

Minutes of the April 22, 2020 meeting of the Board of Trustees of the Village of Newark held by Go To Meeting Conference Call at 6:00 PM.

PRESENT

Mayor Jonathan Taylor (13); Trustees: Robert Bendix (13), Stuart Blodgett (11), Alan Schober (12), and Rebecca Vermeulen (11).

Police Chief Mark Thoms (By Phone), Village Clerk/Treasurer Steve Murawski, Code Enforcement Officer Mark Peake (Excused), Fire Chief Kevin Velte (By Phone), and Attorney Art Williams (By Phone).  
General Public: 3 (By Phone)

WELCOME BY  
MAYOR

At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.

APPROVAL OF  
MINUTES

Motion Trustee Vermeulen, seconded Trustee Bendix and carried unanimously to approve the following minutes:

- Regular Board Meeting March 17, 2020.
- Special Board Meeting March 23, 2020.
- Special Board Meeting April 8, 2020.
- Special Board Meeting April 17, 2020.

CONSENT  
AGENDA

Motion Trustee Blodgett, seconded Trustee Schober and carried unanimously to approve the April vouchers and invoices Trustee Vermeulen reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$1,025,664.42 were authorized for all funds.

The Board thanked the department heads for their monthly reports.

FIRE CHIEF  
KEVIN VELTE

Chief Velte gave the following updates:

- 156 calls for service YTD.

CODE  
ENFORCEMENT/  
ECONOMIC  
DEVELOPMENT

Mr. Peake was excused, and had nothing for the meeting.

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CLERK  
TREASURER

Motion Trustee Schober, seconded Trustee Blodgett and carried unanimously to approve the relevy of unpaid water bills with the June 2020 taxes. The Board will be provided with the dollar amount in May 2020.

Motion Trustee Vermeulen, seconded Trustee Bendix and carried

unanimously to authorize the Treasurer to enact whatever budget transfers may be necessary for fiscal year 2020 to eliminate deficits in any line item, subject to review by the Budget Oversight Committee. The Board will be provided a copy of the budgetary transfer once they are completed.

MAYOR

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve the RFP for Revenue Collections to be sent to vendors in the Rochester/Syracuse area.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve prorating the Colburn Park lease agreement payment with the Newark Pilots based on the number of home games played compared with number of home games scheduled. If the whole season is cancelled, the Board may revisit this decision.

The Board discussed the letter from Wind-Sun Construction, Inc., the General Contractor on the Water Treatment Plant project, with Greg Hotaling from MRB Group, the engineering firm on the project. The letter states that the construction schedule may be negatively impacted by the COVID-19 related closings and restrictions. Mayor Taylor reminded Mr. Hotaling of the time deadlines for the Fluoride reconfiguration portion of the project. He informed the Mayor that MRB Group will reiterate that important information to the GC before next Thursday's preconstruction meeting.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve the request of the property owner of 501 East Avenue to enlarge the driveway apron to 26 feet. No actual curbing will need to be cut out.

Motion Trustee Blodgett, seconded Trustee Vermeulen and carried unanimously to approve the request of the property owner of 124/126 Prospect St to enlarge the driveway apron by one foot on each side. The homeowner will be required to pay for the time/material incurred to perform the actual curbing that will need to be cut out.

Motion Trustee Bendix, seconded Trustee Vermeulen and carried unanimously to approve the cleaning contract for the Interpretive Center with the lowest qualified bidder, ARC Wayne, at the price of \$1,150.82 per month.

Motion Trustee Vermeulen, seconded Trustee Schober and carried unanimously to schedule the public hearing for the Fiscal Year 2021 budget for April 30, 2020 at 6:00 P.M. by a Go To Meeting Conference.

The Board decided to have all requests and suggestions to honor the Newark High School Seniors to be directed to Deb Barry, the coordinator of Operation Graduation.

After some discussion, the Board decided to delay the approval of the proposed changes to the Monuments and Foundations section of the Village Cemetery Rules and Regulations for one week to provide the vendors impacted by the proposal an opportunity to provide their input on the rules and regulations. The Board will then review any written suggestions and give them consideration if they would be beneficial to all of the parties involved, including the Village of Newark.

Tabled the request to authorize the use of the Village's parking lot on E. Union St. by Charlie's BBQ to have a Chicken BBQ to support the Newark Fire Department. Per Fire Chief Velte, the Department has not been contacted by the vendor about the matter, and the Board would like a more formal arrangement to be in place before they consider approving it. The Clerk/Treasurer will email Charlie's BBQ and instruct them to contact Chief Velte to make arrangements so that the Board can review the request after the agreement is in place.

Motion Trustee Blodgett, seconded Trustee Vermeulen and carried unanimously to approve Main St. Route 88 Highway Improvements, Share #1, C.O. #4, Main St., for \$26,192.37.

Motion Trustee Vermeulen, seconded Trustee Bendix and carried unanimously to approve Main St. Route 88 Highway Improvements, Share #5, C.O. #3, Sewer, for (\$134,044.25).

Motion Trustee Blodgett, seconded Trustee Vermeulen and carried unanimously to approve Main St. Route 88 Highway Improvements, Share #4, C.O. #3, Water, for (\$92,788.66)..

Motion Trustee Vermeulen, seconded Trustee Schober and carried unanimously to reappoint Kyra Yon to another term as Newark Housing Authority Board Commissioner, effective July 1, 2020.

Motion Trustee Vermeulen, seconded Trustee Bendix and carried unanimously to authorize the Village to participate in the BOCES W/FL natural gas supply cooperative bid for the period 10/01/2020 – 09/30/2020.

Mayor Taylor had nothing else for Open Session.

LEGAL

Village Attorney Art Williams had nothing for Open Session

POLICE CHIEF

Chief Thoms noted the reports that he provided to the Board. He also

stated that the officers appreciate the new LED lighting that was installed in the parking lot on the west side of the Municipal Building. The Chief informed the board that all the trainings that the board had approved for March 2020 and forward has been postponed or cancelled, and that no new trainings are being set up, due to COVID-19.

Chief Thoms requested that the Board consider appointing a temporary replacement for Animal Control Officer Bob Howard, who is retiring April 28, 2020 after 24 years of dedicated service to the Village of Newark in that position. The Board chose to discuss the matter in Executive Session. They also commended ACO Howard for his service to the Village

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to accept the resignation of Animal Control Officer Bob Howard effective April 28, 2020.

**TRUSTEES**

None of the Trustees had anything for Open Session.

**TIME FOR THE PUBLIC**

No one from the public wished to speak or address the Board.

**EXECUTIVE SESSION**

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to go into Executive Session at 7:12 P.M. to discuss specific positions within the Police Department and the DPW. The Board also stated, for the record, that no action would be taken by the Board after Executive Session ended.

**ADJOURNMENT**

The meeting adjourned at 7:55 P.M.

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Stephen Murawski  
Village Clerk-Treasurer