSG PSD Engagement <JSG.PSDEngagement@gov.ab.ca>
Sent: July 29, 2020 12:42 PM
Cc: Lisa Gagnier
Subject: Police Funding Regulation and Police Funding Model - Update
Attachments: PFM Example Calculation Sheet (web).pdf; PFM Fact Sheet (web).pdf; PFM Municipal Tables (web).xlsx

Good afternoon,

Information related to the Police Funding Regulation and the Police Funding Model (PFM) including an explanation of the formula used for calculating how costs are distributed to municipalities are attached. There is also a spreadsheet listing the estimated costs that will be invoiced to each municipality included in the regulation. Estimates are provided for a five-year period.

The link to these attachments is also provided below:

<https://open.alberta.ca/publications/police-funding-regulation-information-sheet>

Classification: Protected A

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Example Calculation Sheet – Police Funding Model

Scenario: If province were to distribute 10% of the costs of frontline policing = \$23.25M

BASE MODEL

$\frac{\text{Muni population}}{\text{Total population}} \times \$23.25\text{M} \times 50\% = \text{Weighted population cost}$

$\frac{\text{Municipal equalized assessment}}{\text{Total equalized assessment}} \times \$23.25\text{M} \times 50\% = \text{Weighted equalized assessment cost}$

Weighted equalized assessment cost + weighted population cost = TOTAL SHARE POLICING COST

MODIFIERS (Subsidies)

Crime Severity Index (CSI)

$\text{Muni CSI 3 year average} - \text{Total CSI average} = \text{Muni CSI points above average}$

$\text{Muni CSI points above average} \times 0.05\% \text{ (subsidy per muni CSI point > average)} = \text{CSI \% subsidy}$

$\text{CSI \% subsidy} \times \text{TOTAL SHARE POLICING COST} = \text{CSI DOLLAR SUBSIDY}$

Shadow Population

$\frac{\text{Muni shadow population}}{\text{Muni population}} = \text{Shadow pop \% subsidy (max 5\%)}$

Muni population

$\text{Shadow pop \% subsidy} \times \text{TOTAL SHARE POLICING COST} = \text{SHADOW POPULATION DOLLAR SUBSIDY}$

Detachment

$\text{No detachment in community} = \text{Base Cost} \times \text{subsidy (5\%)} = \text{DETACHMENT DOLLAR SUBSIDY}$

YEARLY COST TO MUNICIPALITY

$= \text{TOTAL SHARE POLICING COST} - \text{CSI DOLLAR SUBSIDY} - \text{SHADOW POP DOLLAR SUBSIDY} - \text{DETACHMENT DOLLAR SUBSIDY}$

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Municipality A: Large specialized municipality

Weighted population cost	\$547,595	= $\frac{36,072}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$1,738,859	= $\frac{42,670,899,320}{285,272,766,093} \times 23.25M \times 50\%$
TOTAL SHARE POLICING COST	\$2,286,454	= 547,595 + 1,738,859
Muni CSI points above avg	349.96	= 465.21 (muni) – 115.25 (prov)
CSI % subsidy	17.5%	= 349.96 x 0.0005
CSI DOLLAR SUBSIDY	\$400,087*	= 17.5% x 2,286,454 (*rounding difference)
Shadow pop % subsidy	4.6%	= $\frac{33,119}{36,072} = 1.001$ (max 0.05)
SHADOW POP DOLLAR SUBSIDY	\$104,964	= 5% x 2,286,454
NO DETACHMENT SUBSIDY	\$0	= 0
<u>YEARLY COST TO MUNICIPALITY</u>	\$1,781,403	= 2,286,454 - 400,087 - 104,964

Municipality B: Mid-sized municipal district

Weighted population cost	\$119,456	= $\frac{7,869}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$83,317	= $\frac{2,044,554,084}{258,272,776,093} \times 23.25M \times 50\%$
TOTAL SHARE POLICING COST	\$202,773	= 119,456 + 83,317
Muni CSI points above avg	0	= 76.35 (muni) – 115.25 (prov)
CSI % subsidy	0%	= 0 x 0.0005
CSI DOLLAR SUBSIDY	\$0	= 0% x 202,773
Shadow pop % subsidy	0%	= none reported
SHADOW POP DOLLAR SUBSIDY	\$0	= 0% x 202,773
NO DETACHMENT SUBSIDY	\$0	= 0
<u>YEARLY COST TO MUNICIPALITY</u>	\$202,773	= 202,773 - 0 - 0

Municipality C: Small summer village

Weighted population cost	\$1,108	= $\frac{73}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$656	= $\frac{16,108,372}{285,272,776,093} \times 23.25M \times 50\%$
TOTAL SHARE POLICING COST	\$1,765	= 1108 + 656
Muni CSI points above avg	59.30	= 174.55 (muni) – 115.25 (prov)
CSI % subsidy	3%	= 59.30 x 0.0005
CSI DOLLAR SUBSIDY	\$52*	= 3% x 1,765 (*rounding difference)
Shadow pop % subsidy	0%	= none reported
SHADOW POP DOLLAR SUBSIDY	\$0	= 0% x 1,765
DETACHMENT SUBSIDY	\$88	= no detachment = 5% x 1,765
<u>YEARLY COST TO MUNICIPALITY</u>	\$1,625	= 1,176 - 52 - 88

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Police Funding Regulation Information Sheet

What is it?

The *Police Funding Regulation* came into force on April 1, 2020 and was created to implement two separate initiatives, both of which address police funding and resourcing matters. These are:

- 1) The implementation of the Police Funding Model (PFM), and
- 2) The absorption of Option 1 Enhanced Policing Positions (EPPs).

The Police Funding Model

What is it?

Providing adequate and effective policing services in the province of Alberta is the responsibility of the provincial government under the *Police Act*.

The police funding model (PFM) takes the total cost of frontline officers and redistributes a portion of those costs to municipalities who receive the services of the Provincial Police Service (RCMP).

The new PFM requires those communities that have not previously paid for frontline policing to begin contributing a portion of the costs.

The model includes five variables that are used in calculations to distribute the province's costs:

- equalized assessment;
- population;
- crime severity;
- shadow population; and
- detachment location.



Engagement

Stakeholders were able to provide feedback on the test model during webinars and by responding to a survey.

Stakeholders included representatives from:

- Alberta Urban Municipalities Association;
- Rural Municipalities of Alberta; and
- Elected and administrative municipal representatives.

Stakeholders offered valuable perspectives on the costs of policing in Alberta. Feedback from the engagement highlighted several areas of stakeholder concerns.

Based on feedback, JSG amended the test model.

The formula for distribution of costs

Each municipality will have their costs calculated according to a formula comprised of a base amount adjusted by modifiers, where appropriate.

- Base cost (total share of policing costs) formula:
Weighted equalized assessment (50%) + weighted population (50%) = base
- Modifier (subsidies) formulas:
 - Shadow population: Subsidy given (max 5%) if officially recognized by the Government of Alberta or according to the President of Treasury Board and Minister of Finance.
 - Crime Severity Index (CSI): Subsidy given (0.05% per CSI point) if a municipality's three year average is above the rural three year municipal average.
 - Detachment: Subsidy of 5% given for municipalities that do not have a detachment in their community.

Invoicing

Each January, starting in 2021, municipalities will receive an invoice stating the amount that the municipality will pay for that fiscal year.

The invoice a municipality receives for their PFM amount is the amount to be paid. Any modifiers to the amount have already been accounted for in the PFM formula.

**Every municipality
will receive an
invoice for their
police funding
model share.**



Reinvestment

The new police funding model will generate revenue that will be reinvested into policing, with a priority on increasing core policing.

Funds need to be collected in order to do this.

The RCMP and JSG have a plan to invest in RCMP officers and civilian staff that will:

- support rural detachment enhancement (this is the priority in the first few years of reinvestment);
- expand aerial observation capability;
- undertake methamphetamine and opioid initiatives;
- address auto theft;
- continue to advance the Call Management Initiative;
- enhance General Investigative Services; and
- further support vulnerable persons, missing persons, and homicide investigations.

Enhanced Policing

As part of overall efforts to address police resourcing needs in rural Alberta, all EPP Option 1 agreements in existence last fall were terminated as of April 1, 2020. The Government of Alberta has now absorbed the cost of these **full-time policing** positions starting on that date.

As a result of this decision, municipalities that had these EPP Option 1 agreements *retain* the additional resource, but they are *no longer paying for that resource*. They will *not* receive an invoice going forward for EPP Option 1 services after April 1, 2020.

Municipalities still receive the services of the prior EPP Option 1 resource in the same way and purpose as they did prior to the enactment of the *Police Funding Regulation*, at least until such time as the PFM is reviewed.

No Invoice

PFM invoicing is distinct from EPP costs. EPP changes do not affect PFM amounts.

This change effects only EPP Option 1 agreements and municipalities *cannot* enter into any new EPP Option 1 agreements. Seasonal and temporary enhanced policing agreements (Option 2 EPPs) are still accommodated.



Police Advisory Board

The establishment of the new Alberta Police Advisory Board will give communities policed by the RCMP a forum to discuss provincial policing priorities.

The advisory board consists of representatives from the Rural Municipalities of Alberta, the Alberta Urban Municipalities Association, and the Alberta Association of Police Governance.

Through this venue, municipalities will be able to provide valued advice in matters related to the provincial police strategic and financial plans and further advocate for the resources their communities need to the leadership at the Ministry and RCMP.

Questions can be directed to the Public Security Division at: jsg.PSDEngagement@gov.ab.ca

Alberta

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