

Knights Christian Academy – Pre-Enrollment Form



**ALL TUITION AND FEE PAYMENTS MUST BE CURRENT
BEFORE ENROLLING FOR AN UPCOMING YEAR.**

FOR OFFICE USE ONLY

Year _____ Grade _____

Date Received _____

Application Fee _____

Check # _____

APPLICANT

Full Name _____
Last First Middle Preferred Name

Applying for Grade _____ In the school year _____ Gender Male Female DOB _____

Home Address _____
Street City State Zip Home Phone

FATHER

Full Name _____
(Title) Last First Middle Preferred Name

Email _____ Bus. Phone _____ Cell _____

Place of Employment _____ Title _____

Business Address _____
Street City State Zip

MOTHER

Full Name _____
(Title) Last First Middle Preferred Name

Email _____ Bus. Phone _____ Cell _____

Place of Employment _____ Title _____

Business Address _____
Street City State Zip

FAMILY INFORMATION

Student is living with: (Check all that apply)

Father Mother Stepfather Legal Guardian Other (please specify) _____

Parents are married Father is deceased Mother is deceased Parents are divorced* Parents are separated*

*If parents are separated or divorced, please request a family information insert for the Admissions Office

CHURCH INFORMATION

Family's Church _____ Pastor _____

Applicant

Member Belongs to Youth Group
 Attends church regularly Does not attend
 Attends occasionally

Parent(s)

Member Belongs to Sunday School/Bible Fellowship
 Attends church regularly Does not attend
 Attends occasionally

Have any behavioral, educational or psychological evaluations been performed on your child?

Yes No If yes, when, by whom, and for what reason? Please attach a copy of all relevant reports.

Is your child currently on medication? Yes No If yes, please explain _____

RE-ENROLLMENT CONTRACT

Discipline Agreement

The staff and administration are given full discretion in the discipline of our students. Appropriate consequences will be determined by age of child and offense. The school administration reserves the right to suspend, dismiss, or expel any student at any time within the guidelines stipulated in the handbook and in any addendum to it.

Matthew 18 Principle

I agree to follow Matthew 18 Principle and always go to the person directly involved to work out any problems that I may encounter.

Financial Agreement

I acknowledge receipt of the Financial Agreement for the upcoming school year and I agree to pay registration, book fees, tuition, and all other fees in accordance with the 2015/2016 Financial Agreement and KCA Parent/Student Handbook, less any early full-payment discount or approved financial aid or other approved discount. I understand that monthly tuition payments are due the first day of each month, a late fee will be assessed after the 10th, and all fees are non-refundable.

Parental Cooperation Agreement

In full cooperation with the school, we will attend parent/teacher meetings. I have read the Student/Parent Handbook and will cooperate with the policies and purposes of the school. In addition, we will contribute at least 20 hours of volunteer time to the school.

Binding Agreement

Enrollment space is reserved upon signatures below, but students are not accepted until payment of the registration fee and receipt of the Financial Agreement as evidenced by a signature of the Administration of KCA. In consideration for reserving the relevant student's place, parent or guardian agrees to comply with all terms and if parent or guardian does not comply, the tuition fee per student shall become due at the start of the school year (commencing July 1, 2015) if the child is not accepted because of noncompliance. The school bases budgetary and spending decisions on the number of students legally committed to enrollment. It is therefore imperative that this agreement is not signed unless a parent or guardian is committed to full compliance and acceptance of a student. This agreement is enforceable in a court of law.

I hereby acknowledge that I have read and understand the preceding agreement and agree to comply with my financial responsibilities.

I acknowledge that my account is current, and enclosed you will find the registration fee in the amount of _____.

Signature of Parent or Guardian: _____ Date: _____

To be completed by KCA Administration:

We hereby agree to reserve space for the child named below in the upcoming year pursuant to the terms of this contract.

Student's Name(s)

KCA Administration Signature

Date

NOTICE OF NON-DISCRIMINATORY POLICY

Knight's Christian Academy does not discriminate on the basis of gender, race, color, national or ethnic origin in the administration of its educational, admission, tuition assistance or employment policies, or any other programs administered by the school.