

CALL MEETING TO ORDER BY: Diehl 7:30 p.m. Pledge of Allegiance

Roll Call

Chris Diehl: Chair, present, Vice chair: Tim Pfile present Trustee Jeffrey Bixler: present, Bill McCluskey, Fiscal officer, present, Jesse Baughman, fire chief, present. Rhonda Lipply, zoning, absent. Emily Dumas zoning, present.
Guests : none

I. MOTION TO APPROVE AGENDA FOR 6/12/25

Moved By: Pfile Second: Bixler

Mr. Pfile: Yes Mr. Diehl: yes Mr. Bixler: yes

II. MOTION TO APPROVE MINUTES:

A. FOR 5/29/2025

Moved By: Pfile Second: Bixler

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

III. Correspondence: Chris shared information regarding OPERS board having elections. Tim shared letter regarding advertisement for Solar street lighting.

IV. Old BUSINESS.

Jeffrey discussed the Fire district work session. June meeting cancelled. Attended trustee meetings from Paris, Palmyra, and Deerfield. Reported Deerfield Trustee voiced a lack of interest as well as Deerfield fire chief, voicing we just want their money and equipment. Some refusal to complete survey, even though information is public record, Bill voiced information must be shared if put in a public records request. Reviewed plans to continue to collect survey information. Voiced frustration with the flow of activity and information shared by non-trustee attendees.

V. Trustee Report: none

VI. Department Reports.

1. **Roads:** Roads: The roads are mowed. We put asphalt on the cross over on Porter. We only received 1 bid for painting the garage. The bid was from Rods painting. The price was \$7500.00. The price included pressure wash, 2 coats of paint [pewter] and 2 coats to the garage doors [white]. We put a new gear box on the bat wing mower. We had to have Ohio Valley trash service come out to empty 1 of the recycle container. Asked for an additional camera to catch law breakers,

Price of painting discussed with options of community service.

Jesse got call, so interjected with short discussion of adding Mr. Schaffer to roster.

Tim did go look at tree removal at cemetery, and they could do the one at the chapel, but likely not much price difference.

Mr Bixler moved to approve tree removal, not to exceed \$2400.00. Seconded by Tim

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Park: park has been mowed.

Cemetery: We have been mowing.

2. Fire Report

Jeffrey made motion to bring Mr, Shaffer on as fire fighter until certifications approved.

Also must past post offer testing. Seconded by Mr, Pfile,

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Bill asked for review of whether or not we needed to add car insurance requirement to application, perhaps recommendation of OTARMA rep. Chris said not needed, need it to get drivers license, Bill said regardless, they need to complete the application correctly,

i.e. license number and expiration date must be filled out, We do not require a copy of the drivers license for application, Sometimes only passport required for I-9, Trustees then agreed to add proof of insurance to application.

Monthly Run Summery

Total Fire Dept. runs for the month of May 2025 = 38

Total Fire Dept. runs for the month of May 2024 = 39

☐ Fire= 3 Structure = 3 Vehicle = 0 Brush/Open Burns = 0

☐ Fire Alarms = 0

☐ EMS= 25 (+) Transports= 15 (-) Transports= 10

☐ MVC= 4 (+) Transports= 1 (-) Transports= 3

☐ Other = 6

☐ Mutual Aid Given = 13 Mutual Aid Received = 6

Total Number of Runs to date as of May 31, 2025 = 194

Total Number of Runs to date as of May 31, 2024 = 188

General:

☐ 1513 is back from pump testing and annual service, Note the temperature gauges that were thought to be bad just had bad wiring, so they didn't need to be replaced). I still need to address the rear intake valve at some point. They are looking for a new supplier for the piping that is rusted out.

☐ 1518 will go out for pump testing and annual service as soon as they receive the cylinder valve for dump shoot.

☐ Registration is in process for FF-II class for Zack Kegg, new physical is scheduled for Tuesday June 17 th .

Jeffrey voiced the cost would all be covered through a grant, perhaps through the Fire Marshalls office. Bill said he asked for the grant information from Jesse and has still not received it,

however, the physical will cost \$800.00. Jeffrey said he told Jesse we would pay for that.

Bill asked if he will complete the training reimbursement documents. Trustees Bixler and Pfile said we do not have to pay it back (the class) no matter what, Tim said if he passes, fails drops out, we have no financial responsibility. Bill said the Grant and physical could be offered to someone else, Bill said since we are paying for the physical, are we going to have him fill it out for that. Tim said he wasn't, do you think we should? Bill said the reason is to keep some responsibility to the township. He could pass and just go somewhere else. We are out \$800.00. Bill said Jesse also said he has to be an employee of the township to get the grant. Jeffrey said we could have him fill it out but it would be "up to us" whether we decide to collect it or not.

☐ A new application for Jacob Shaffer, FF-II/EMT-B, is in process of converting his fire card from the Airforce to state certification. (discussed earlier).

☐ MARCS radio authentication upgrade is complete.

☐ Servies for Chief Hastings. Short discussion.

Tim and Emily will be attending Prosecutor inservice Saturday.

3. **Zoning:** Handled random calls, one agricultural building permit. Jeffrey asked about a permit to a porch on 14. Questioning how it might have been approved regarding setback.

Bill shared a work restriction letter he got from Jesse regarding a fire fighter, He questioned if it was a work related injury, Jeffrey said he did not hear that it was.

VII. Fiscal Officer: Shared financial reports, invoices, payments, warrants, ACH EFT payments Bill shared information regarding the need to address 2 levys that expire this year. Some discussion of present ballot issue to remove property tax. Agreed that you

cannot then put on new levies. We will only have gas taxes. Bill added some other sources of income as well from leases and local government, Bill and Tim discussed, that we will still get the taxes collected in 2025 will be give to us in 2026, then no more. But some question regarding this with various reporting from State rep, and OTA reports, Some saying no money period, starting January 2026.

Tim said he has heard the petitioners on the ballot initiative say the state already has funding set up for the townships. They said some asked for the written document, Bill said it should be included on the petition itself that they are asked to sign. Emily said will they read it?

Chris moved ahead with the review of the resolution of Necessity for the 1.3 mill general fund levy renewal.

Motion: Resolution number 2025-012 to approve resolution and submitting the resolution to the county auditor for tax figures. Motion made by Tim, seconded by Jeffrey. Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Bill said next meeting he will have Fire levy presented.

Bill shared an email chain regarding an attempt to scam the direct deposit account of an employee. Just to make people aware of the scam. The activity was identified by him before any changes. Again the reason he will only accept hard copy requests.

Bill described the procedures for township employees who collect money, regarding the receipt book. He is requesting the current year receipts in the log book, He said in the past, there was a resolution that the fiscal officer receive these on a quarterly basis, however, he has not gotten them, Also not even end of year in all cases. He is going to enforce this. They can be ripped out and stapled together, and employees can continue to use remaining receipts in the book. He needs this to review numbers for the budget next meeting and also as an internal audit. Tim asked which departments, Bill said all, zoning, roads, town hall. Some confusion of what he is asking for discussed, Bill said there are 3 copies, one goes to customer, one to me, and one remains in the book. He wants the one in the book, He needs to balance the receipts against what has been entered into the bank and UAN, against those in the log book, so that he is not missing any as well as what the estimated sales are. If never audited, there is no way to know if I were just taking cash and not entering it into the bank, for example. Emily said she believes she has identified a way to sort receipt numbers in UAN.

Tim made a **motion** to pay the bills, eft and warrants shared; 43899-43920 motion seconded Jeffrey,

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Mr. Pfile made a **motion** to Adjourn the meeting 8:14 pm seconded by Jeffrey.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer