

Bylaw Amendment Proposal #1 (two changes are proposed)

Name: Priscilla Campbell, NvFRW Treasurer, ARW budget & Finance Chair

Name: Barbara Kirk, NvFRW Budget & Finance Chair, RWR 2<sup>nd</sup> VP

## Article IV – Officers

### Section 1. Qualifications

C. All other elected officials shall have served at least one (1) year as an elected officer.

Suggested Change:

C. All other elected officers shall have served at least one (1) year as an elected officer of a club.

D. To be eligible for the office of Treasurer a person must have a minimal working knowledge of accounting and accounting software or a willingness and ability to learn how to use QuickBooks or similar software.

Rationale for proposed change:

As technology advances so should NvFRW. We should strive to raise the level of professionalism within our organization. The financial responsibility of the office is great and we need to have a person that can hold people accountable and understand how to properly report our financial position.

Suggested change:

Proposal by Priscilla Campbell, NvFRW Treasurer, ARW Budget & Finance Chair

Also by Barbara Kirk, NvFRW Budget & Finance Chair, RWR 2<sup>nd</sup> VP

#### Article IV – Officers.

Section 3. duties of Elected Officers:

E. The Treasurer shall:

12. Perform other duties as assigned by the President.

Suggested Change:

E. 12. Process and pay for expenditures that are included in the Budget without additional approvals required. Expenditures up to \$500, not included in the budget, shall require the approval of the Executive Committee. Expenditures over \$500 shall require the approval of the Board of Directors.

E. 13. Perform other duties as assigned by the President.

Rationale:

We believe that the continuing fiscal health of the organization is dependent on encouraging conservative spending habits. It is important to properly plan for events, conventions, and general operating expenses. That is not to say that unexpected issues do not occur, and there should be a way in which to deal with them in a timely manner. Allowing for the Ex Committee to spend without requiring the entire board to vote will give us more flexibility.

## Proposed Bylaw Amendment #2

Name: Priscilla Campbell, NvFRW Treasurer, ARW Budget & Finance Chair

Name: Barbara Kirk, NvFRW Budget & Finance Chair, RWR 2<sup>nd</sup> VP

### Article VI – Committees

#### Section 2. Duties of Standing Committees:

##### D. Budget and Finance:

1. Shall prepare a biennial budget for approval by the Board of Directors.

##### Proposed change:

##### D. Budget and Finance:

1. Shall prepare an annual budget for approval by the Board of Directors.

##### Rationale:

We believe that it is unrealistic for the outgoing Budget and Finance chair to predict what the newly elected board and membership will want to budget for during the second year of their upcoming term. The annual budget for the upcoming year, which is prepared by the outgoing Budget and Finance Chair, can be adjusted if necessary, at the Spring Board Meeting by the current Budget and Finance chair. It is strongly suggested that a list of special budget items pertaining to the biennial NFRW convention should be passed on to the incoming Budget & Finance chair.