

## **SCOPE OF WORK:**

Work will entail:

- to replace deteriorated plumbing throughout its main courthouse facility, to include in particular, new drains, new waterlines and a back flow need to be replaced with new.
- Work will be substantially completed within sixty-days (60) days after the date when the Bid is awarded; and, completed with ninety-days (90) after the date when the bid is awarded.
- To avoid interruption of the daily operations of office work, all construction work throughout the duration of this project must be done after regular business hours, which generally begins after 4:30 p.m.. This is primarily for the safety of staff and the general public.
- When working in offices, such as the Sheriffs Tax Department, Circuit Clerk, County Clerk, as an example, etc., it is required that extra care be given to cover all counters, filing cabinets and office equipment with plastic sheeting to avoid dust and possible water damage. The plastic sheeting will be removed nightly so that office will be ready to resume business the following day. The Contractor will be required to repeat this step in each office until section has been completed.
- The Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start-up, and completion of the work.
- add in water shut off valves to all toilets, and sinks.
- repair or replace any temporary water line fixes, and any dry wall, ceiling tiles or wall coverings that are removed for

the project must be replaced or repaired after the pipe work has been completed.

- any outer demolition work must be refinished like that of the surrounding area and repaint all outer woodwork around windows on top front and top back sides of the facility.
- The successful contractor will, during the progress of the work, dispose of all waste material and debris at a qualified disposal site, and, keep the premises clean.
- The successful contractor will supervise and direct the work, using skillful labor and proper equipment for all tasks. Safety of the contractor's personnel and equipment is the responsibility of the contractor.

The successful contractor must be duly licensed in accordance with the State's statutory requirements to perform the work. The contractor will be responsible for determining and obtaining all permits necessary to perform its work.

The successful contractor will be responsible for taking corrective action in response to any notices of violations issued as a result of actions or operations during the performance of this Bid Award Corrections for any such violations will be at no additional cost to the county.

The successful contractor will be required to obtain a Permit from the City of Summersville for this job and post said Permit at the job site before work begins. In addition, the successful contractor is to provide a proof of general liability, auto and workers' compensation insurance. The general liability and auto insurance will be no less than \$1 million per occurrence and workers' compensation insurance will meet statutory minimum limits.

*A Bid Bond of 5% will be required.*

State of West Virginia Drug Free Workplace Conformance Affidavit shall be submitted with the bid in order to comply with WV Code §21-1D-5. Failure to include the Affidavit with the bid shall result in Disqualification of the Bid.

The successful contractor shall notify the County Commission office one (1) day prior to beginning work.

The Nicholas County Commission reserves the right to accept or reject any and/or all bids:

**NICHOLAS COUNTY COMMISSION:**

Garrett E. Cole, President  
D. Craig Chapman, Commissioner  
Gary E. Roberts, Jr., Commissioner