

REGULAR MEETING
MASSAC COUNTY HOUSING AUTHORITY

August 22, 2016

Members of the Massac County Housing Authority Board of Commissioners met in regular session on August 22, 2016 at the Spence Apartments office in Metropolis, Illinois. The meeting was called to order by Commissioner Eskridge at 6:01 pm and upon roll call those present and absent were as follows:

<u>Present</u>	<u>Absent</u>
Chris Cromeenes	Patricia Dry
Jeremy Staton	
Randal Eskridge	
Nelda Burnett (arrived 6:03)	

Also in attendance were: Paul McKnight, executive director and Linda Vogt, office manager.

There being a quorum present and the meeting duly convened by the chair, business was conducted as follows:

Upon a motion by Commissioner Cromeenes and seconded by Commissioner Staton, and a roll call of ayes from Commissioners Cromeenes, Eskridge, and Staton, the July 25, 2016 meeting minutes were approved as read.

It was moved by Commissioner Staton, seconded by Commissioner Burnett, and approved by a roll call of ayes from Commissioners Eskridge, Cromeenes, Burnett, and Staton, that payment of the following bills be authorized from funds of projects IL 41-1 through 9: (July 22, 2016 – August 18, 2016).

Financial reports were available for discussion. Commissioners examined bank reconciliations for all accounts.

Tenants Accounts Receivable total for July 2016 was \$3,021.00.

Vacancies for all projects are: 3 (1 bedrooms).

Reviewed the on-site assessment and technical assistance written report.

Upon a resolution (see resolution below this paragraph) by Commissioner Eskridge and a motion by Commissioner Staton to adopt, and a second by Commissioner Cromeenes, and a roll call of ayes from Commissioners Cromeenes, Eskridge, Burnett, and Staton, the board approved (pending HUD approval) the bid for Fee Accountant Services to Urlaub & Company, PLLC for fee accounting services for two years with a one year extension option at the recommendation of executive director based on the economic and service benefit to the PHA.

Resolution No. 08-2016-1

Whereas. There was a need to procure for fee accountant services;

Therefore be it Resolved that Massac County Housing Authority will proceed with a contract for fee accounting services (pending HUD approval) with Urlaub & Company, PLLC as soon as HUD approval is granted.

Upon a resolution (see resolution below this paragraph) by Commissioner Eskridge and a motion by Commissioner Cromeenes to adopt, and a second by Commissioner Staton, and a roll call of ayes from Commissioners Cromeenes, Eskridge, Burnett, and Staton, the board approved (pending HUD approval) the bid for Legal Services to Kruger, Henry, & Hunter Attorneys at Law for legal services for two years with a one year extension option.

Resolution No. 08-2016-2

Whereas. There was a need to procure for legal services;

Therefore be it Resolved that Massac County Housing Authority will proceed with a contract for legal services (pending HUD approval) with Kruger, Henry, & Hunter Attorneys at Law as soon as HUD approval is granted.

Upon a resolution (see resolution below this paragraph) by Commissioner Eskridge and a motion by Commissioner Staton to adopt, and a second by Commissioner Cromeenes, and a roll call of ayes from Commissioners Cromeenes, Eskridge, Burnett, and Staton, the board approved the approval of a Breast Feeding Policy (attached).

Resolution No. 08-2016-3

Whereas. There was a requirement to develop a breast feeding policy;

Therefore be it Resolved that Massac County Housing Authority will implement this policy effective August 22, 2016.

Discussion was held on:

- Location of annual meeting and training
- Possible upcoming resignation by Board Chair

- Executive director evaluation tool (board members were provided examples from other PHA's around the state.)
- Executive Director's meeting
- Nonpayment of rent from tenant

Director's Report was provided.

Board Chair comments: None

Public Comment: None

Our next regular meeting is scheduled for September 26, 2016 at 6:00 pm at the housing authority office.

Upon a motion by Commissioner Staton, seconded by Commissioner Cromeenes, and a roll call of ayes from Commissioner Burnett, Eskridge, Staton, and Cromeenes, the meeting was adjourned at 7:16 pm.

Nelda L. Bennett
Patricia Dry, Board Chair

Paul McKnight
Paul McKnight, Secretary-Treasurer