

**TRINITY COUNTY FAIR ASSOCIATION
SEMI-ANNUAL BOARD OF DIRECTORS'
MEETING MINUTES**

Trinity County Fairgrounds Boardroom
6000 Hwy 3, Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

June 20, 2024

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Margie Watkins, Director, 1 st District	Adam Dummer, Director, 4 th District
Adrien Keys, Director, 3 rd District	Jenny Millsap, Director, 5 th District
Krita Hymas, Director	Donny Case, Director
Terra Kephart, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:30 pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

a. All Directors were present in person.

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

4. CONSENT AGENDA & MINUTES

a. Approve June 20, 2024 Agenda.

1. May 2024 Minutes will be submitted for approval at the August Board Meeting.
2. Director Millsap moves to approve the June 20, 2024 Agenda with corrections; Director Hymas seconds the motion; Motion carries unanimously.
 - i. Corrections are as follows.
 - a. Add Kephart to roll call, take out Eggleston
 - b. Add Equestrian Committee under Standing Committees
 - c. Add Krista to Rodeo Committee
 - d. Move Logging Show Committee under AD HOC Committees

5. APPROVE MAY 2024 FINANCIAL REPORTS

- a. Director Watkins moves to approve; Director Thompson seconds the motion; Motion carries unanimously.

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. CEO'S REPORT

- a. Employee of the First Quarter – Jim Chaffin
- b. Maintenance is extremely busy getting the fairgrounds ready for Fair, with basically a new maintenance staff (2 employees that worked Fair last year) we are training while we work. We've also had a lot of turnovers since the beginning of March, so we are still in process of hiring. I like to have everything done a week before Fair, so the last week we can work on last minute items, but we may be setting up right up to Friday prior to Fair.
- c. The small animal scale was replaced with a new scale, a new steer scale is out about 15 weeks, so Bryan Taylor is working on a scale to borrow, or we will operate with out current scale again this year.
- d. California Fairs Alliance June Update:
 1. May Fairs have experienced record Jr. Livestock Auction sales and also in Fair attendance, fingers crossed we have the same result; Although Christina has had people cancel their Fair Camp, saying they are just not coming to Fair this year.
 2. Legislative update, there is under 20 days left for Bills to get through committee. AB1499 was decreased from the requesting increase to 5% down to 3%, which is still 15 million more than what we were allocated prior to this revision, it has been moved out of committee for a vote and there is very strong support of this increase by congress; AB2143 Code Cleanup is going through some last minute adjustments, but should be out of committee before the deadline; AB2791 Street Vendor Bill has been delayed in committee, the main concern being support for immigrants that run carts and food trucks, may legislators feel they should be allowed operate and it has become an 'ethics issue' instead of focusing on health and safety; Bottlerock Festival in Napa Valley had about 40 vendors set up outside the perimeter of their event, which was as a concern for public health and safety, it has been suggested that anyone experiencing this issue should work with their local health and safety and/or law enforcement agencies to assist in controlling this issue.
 3. The rest of the board meeting consisted of discussion on revising the current by-laws and planning the CEO Fall Conference.
- e. We are now selling water from the Well, you will receive an update on how that is going in August, we will not be selling water during the week of Fair, due to safety of our attendees.
- f. We plan on having the Harvest Festival Exhibitors Handbook available in the Exhibits Building during Fair, so more people are aware of the opportunity to exhibit their later Horticulture & Floriculture items.
- g. I picked up the F250 purchased from the County on Tuesday, the Tire Shop will do a safety inspection, oil change, tire rotation, and few minor repairs then it will be given to the Maintenance Supervisor to utilize in place of his personal truck. I also picked up a golf cart which is being used by our Janitorial/Landscaping employee, who will probably be responsible for cleaning the restrooms during Fair, as our previous contractor has not signed their agreement, which will most likely save us money.
- h. Christina and I walked the Fairgrounds with our Security Contractor, who is an ex-employee of last years contractor. He came in with a quote 50% less than last year.
- i. Attached is a spreadsheet on the year-to-date budget.

8. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
 1. In the bank we have \$48,683.00.
 - i. We do have expenses coming up.
 2. We have a recommendation tonight for Rod Plew to do the Septic and Plumbing. He sent over 2 quotes.
 3. I will be over next week with the Inmates getting things ready.

4. Set-Up Day is June 29th starting at 8:00 am.
5. We will be presenting the Top Buyer Award before the Auction.
6. Scale Quote is \$12,000 and is 15 weeks out as reported in Carrie's report.
 - i. The scales we have now are just dated. It takes about 6 hours to calibrate them and gives inconsistent weights. We could move the new scale to the concrete wash rack area.
 - ii. There was some discussion on getting a donation for the scale and possibly dedicating the new scale.
7. September 10th is our next meeting and will be an election of officers.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine
 1. We were held up on arena prep, I will start working on that next week.
 2. We have a Canadian Driver coming for the Derby and I found a Canadian National Anthem to play for him.
 3. Raffle Car should be done next week.
 4. We should have about 25-30 Cars and Trucks this year.
 5. We are doing a contract with Trinity Mountain Drone again this year for live stream of the event and possibly live interviews with the drivers in the pits.
 6. For the Enduro we could have up to 25 cars.
 7. Eric White is doing the trophies this year.
 8. I just want to say thank you for allowing the Derby to happen!
- f. **EQUESTRIAN COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Christina Wine
 1. I received replacement bearing parts for the arena drag and installed them.
 2. Arnie located parts of the 3 point hitch and installed on tractor.
 - i. Missing the drag links which keep the hitch arms from rubbing tractor tires on turning.
 - ii. Working on making substitutes or may need to order replacements.
 - iii. Located the bar hitch, came with the drag, Maintenance had painted it.
 3. Installed sprinkler heads and have the arena sprinkler system up and running.
 - i. Discussed with maintenance the need to add plumbing ability at the east and west end of arena to install sprinkler there to be able to wet that area.
 4. Started conditioning the arena and moving some sand from the high spots to some of the lower spots. Got most of the weeds out. Once material is worked up the drag will give it the smooth finished appearance. Continuing to work at removing material covering the base of the panels.

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
 1. We cancelled Bingo for June.
 2. We are doing Bunco the Sunday of Fair.
 3. Poker Tournament on Wednesday of Fair.
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
 1. We are working on Exhibitors Handbook for Harvest Festival and we will put them out at Fair.
 - a. We will be having Exhibits in the Commercial Building again this year.

- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Christina Wine
 - 1. Lions Club is working the gate.
 - 2. We do need volunteers to man the North and South gate.
 - 3. We need volunteers to man the Homestead.
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Carrie Bayley, Christina Wine
 - 1. We have been selling water.
 - i. \$760 so far.
 - ii. We are not selling water during Fair.
 - iii. We are looking for a new security system, camera for the pump house.
 - iv. 50/gal per minute pump is not keeping up with the well.
 - a. We are probably going to replace the bung with a bigger one.
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Michael Thompson, Laurel Dummer, Jud Frietas, Carrie Bayley, Christina Wine
 - 1. Discussion ensued on having a Rodeo or not, if it's cost effective for the Fair.
 - i. Possibly contract out to do Rodeo.
 - ii. We could do Barrel Racing and maybe muttin bustin.
 - iii. Both bids we have are pretty high.
 - iv. Carrie will send out emails to both companies to see if they would like to put on/run the whole show. She will report on this in August.
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Jenny Millsap, Carrie Bayley, Shelby Proud, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight
 - 1. Susan Marie will not be here this year. She had a family emergency out of state.
 - 2. We have our Announcers locked in.
 - 3. No float in Weaverville this year, due to scheduling conflicts.
 - 4. We ordered the Banner for the Float and T-Shirts for Fair.
 - 5. We have different stations this year.
 - i. Registration, Scoring, Timing, etc.
 - 6. All sign-ups will be on one sheet of paper.
 - i. We will have the printer out at the Arena this year.
 - 7. All of the payouts are covered.
 - 8. We are going to have axe throwing happening throughout the event.
 - 9. We are still working on the schedule of events.

10. CORRESPONDENCE:

- a. Rod Plew Quote
- b. Silver Bridge Rodeo Co.
- c. Camacho Rodeo
- d. June CEO Report
- e. JLC May 14, 2024 Minutes
- f. 2024 Budget Year to Date & Forecast

11. NEW BUSINESS

- a. Approve JLC Recommendation, amending the JLC Bylaws to include Officers (Chair, Vice Chair, Secretary, Treasurer) as separate from Committee Members (20), which would allow for 4 Voting Member openings; held over from May Board Meeting
 - 1. Director Keys moves to approve; Director Dummer seconds the motion; Motion carries unanimously.

- b. Approve JLC Recommendation to contract with Rod Plew to:
 - 1. Replace Misters in the Large Animal Barn @ \$2,654.53
 - 2. Replace Large Animal Waste Septic Container @ \$2,165.34
 - 3. Director Thompson moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- a. Approve Freedom Rodeo:
 - 1. Camacho Livestock LLC Proposal @ \$17,000
 - 2. Silver Bridge Rodeo Co. Proposal @ \$16,300
 - 3. Contract with Rodeo Company to run Friday, September 13th Bulls & Broncs independently
 - i. Director Thompson moves to approve item 3; Director Kephart seconds the motion; Motion carries unanimously.
- b. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>ENTERTAINMENT AGREEMENTS EN24-02 Louie Foxx LLC EN24-05 Brad’s World Reptiles EN24-06 DJ Mav</p> <p>CONCESSION AGREEMENTS CON24-11 Thai Thai BBQ</p> <p>JUDGING AGREEMENTS JA24-18 Show & Tell (Sue Erenberger) JA23-19 Christmas in July & Hat Decorating (Nicole Meyer)</p> <p>CONCESSION AGREEMENTS COM24-11 Raymond Zhen COM24-12 Shasta College COM24-23 Trinity County RCD COM24-18 The WeCare Group COM24-19 Coya’s Treasures COM24-20 Redding Rancheria</p>	<p>CONCESSION AGREEMENTS COM24-11 Raymond Zhen COM24-12 Shasta College COM24-14 Sand Pedros De Cajas COM24-15 Sweet Escape COM24-16 First 5 Trinity County COM24-17 Starglow USA COM24-18 The WeCare Group COM24-19 Coya’s Treasures COM24-20 Redding Rancheria COM24-23 Trinity County RCD</p> <p>RENTAL AGREEMENTS RA24-16 Carrie Bayley RA24-17e Tommy Lor RA24-18e Trinity County Planning Dept RA24-193 Trinity County Planning Dept</p>
--	---

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS’ REPORTS

14. ADJOURNED

Adjourned by Director Rourke at 7:53 pm.

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President