

Coleman County Medical Center District Board of Directors Meeting
November 15, 2024

Location: 310 S Pecos, Coleman, TX 76834
 Start Time: 11:59 a.m.
 Adjourn: 1:10 p.m.
 Present: Sarah Beal, James Pelton, Mary Griffis, J. R. Salazar, Wayne Moore
 Absent: Linda Laws, Danyelle Hemphill

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 11:59 a.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. PUBLIC COMMENTS	None		Complete
4. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings held on: 1. June 27, 2024 2. August 22, 2024 3. September 17, 2024		
	Motion to approve minutes to board meetings held on June 27 th , August 22 nd , and September 17 th	Motion: J. R. Salazar, Jr Second: Mary Griffis	Approved 5-0
5. QUARTERLY FINANCIALS	Discuss and take action on presentation of CCMC District Quarterly Financials.		
	Sarah Beal gave report for fourth quarter. The finance committee met with Julia Taylor, CPA to discuss financial statements. The board reviewed the financial statements.		

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	Motion to approve Fourth Quarter financials	Motion: James Pelton Second: J. R. Salazar, Jr	Approved 5-0
6. AUDIT SERVICES	Consideration and approval to enter into an agreement with Condley & Company to provide annual audit services for the Coleman County Medical Center District for October 1, 2024, to September 30, 2025.		
	Motion to enter into an agreement with Condley & Company to provide annual audit services for the Coleman County Medical Center District for October 1, 2024, to September 30, 2025.	Motion: Sarah Beal Second: Mary Griffis	Approved 5-0
7. ARCH FAB QUOTE	Consideration and possible approval of Arch Fab quote for cantilever for clinic. Quote: \$9,904		
	Motion to approve purchase of cantilever for clinic in the amount of \$9,904.	Motion: Sarah Beal Second: Mary Griffis	Approved 5-0
8. SUCTION PUMP REPLACEMENT	Consideration and possible approval of suction pump replacement. Vacuum pump of 1967 building, services first floor, OR and L&D. Needs upgrading. Quote: \$32,600 Est. installation \$3,000 – \$6,000		
	Motion to approve replacement of suction pump for \$32,600 and estimated installation cost of \$3,000 - \$6,000	Motion: J. R. Salazar Jr. Second: Sarah Beal	Approved 5-0

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<p>9. EMS HOUSE REPAIRS</p>	<p>Consideration and possible approval of EMS house repairs.</p> <p>Siding needs to be replaces and is not covered in the roof claim. Also seeking approval for Administrator to go to bid if needed.</p> <p>Quote: \$32,006</p>		
	<p>Motion to approve EMS house repairs in the amount of \$32,006 and allow the Administrator, Clay Vogel, to go to bid if necessary.</p>	<p>Motion: James Pelton Second: J. R. Salazar, Jr</p>	<p>Approved 5-0</p>
<p>10. HAZARDOUS SUBSTANCE SURVEY</p>	<p>Consideration and possible approval of Hazardous Substance Survey from Terracon</p>		
	<p>Hazardous Substance Survey will be required by the USDA to move forward with the remodel of the 1967 building. This is USDA funded and includes the first floor.</p> <p>Cost: \$17,000</p>		
	<p>Motion to approve Hazardous Substance Survey from Terracon in the amount of \$17,000</p>	<p>Motion: Sarah Beal Second: James Pelton</p>	<p>Approved 5-0</p>
<p>11. RATIFY PROPOSAL FROM REES ASSOCIATES</p>	<p>Ratify proposal from REES Associates</p> <p>REES Associates has provided conceptual drawings for the USDA project. Cost: \$9,500</p>		<p>Approved 5-0</p>
	<p>Motion to ratify proposal from REES Associates for conceptual drawings for the USDA project.</p>	<p>Motion: Mary Griffis Second: Sarah Beal</p>	<p>Approved 5-0</p>

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<p>12. USDA PROJECT UPDATE</p>	<p>USDA Project Update – Judy Blazek</p> <p>Preliminary plan REES and Lott Bros. developed has an estimated construction cost of about \$2.7 million. Approximately \$1 million of USDA funds remain. Renovation is costly and there may be discussion for a new build. Possible grant funding opportunities may help offset some expenses.</p>		<p>Complete</p>
<p>13. MEDICAL STAFF REPORT</p>	<p>Medical Staff Report – Chief of Staff</p> <p>Dr. Atwood reported admissions are up 13% over the year, clinic visits are good (full today) but can get people in by the next day.</p> <p>Board members voiced their concern about some cosmetic issues in the clinic.</p>		<p>Complete</p>
<p>14. CEO REPORT</p>	<p>CEO Report – Clay Vogel</p> <p>Obstetrics program is growing, and we are experiencing a nurse shortage. We opened a new Geri psych program with 5 active patients. Lindi Armstrong called about having the ability to fund further landscaping needs for the campus.</p>		<p>Complete</p>
<p>15. CNO REPORT</p>	<p>CNO Report – Melissa Eremam, RN CNO</p> <p>Report on HCAHPS – doing well, ED callbacks were started in October. We are working intensely building the new EMR – MediTech, super user training is next week. OB numbers have increase from 25 to 34 and possibly 50. Nursing is working on training to keep the nurses comfortable. 3 CNAs</p>		<p>Complete</p>

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	<p>will be starting nursing school in the spring. Contract with Ranger College has been renewed for clinicals for students. We are an excellent site for training. Quality measures being reported to CMS will be adding social deterrents of health measures and we have to ask immigrant status upon registration. Trying hard to recruit nurses.</p>		
16. PHLC	<p>Preferred Hospital Leasing Coleman, Inc. Report – Andy Freeman and Jared Chanski</p> <p>Not in attendance.</p>		Complete
17. ADJOURNMENT	<p>Motion to adjourn Meeting at 1:10 pm.</p>	<p>Motion: Sarah Beal Second: James Pelton</p>	Approved 5-0


Signature


Signature