Sydenham Parish Council

Minutes of the Parish Council meeting held on 5th February 2025 at Slade Farm, Sydenham Road

Present: Michael May (MM) - Chair

Vicki Roe (VR) - Vice Chair

Tara Glen (TG)
David Wilkins (DW)
James Knight (JK)

Heather Mullins (HM) - Clerk

The meeting was pleased to welcome Cllr Ed Sadler

187	Members' declaration of interests (for items on the agenda)	None.	
188	Minutes of previous meeting	The minutes of the previous meeting were approved and signed.	
189	Planning	None. Cllr Sadler to enquire about retrospective application in Holliers Close (ref P24/S3028/FUL).	
190	Finance	The following items were approved for payment: £8.75 Virtual Landline £491.50 Clerk's salary £54.00 Pet Waste Solutions £17.99 GoDaddy website builder £30.60 Newton Newton Flags – VE-80 celebration £50.00 ONPA membership renewal £660.00 The Partners Kingston Stert Farm – verging and hedging	
191	NatWest Current a/c: b/f £922.43	Payments: £145.00 reimburse Barry Powell for Christmas trees on the green £54.00 Pet Waste Solutions, dog bin emptying £7,083.47 Swarco - replacement VAS sign on B4445 (via insurance) £30.60 Newton Newton Flags (VE Day 80 Flag) £24.00 Reimburse MM for M P Printers A0 posters £8.75 Virtual Landline £24.00 Reimburse TR for Print Shop flyers £9,500.00 transfer to reserve account £17.99 GoDaddy website builder renewal Receipts: £6,600.00 transfer from reserve account £9,605.00 OCC grant for flooding, phase 2	Closing balance at 31/01/25
	NatWest Reserve a/c: b/f £32,833.13	Payments: £6,600.00 transfer to current account Receipts: £9,500.00 transfer from current account £36.75 interest received	£35,769.88

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192		Grant payments and donations for the current financial year were	
		discussed. The budgeted grant of £600 to the Sydenham Newsletter	
		was approved, and it was decided that a donation of £450 would be	
		made to Chinnor Village Centre.	HM
193	Matters carried	Playing field	
	forward	The possibilities of installing a zipline are being explored – may	DW
101		require rubber ground surface.	DW
194		Speeding	1184
		A third CSW sign to be purchased. White lining scope to be verified.	HM VR
		Bin stickers have been widely distributed to cover both collection	VI
		cycles.	
195		Village repairs and maintenance	
133		Strimming to the footpath from Holliers Close to be undertaken –	
		expenditure approved.	DW
		Work to the bridge on the Sewells Lane bridleway was discussed and	
		is on the list of upcoming projects.	
		Treework on the Stert end of Sydenham Road is required – landowner	
		to be contacted.	DW
		Maintenance quote in conjunction with parts of the agreed schedule	
		for hedging, verges and ditching to be accepted.	HM
196		Drainage and flooding	
		The contractors have carried out remedial works to the carriageway in	
		Brookstones. The funding for Phase 2 of these works has been	
		received from OCC.	
		OCC Highways met councillors on site on the Thame Road to discuss	
		the flooding problem experienced by the houses there. OCC are	
		already working on the large-scale issue of flooding all the way to the	
		Towersey turn, but are also willing to look at shorter term alleviation	
		measures to aid residents along the particular stretch from the Inn	
		towards Thame.	TC /B 4B 4
		To aid the overall flooding issue beyond our parish it will be helpful to liaise with Chinnor Parish Council – contact to be made.	TG/MM
197		Footpaths and bridleways	
197		OCC have confirmed the Public Path Diversion and Definitive Map and	
		Statement Modification Order ref 03769 for Sydenham Footpath No.	
		8 (parts), and the Modification Order under section 53 of the Wildlife	
		and Countryside Act 1981 ref 03670 for Sydenham Footpath No. 8	
		(part).	
		These make a legal changes to the rights of way network. The full	
		details have been published on the village noticeboards for the	
		required notice period.	
198		Assets of Community Value	
		C/fwd - awaiting meeting with Leader of SODC's team.	MM
199		Defibrillator supply	
		The formal complaint with SSE is being pursued.	MM
200		Neighbourhood Plan Review	
		Both village meetings were well attended and successful. The reasons	
		for updating the plan and enhancing and updating the policies were	

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		presented. It is understood that at least one site will need to be allocated within the village. There were no dissenting voices, and the attendees were supportive. The presentation will be added to the village website for those who were unable to attend. The next stage of the review will involve the call for sites process and a village questionnaire regarding policy updates.	TG/MM	
201		Change of Parish Council website and email domain The domain registration has been successfully completed. Quotes for email, website and domain hosting are being reviewed, together with document storage options.		
202	Matters Arising	OCC grant application The process for further flood prevention grant funding will open soon. Two possible schemes have been suggested, applications to be submitted. Annual Parish Meeting arrangements This will be held on Friday 16 th May. Date of this and other village events to be promoted on village comms. Ideas for the format of the meeting and catering were discussed. Photos of parish council work during the year to be collected for the presentation.	JK VR/DW SM/FB All	
203	Correspondence	OALC – Local Government Standards consultation CSW newsletter Emergency Planning – annual survey and GDPR consent Riverthame.org – Cuttlebrook community workshop OCC – Notice of Order of Confirmation 03769 and 03670 Sydenham Footpath No. 8 TVP – Office of PCC crime prevention funding OALC - January update SODC - changes to garden waste service	HM HM DW/HM SM/FB/WS	
204	AOB	Resident - request to use playing field for parking Clerk's annual appraisal to be carried out Annual review of documents – to be completed by May meeting Old School Room ownership – query on lease Village party suggested – dates and format discussed April meeting rescheduled to Wednesday 9 th April – OSR confirmed	HM VR HM/MM MM	
	The next	There being no other business the meeting closed at 9.20pm meeting will be held on Thursday 6 th March 7.00pm in the Old School Roor	n.	

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