



## NCHSRA / NCJHSRA Membership 2020-21 Instructions

**\*BIG CHANGE!** This season all membership documentation will be uploaded online by the Contestant and or parent/guardian to your National High School Rodeo account.

What to do:

1. Go to <https://nhsra.equestevent.com>
2. **RETURNING MEMBERS** enter your login information on the LEFT side (if you have forgotten your username or password click the "Forgot username" or "Forgot Password" links and an email will be sent to you). Once logged in you will be prompted by a pop up window to "Renew now". Once you are logged in go to EDIT PROFILE and review your profile making any needed changes. (Jr High Kids that are moving up to High School – make sure you update that in your profile) When everything is updated click "Agree to Terms and Conditions" and save. At that time you should be prompted with buttons to print your documents. There is a link provided for the STATE Membership Application you can click to print.  
**NEW MEMBERS** fill in the fields under Becoming a NEW Member (You will receive a confirmation email) Click the "Complete Registration" button. Then you will be able to complete your profile. Once all fields are filled in - the system will generate a Membership Application Form for you to print.
3. PRINT off the National Membership Application Form and the Minor's Release Form from the website, this to be signed by Parents/Guardians. (Minor Release must be notarized)
4. PRINT off our State's Membership Application from our State website [www.nchsrodeo.com](http://www.nchsrodeo.com) under the forms tab , this is also to be signed by Parents/Guardians.
5. Once these **THREE** forms have been completed and signed you will need to **UPLOAD** them to your online Member account. Log back in and go to DOCUMENTS from the Menu line at the top of the screen. Under Add a Document give your document a title and then choose the appropriate category, Choose your document and click **UPLOAD**. (its ok if you do not have a scanner, you can take a picture of your documents, email them to yourself and then upload them). You also need to UPLOAD your most recent report card, and for **NEW** members a copy of your birth certificate and Home School Verification if you are homeschooled.
6. **PAYMENT of \$189.00** will be taken at Registration.

**\*\*All the above documents MUST be uploaded to your Online Membership Account prior to August 29<sup>th</sup> (or the date of your first competing rodeo) to be eligible to compete.  
DO NOT MAIL THESE FORMS – DO NOT BRING THEM TO THE RODEO!**

**\*\*Also this season –**

Entry Fees, Conduct Form, & your most Current Grades will be due at **EVERY RODEO BEFORE THE START OF THE RODEO** or you will **NOT** be allowed to compete. If you are homeschooled or attending Virtual School you do not have to submit a conduct form.

These items will all be collected **TOGETHER** at one time – we will not accept them individually, meaning IF you do not have one - you cannot turn in anything! So be prepared, make copies, do what you need to do. No more "I left it in the truck" 😊